## PURCHASE DIVISION Advice for approval for credit to supplier





Date:	5	1112	)		Prepared	by:		BHAVANI		
PO/WO no		8520			PO / WO Date.			24/9/	2)	
Supplier N	lame Elgar	rt En	terrise	2	PO/WO amount			12,39	0	
Firm/Com	irm/Company meeL				Project			Ho		
Sl. No.	Bill No.				Bill Date			Bill amount		
1	0	288			28	191	2)	12,39	0	
2								/		
3										
4	4									
Amount A	- Bills total(Exclude	ding Trans	port & Hai	mali Charge	:s):			12,39	ð	
Sl. No.	DC .No		DC. Date	e		MRN	No.	DC matches M	1RN	
1.	,					,	/	□ Yes □ No		
2.						/		□ Yes □ No		
3.					/			□ Yes □ No		
Amount B	-Other Credits : Tr	ansportation	on charges							
Amount C	-Other Debits:							_		
Amount D	(D=A+B-C) - Amo	ount to be	credited to	the supplier:				12,30	10	
Amount E	- PO / WO value:				12,3°				10	
Amount F	– Difference (A – F	E): GST-18	3%					-		
Quantity re	eceived as per PO /\	WO		Yes   Excess received   Short received   Other (explained below)						
Is difference	ce between PO / Bil	l acceptabl	le?	□ Yes □ No (explained below)						
Excess / sh	ort material receive	ed		-Approve	Approved – within acceptable limits □ No (explained below)					
Close PO /	W?O			✓Yes □ No – wait for balance material □ No (explained below)						
Advance p	aid / PDC given (de	duct when	paying)	□ Yes - Rs. /- □ No						
Payment -	due date			8/11/21						
Remarks:										
				11						
Approve by	d Purchase Officer	Purcha Manag	ger APF	Manager E	0	D	Accounts – receiver of	Accountant	Accounts Manager	
Sign:	Dana		06	NOV 2021		-	bill			
Date	5/11/2)		MINIS	SH PARIK						
Notes: 1. In	case amount to be o	redited of	LANAGED	DDOCHOR	AADAM					

Notes: 1. In case amount to be credited compage and Rocur End Rocur Ende Notes additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36AJBPK0412E1	ZY / Origna	al for Receipient	□ Duplic	ate for Sup	oplier / Tr	ansporter	ter Triplicate for Supplier GST INVOICE  CASH   CREDI					
. \		,	Elego	Elegant Enterprises								
/_\			7/7/3, Karbala N									
/E \\			040-6638-5358		_	,		Ain	s I Oil Soals			
ELEGANT		Annunciators I Swit										
Reverse Charge :		ansiromers I L.E.D	rigiits i cartiiiii	g cqupimen	-	ation Mode		Not Appli				
nvoice Number :		38				R Number	:	Not Appli				
nvoice Date :	28 Septembe	r 2021	9		Date of S				mber 2021			
tate :	Telangana		State Code :	3 6	Place of S		:	Hyderaba	ıd			
				ls of Buy								
	Carlotte and the second section of the second	Private Limited			100	Challan No. :		able		Date : - x -		
	/3 & 4, 2nd Floor na Gandhi Road,	, Soham Mansion,				Order No. :				Date : 24.09.202		
	erabad - 500003				Delivery l	ocation :	Head Office	e {Same as	Billing Address	5}		
GSTIN : 36AA	B C M 4 7 6 1 E 1	Z M			Term of	Payment :	☐ Against I			roforma Invoice		
tate : Telanga	na		State Code :	3 6	Tremm of	rayment .	<u> Z</u>	Within 30 d	days from date	of Invoice.		
CL No.	Description	- f C d -	LICAL/CAC	I	T	T CCCT N/	CCCTO	LICST N	T Data T	Amount		
SI. No.	Description		HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate 1750.00	10500		
		weep Wall Mountii	ng 84145150	6.00	No's	9.00	9.00	0.00	1/50.00	10300		
Fan Mod	del High Flo Wave	!				-			-			
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		Our Bank I	Details:				Add:IGS	Т		0		
Name of the Bank	: HDFC Bank		Account No	.:50200	009719	725	R/o + Trans	sportation		0		
Branch Address	: Paradise. S.D	. Road, Sec-Bad-3	IFS Code				Total Amo	•				
	Seal and Signatu			and Condi			Total Allio		·	Rs. 12,390.		
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1730830	197.		t at 24% P. A. wi									
77300	2 10					e delivery of goods.						
W	280		utes are subject				Contract to					
	As .		clare that this inv					Auth	orised Signato	ory		
* Guarantee & W	arranty Voids if P	roper Earth Connec	scribed and that	all particular	rs are true &	correct.	****	_		E & O		
		ered to: Mr. By Rec		II TO LED LIGI	nt Fixtures.					akages & Burno		
	and by and believe	Tred to: Wir. By Rec	eivei	1			Eway Bill	No. Not Ap	oplicable Date	d: Not Applicable		
minilec	L&T SWITCHGEAR	SIEMENS		<b>(b)</b>	<b>©</b> •	6	COOPER B.	ussmann (0	dowells	нми		
PHILIPS	C Grompton Greaves	TEKNIC	Centrols at Switchgear Centrolsers Lad.	SG	-	POLYCAB	Fino Cables L		legrand	Capco		
	Head O	ttice : Block - A ' 4	13 ' Shanti Bagh	Apartmen	ts_/=1-3	Begumpet,	Hyderabad	-50000	16	1		
				1/3	IT SA	(53)			000 To			
				151	IN WAR	22/51						
				115/	No: 870	1						

Sign: \*

## **Purchase Order**

19ge(s) 1 Of 1

05-11-2021 10:22:30

80578

08.09.21 4:57:38

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Doc No	80578	183168
		100100
Doc Date	24-09-2021	
Quote No Nil		
<b>Quote Date</b>	13-09-2021	
SupplyType Supply		18
		<b>3</b>

## Kind Attn: Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4668 - Electrical - other - Wall mounted fan - other - nos Crompton 16 inch	6.00	1,750.00	0.00	18.00	12,390.00
		Total Or	e	12,390.00	

terms and Conditions :	Terms	and	Conditions	:-
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Specification / Brand

All item shall be of 'CG' brand,

**Payment Terms** 

After Delivery & Production of bill.

Tax

All taxes included in above price.

**Delivery Date** 

Next day.

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us.

Warranty

2 years comprehensive warranty.

Advance Paid

Nil

Other Terms

We reserve the right items not confirming to qlty & specs. Above order for 3rd floor accounts division purpose.

Completion Date Measurment Nil Nil

Security

Nil

Remarks

For	Modi	<b>Properties</b>	Pvt.Ltd.
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Authorised Signatory

Accepted the above Terms And Conditions
For *Elegant Enterprises* 

Name :	Name :	
	manie.	Data
		Date ://

## Requisition Form

Company Name: MPPL				Date:				11-98-2021	
Site & Phase : HEAD OFFIC			OFFICE		Time:			15:45PM	
Supplier					Req. No.			183168	
Material required before date:			Urgent ID		ID No.		69255		
No	Description			Size	e Quantity		Units	Inward No	Date
1	Wall mounted fan					6	NOS		
2									
3			ĺ	IX					
Rema	arks; Towards 3rd floor	accounts divis	ion work p	urpose					
Prepared By Meenakshi. N				Approved by					
Sign.& Date 11-09-2021				Sign. & Date					

Note: On receipt of material at site write inward number and date in last 2 columns.