PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/11/2021	Prepared by:	BHAVANI
PO/WO no.	79648	PO / WO Date.	13/8/21
Supplier Name	Sri Balaji Enterprises	PO/WO amount	42,216
Firm/Company	modi consultancy service	Project	Green Towers
Sl. No.	Bill No.	Bill Date	Bill amount
1	73	19/8/21	43,197
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			43,197

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	1298
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	43,197
Amount E – PO / WO value:	42,216
Amount F – Difference (A – E): GST-18%	981

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	15/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani		APPROVED 14 NOV 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	14/11/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **73**	Date **19-08-2021**
PO number **79648**	Vehicle Number **AP12U-8002**

Ship To

GREENS TOWERS BEGUMPET

Bill To

MODY CONSULTANCY SERVIES

5-4-187/3&4, 2 nd Floor,
MG Road, Secunderabad - 03

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	LAMINATE DURIAN WENGE WOOD (1MM) 8X4 (RT9142)	48239019	8X4	16	NOS	₹ 1,400.00	₹ 4,032.00 (18.0%)	₹ 26,432.00
2	FALCOFIX-UL TRAMARINE -10KG	3506	10KG	1	NOS	₹ 208.00	₹ 37.44 (18.0%)	₹ 245.44
3	FLUSH DOOR 30MM (84X60)		84X57	5	NOS	₹ 2,800.00	₹ 2,520.00 (18.0%)	₹ 16,520.00
4	TRANSPORT			1	-	₹ 1,100.00	₹ 198.00 (18.0%)	₹ 1,298.00
	Total			**23**			**₹ 6,787.44**	**₹ 44,495.44**

Invoice Amount In Words

Forty Four Thousand Four Hundred and Ninty Five Rupees only

Amounts:

Sub Total	₹ 44,495.44
Round off	- ₹ 0.44
Total	**₹ 44,495.00**
Received	₹ 0.00
Balance	₹ 44,495.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 15,100.00	9.0%	₹ 1,359.00	9.0%	₹ 1,359.00	₹ 2,718.00
3506	₹ 208.00	9.0%	₹ 18.72	9.0%	₹ 18.72	₹ 37.44
48239019	₹ 22,400.00	9.0%	₹ 2,016.00	9.0%	₹ 2,016.00	₹ 4,032.00
Total	**₹ 37,708.00**		**₹ 3,393.72**		**₹ 3,393.72**	**₹ 6,787.44**

SUMMIT SALES LLP
IN WARD
No: 86801
Date: 12.11.21
Sign: V
R.R. DIST.

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder's Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

Authorized Signatory

Purchase Order

 13-Aug-21 3:19:29 PM

79648
12.08.21 2:06:05

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	79648	183103
Doc Date	13-08-2021	
Quote No	Nil	
Quote Date	13-08-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2007 - Carpentry - doors - Flush Door - 30mm - other - sft *84"x57"- 5 nos*	166.25	80.00	0.00	18.00	15,694.00
2	2183 - Carpentry - other - Laminated sheet - other - nos *8'x4'- 5354 Leon Ash*	16.00	1,275.00	0.00	18.00	24,072.00
3	2098 - Carpentry - hardware - Fevicol - other - kgs *10 kg- 1nos*	10.00	245.00	0.00	0.00	2,450.00
	Rupees : Fourty Two Thousand Two Hundred Sixteen Only.				**Total Order Value . . .**	**42,216.00**

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, Hardware is of Dorset, Doors are mango woodframes with masonite skin two sides, haddwood filling inside Rs. 120+185 per sft.
Payment Terms	After delivery and production of bills
Tax	Inclusive of all GST taxes
Delivery Date	with in 5 days.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for greens tower all balcony , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mody Consultancy Services***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________

Date : __/__/____

1099

Requisition Form

Company Name:	MCS	Date:	10/08/2021
Site & Phase :	Greens towers	Time:	09.30am
Supplier		Req. No.	183103
Material required before date:	Urgent	ID No.	68360

No	Description	Size	Quantity	Units	Inward No	Date
1	Terrace door (double shutters)	84"x57"	05	Nos		
2	Greenlam laminate -5354 LEON ASH	8'X4'	16	NOS		
3	hinges	std	22	Nos		
4	Fevicol	std	15	nos		
5						
6						
7						
8						
9						
10						

Remarks : Towards Greens towers all balcony doors changing work purpose

Prepared By	Meenakshi.N	Approved by	
Sign.& Date	10/08/2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

7649 <- 7648

Materials received clarification of PO- 78529 & 79648.

From: S G Sarwar (sarwar@modiproperties.com)

To: bhavani@modiproperties.com; purchase@modiproperties.com

Cc: meenakshi.n@modiproperties.com

Date: Saturday, November 13, 2021, 04:54 PM GMT+5:30

Bhavani

Po No. - 78529 - Material received.
Po No. - 79648 - Materials received.

Regards,

S G Sarwar
Asst: Project Manager (Site In-charge) | +91 7319104968 | sarwar@modiproperties.com
Modi Properties Pvt. Ltd. | www.modiproperties.com
5–4–187/ 3 & 4, M G Road, Secunderabad – 03 | +91 40 66335551
Don't just buy a flat or villa! Buy a great lifestyle!
We build affordable flats & villas in gated communities.