(E) (M)

# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 13/11/21 | Prepared by: | Sadhana. |
| PO/WO no. | 81860. | PO / WO Date. | 20/10/21 |
| Supplier Name | SSLLp. | PO/WO amount | 15,867/- |
| Firm/Company | SMOA | Project | HO. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 20185 | 30/10/21 | 15,867/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 15,867/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 4005 | 22/10/21 | | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 15,867/- |
| Amount E – PO / WO value: | 15,867/- |
| Amount F – Difference (A – E): GST-18% | |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☑ No |
| Payment – due date | 15/11/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sadhana | | APPROVED | | | | |
| Date | 13/11/21. | | 14 NOV 2021 MINISH PARIKH MANAGER PROCUREMENT | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Soham Mansion Owners Association
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

GSTIN : 36

| | |
|---|---|
| Invoice No. | 20185 |
| Invoice Date. | 30-10-2021 |
| PO No. | 81860 |
| PO Date. | 20-10-2021 |
| Req ID | 70437 |
| Req Date | 19-10-2021 |
| Loc Req No | 183240 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 9107 - Tiles - Carrara - 600mm x 1200mm - Boxes | | 15 | 672.33 | 10,084.95 | 18 | 1,815.28 |
| 2 | 9105 - Tiles - Grigio Serena - 600mm x 1200mm - | | 5 | 672.33 | 3,361.65 | 18 | 605.10 |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 1,210.19 | 1,210.19 | Total Taxable Amount | 13,446.60 | 2,420.38 |
| | | | Total Invoice Amount | 15,866.99 | |

Rupees : Fifteen Thousand Eight Hundred Sixty Six and Paise Ninty Nine Only.

**for Summit Sales LLP**

Monike

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 86285
Date: 13/11/21
Sign: ...
R.R. DIST.

# Purchase Order

 20-Oct-21 2:02:41 PM

81860
19.10.21 5:27:33

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 81860 | 183240 |
| **Doc Date** | 20-10-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 20-10-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9107 - Tiles - Carrara - 600mm x 1200mm - Boxes | 15.00 | 672.33 | 0.00 | 18.00 | 11,900.24 |
| 2 | 9105 - Tiles - Grigio Serena - 600mm x 1200mm - Boxes | 5.00 | 672.33 | 0.00 | 18.00 | 3,966.75 |
| | | | | | **Total Order Value . . .** | **15,866.99** |

Rupees : Fifteen Thousand Eight Hundred Sixty Six and Paise Ninty Nine Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | Brand will be Ispiria- nexion, rate per sft is 4'X2'-51.45, for 1'x1'-47/-, coverage ares is 4'x2'- 15.42 and 1'x1'- 11.62 sft |
| **Payment Terms** | After delivery and process of bill |
| **Tax** | Included |
| **Delivery Date** | With in a day |
| **Delivery Location** | Head Office<br>5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Nil |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, damage is in suppliers account above order is for Gaurang modi cabin, , purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For *Soham Mansion Owners Association*
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

1349

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SMOA | Date: | 19-10-21 |
| 19 Site & Phase: | SOHAM MANSION | Time: | 17:59 |
| Supplier | | Req. No. | 183240 |
| Material required before date: | | ID No. | 70437 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | CARRARA TILES | 4' X 2' | 15 | BOXES | | |
| 2 | ISPIRA GRIGIO SERENA TILES | 4' X 2' | 5 | BOXES | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Remarks: This Aspen pump required for Anand sir cabin and Gourang sir cabin and 1st floor.

| | | | |
|---|---|---|---|
| Prepared By | Meenakshi | Approved by | |
| Sign. & Date | 19-10-21 | Sign. & Date 20 OCT 2021 | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Sohan Mansion Owners Association

Site: Head office

| | |
|---|---|
| DC No. | 4005 |
| Date | : 22/10/2021 |
| Vehicle No. | : TS10UB0143 |
| P.O. / W.O. No. | : 81860 |
| P.O. / W.O. Date | : 20/10/2021 |

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Carrara - 600mm x 1200mm | 15 Box's |
| 2 | Grigio Serena 600mm x 1200mm | 5 Box's |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | 20 Box's |

INWARD
Inward No: 486 Dt: 22/10/21
MEN No: Dt:
Received By: Sign:
MODI PROPERTIES

SUMMIT SALES LLP
IN WARD
No: 2465
Date: 27.10.21
Sign:
R.R. DIST.

25/10

**GSTIN :**

Received the above materials in good condition.

Received by : Masthad

Stamp:

Date : 22/10/2021.

For SUMMIT SALES LLP

22/10/2021

Authorised Signatory