PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 13/11/21 | Prepared by: | Shreya |
| PO/WO no. | 81035 | PO / WO Date. | 27/9/21 |
| Supplier Name | Summit Sales LLP | PO/WO amount | 520.38 |
| Firm/Company | Modi construction & Reality LLP | Project | Nextopolis |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 19580 | 29-9-2021 | 520.38 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 520.38 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 16758. | 29-9-2021 | 97062 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 520.38 |
| Amount E – PO / WO value: | 520.38 |
| Amount F – Difference (A – E): GST-18% | |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ☐ No (explained below) |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☐ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 15/11/21 |
| Remarks: | Close bill |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Shreya | [signature] | | | | | |
| Date | 13/11/21 | 13/11 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



**Customer Details**

Modi Constructions & Reality LLP
Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad

GSTIN : 36ABJFM5257F1Z3

| | |
|---|---|
| Invoice No. | 19580 |
| Invoice Date. | 29-09-2021 |
| PO No. | 81035 |
| PO Date. | 27-09-2021 |
| Req ID | 68962 |
| Req Date | 01-09-2021 |
| Loc Req No | 186065 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 6100 - Miscellaneous - Plastic Cards - Others - nos | | 50 | 8.82 | 441.00 | 18 | 79.38 |
| | Calmsheel card | | | | | | |
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| 12 | Inward :- 1137<br>MRN :- 97062 | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 441.00 | | 79.38 |
|---|---|---|---|---|---|---|
| | 39.69 | 39.69 | Total Invoice Amount | 520.38 | | |

Rupees : Five Hundred Twenty and Paise Thirty Eight Only.

SUMMIT SALES LLP
INWARD
No. 84974
Date: 29/9
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Constructions & Reality LLP | DC No. | 16758 |
| Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad | DC Date. | 29-09-2021 |
| | PO No. | 81035 |
| | PO Date. | 27-09-2021 |
| | Req ID | 68962 |
| GSTIN : 36ABJFM5257F1Z3 | Req Date | 01-09-2021 |
| | Loc Req No | 186065 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6100 - Miscellaneous - Plastic Cards - Others - nos | | 50 |
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**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

 27-Sep-21 1:16:13 PM

81035
27.09.21 3:07:17

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-50003
G S T No. : 36ABJFM5257F1Z3

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br>**GSTIN** 36ACQFS2044C1Z7<br>040-66335551 9618244433 | **Doc No** | 81035 | 186065 |
| | **Doc Date** | 27-09-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 27-09-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 6100 - Miscellaneous - Plastic Cards - Others - nos<br>*Calmsheel card* | 50.00 | 8.82 | 0.00 | 18.00 | 520.38 |
| | | | | | **Total Order Value . . .** | **520.38** |

Rupees : Five Hundred Twenty and Paise Thirty Eight Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nextopolis<br>Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal<br>Phone. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for purpose purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | |

For *Modi constructions & Reality LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

11 20

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Constructions & Realtors LLP | Date: | 01.09.2021 |
| Site & Phase : | Nextopolis | Time: | 14:00 |
| Supplier | | Req. No. | 186065 |
| Material required before date: | Urgent | ID No. | 68962 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **Clamshall Cards** 81035 | std | 50 | No's | | |
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Remarks: For site use purpose.

| | | | |
|---|---|---|---|
| Prepared By | A.Vijaykumar | Approved by | C. Bala Murali Krishna |
| Sign.& Date | 01.09.2021 | Sign. & Date | 01.09.2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
04 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 1 of 1 : 29-09-202

| Customer Details | | |
|---|---|---|
| Modi Constructions & Reality LLP | DC No. | 16758 |
| Sy no. 230 to 243, Plot no 11, Thurkapally, Shameerpet, Hyderabad | DC Date. | 29-09-2021 |
| | PO No. | 81035 |
| | PO Date. | 27-09-2021 |
| | Req ID | 68962 |
| | Req Date | 01-09-2021 |
| GSTIN : 36ABJFM5257F1Z3 | Loc Req No | 186065 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 6100 - Miscellaneous - Plastic Cards - Others - nos | | 50 |
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for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

| INWARD | |
|---|---|
| Inward No: 1137 | Dt: 29/9/21 |
| MRN No: 97062 | Dt: 29/9/21 |
| Received By: NERAJ | Sign: NERAJ |
| MODI CONSTRUCTIONS & REALTY LLP | |