PURCHASE DIVISION

Advice for approval for credit to supplier Ⓒ Ⓜ

Date:	13/11/21	Prepared by:	Sshravyon
PO/WO no.	81210	PO / WO Date.	10-11-21
Supplier Name	Akshaya traders	PO/WO amount	3150
Firm/Company	NRK (modi construction & Reality LLP)	Project	Nextopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	1484	4/10/21	3150
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3150

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	1166	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3150
Amount E – PO / WO value:	3150
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	15/11/21
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sshravyon	[signature]					
Date	13/11/21	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9958611144
9381004542

AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES, BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

GSTIN : 36BFYPA0121AZ3

Invoice No. 1484

Date 4/10/2021

Name Modi Constructions & Reality LLP GSTIN 36ABJFM5257F1Z3

Address P.O. No. 81210

State State Code

Sl. No.	PARTICULARS	HSN CODE	Qty.	Rate	Amount	5%	12%	18%	Amount
1	gova rope	8202	20	150	3000	150			3150.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

INWARD
Inward No: 1166 Dt: 06/10/21
MRN No: 97481 Dt: 09/10/21
Received By: NIRAJ Sign:
MODI CONSTRUCTIONS & REALTY LLP

SUMMIT SALES LLP R.R. DIST
IN WARD No: 87635 Date: 18.11.21 Sign:

INWARD
Inward No: Dt:
MRN No: Dt:
Received By: Sig

Mode of Payment :
Cash / Cheque / Cheque No.

Total Amount		3000.00
Add CGST 9%	75	
Add SGST 9%	75	
Total GST	150	
Total Amount		3150.00

For AKSHAYA TRADERS

Rupees inwords

Receiver's Signature

Proprietor

Purchase Order

 04-10-2021 12:11:03

81210
30.09.21 4:25:50

From Company : **Modi constructions & Reality LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-500...
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Akshaya Traders	**Doc No**	81210	186086
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	30-09-2021	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	30-09-2021	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6025 - Miscellaneous - Gova rope - NA - bundles	20.00	150.00	0.00	5.00	3,150.00
					Total Order Value . . .	**3,150.00**

Rupees : Three Thousand One Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi constructions & Reality LLP***

Authorised Signatory

Name : 04/10/2021

Contact - -

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name :

Date : __/__/____

1255

Requisition Form

Company Name	Modi Constructions & Realtors LLP	Date	29.09.2021
Site & Phase	Nextopolis	Time	11.00
Supplier		Req. No.	180086
Material required before date:	Urgent	ID No	69835

No	Description	Size	Quantity	Units	Inward No	Date
1	**Gova Rope**	std	20	Bundle's		
2	81210					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For construction use purpose at site

Prepared By	G.Rahul	Approved by	
Sign & Date	29.09.2021	Sign & Date	

Note: On receipt of material at site write inward number and date in last 2 columns

For G. Rahul
29/9/21

APPROVED
30 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE