PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/11/2024	Prepared by:	N. Shravya
PO/WO no.	81008	PO / WO Date.	25/9/2024
Supplier Name	Green Belt services	PO/WO amount	8,480/-
Firm/Company	Mehta&Modi Realty Kowkur-UP	Project	GHT
Sl. No.	Bill No.	Bill Date	Bill amount
1	054	5/10/2024	~~10,338~~ 8480/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8480/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	97176	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	1855/-
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10335/-
Amount E – PO / WO value:	~~10~~ 8480/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	22/11/2024
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[signature]					
Date	14/11/2024	14/11/24					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Mehta & MODI Reality Kokapur LLP

Sl.No. 54 Date 05/10/2021

D.C.No 54 Date :

P.O.No. 81008 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	supply of Carpet grass -	800 Sft		10,335	00
			TOTAL	10,335	00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 8529 Date: 8.10.21 Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Ten Thousand Three Hundred Thirty five only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 25-09-2021 16:33:47 Orig 81008 27.09.21 3:07:16

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Green Belt Services	**Doc No**	81008	140790
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	25-09-2021	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	10-08-2021	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6016 - Miscellaneous - Carpet Grass - NA - sft *2 feet*	800.00	10.00	0.00	6.00	8,480.00
					Total Order Value . . .	**8,480.00**

Rupees : Eight Thousand Four Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Periperal road footpath inside laying work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______

Date : __/__/____

12371

Requisition Form

Company Name:	Mehta & Modi Realty KowkurLLP	Date:	25-09-2021
Site & Phase :	GHT	Time:	10.00
Supplier	Y Radha Krishna	Req. No.	140790
Material required before date:	27-09-2021	ID No.	69698

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet Gross	2'.0''	800	Sft		
2	81008					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For Periperal Road Footpath Inside Laying work Purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	25-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
28 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. Mehtaz MODi Reality Kawkur LLP
(GLOHT)

D.C.No. 54 Date : 03/10/2021

P.O.No 81008 Date ....

S.No.	PARTICULARS	QUANTITY
1	Carpet grass -	800,SFT
2	Transport Extra -	

INWARD
No: 1157A Dt: 03/10/21
No: 971T6 Dt: 04/10/21
Received By:
MEHTA & MODI REALITY KOWKUR LLP
11:05

Receivers Signature

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 74227
Date: 7.10.21
Sign:

For GREEN BELT SERVICES

Authorised Signatory