

PURCHASE DIVISION
Advice for approval for credit to supplier

(B) (M)

Date: 8/11/21		Prepared by: Babhakar	
PO/WO no. 81981		PO / WO Date. 25/11/21	
Supplier Name Rishi Seeds		PO/WO amount 325000	
Firm/Company MPPL		Project MPPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1	037	25/11/21	325000
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			325000
Sl. No.	DC.No	DC. Date	MRN No.
1.			98788
2.			
3.			
Amount B –Other Credits : Transportation charges/Charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			325000
Amount E – PO / WO value:			325000
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		15/11/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date		8/11/21	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN : 36AKAPK8182D1Z8

TAX INVOICE

☎ : 23222835

: 66778470

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. 037

Date 30.10.2021

M/s

Modi properties Pvt Ltd

Sec-bud

P.O. No.

81981/178111

25/10/2021

Sl. No.	PARTICULARS	Qty.	Rate	Amount	
				Rs.	Ps.
1.	plant-cells	1	650/-	650	-00
2.	Hedge cells	1	800/-	800	-00
3.	pesticide / 200 ml			1800	-00
TOTAL				3250	-00

INWARD	
Inward No: 7905	Dt: 21/12
MIRN No: 98788	Dt: 21/12
Received By:	Sign: n/18 am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

payment within 15 days,

For RITA SEEDS STORE

Signature

25

26



Purchase Order

Page(s) 1 Of 1

25-10-2021 4:25:10 PM



81981

19.10.21 5:30:10

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Rita Seeds
Basheerbagh, Secunderabad.

GSTIN 36AKAPK8182D1Z8

23222835,65168470

9949015953

Doc No	81981	178111
Doc Date	25-10-2021	
Quote No	Nil	
Quote Date	20-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9552 - Tools - Plant cutter - NA - nos Pruning Cutter	1.00	650.00	0.00	0.00	650.00
2 9552 - Tools - Plant cutter - NA - nos Hedge Cutter	1.00	800.00	0.00	0.00	800.00
3 3124 - Chemicals - Nuvan - NA - ltrs Imida	1.00	1,800.00	0.00	0.00	1,800.00
Total Order Value . . .					3,250.00

Rupees : Three Thousand Two Hundred Fifty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order for gardening purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Rita Seeds**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

1355

Company Name:	Modi Properties Pvt Ltd	Date:	20.10.2021
Site & Phase :	May Flower Platinum	Time:	12:20
Supplier		Req.No.	178111
Material required before date:	23.10.2021	ID No.	70512

No	Description	Size	Quantity	Units	Inward No	Date
1	Hedge Cutters	Big Size	02	No's		
2	Pruning Cutter	Small Size	01	No's		
3	Lawn Mover- 3 Phase Protean	1 HP	01	No's		
4	Nuvan Liquid	1Ltr	01	No's		
5						
6						
7						
8						
9						
10						
11						

Remarks: Towards Gardening Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	20.10.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
21 OCT
P. PRAJESH
Sr. MANAGER