PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/11/21	Prepared by:	Munakb
PO/WO no.	81435	PO / WO Date.	7/10/21
Supplier Name	Reflection electricals pvt ltd	PO/WO amount	2,554/-
Firm/Company	SOVLLP	Project	SOV. B
Sl. No.	Bill No.	Bill Date	Bill amount
1	2274	11/10/21	2,554/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,554/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	601.	11/10/21	97658	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,554/-
Amount E – PO / WO value:	2,554/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	22/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Munaf	[signature]					
Date	13/11/21	13/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 07-10-2021 1:28:22 PM

81435
05.10.21 5:01:57

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	81435	156571
	Doc Date	07-10-2021	
	Quote No	NIL	
	Quote Date	04-10-2021	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *Led bulbs- 5watts-warm*	30.00	76.00	0.00	12.00	2,553.60
					Total Order Value . . .	**2,553.60**

Rupees : Two Thousand Five Hundred Fifty Three and Paise Sixty Only.

<u>Terms and Conditions :-</u>

Specification /	All items shall be of wipro brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for v.no. 60, 73, 75, 76, 93, 81, 82, 29, 69, 72 gate light fitting purpose
Completion Date	NIL
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____

1277

Requisition Form

Company Name:	Silver oak villas LLP	Date:	04-10-2021
Site & Phase :	Silver oak villas	Time:	17:23
Supplier		Req. No.	156571
Material required before date:	11-10-2021	ID No.	69986

.No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	led bulbs	Warm	05wts	30	Nos		
2							
3							
4							
5							
6							
7		81435					
8							
9							
10							

Remarks:For villa no 60,73,75,76,93,81,82,29,69,72,gate light fitting work purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	04-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
5 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Silver oak Villas LLP
Site: cherlapally
Hyderabad.

Date: 11/10/21 No.: 601

Invoice No.......... No.of Cases .... Date.......... Way Bill No..........

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc no: 81435/156571 dt 07/10/21.				
1	N 50002 LED Bulb 5W D-200K	30	Nos		Invoice No: 2274 dt 11/10/21.

P. [illegible]
8412311346

INWARD WITH TIME:
Inward No: 16025 Dt: 11/10/21
MRN No: 97658 Dt: 12/10/21
Received By: Bhd Sign:
SILVER OAK VILLAS LLP

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

Received by

unt
280.00
136.80
136.80
0.40
554.00
E. & O.E
Total Amount
273.60
273.60

Company's Bank Details
A/c Holder's Name : Reflections Electricals Pvt Ltd.
Bank Name : State Bank of India
A/c No. : 30033772668
Branch & IFS Code : M G Rod, Secunderabad & SBIN0003032

Company's PAN : AADCR2047Q

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION
This is a Computer Generated Invoice

INWARD WITH TIME:
Inward No: 16025 Dt: 11/10/21
MRN No: Dt:
Received By: Bhd Sign:
SILVER OAK VILLAS LLP

SUMMIT SALES LLP
IN WARD
No: 74380
Date: 14/10/21
Sign:
R.R. DIST.

TAX INVOICE

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: [illegible]
GSTIN/UIN: [illegible]
State Name: Telangana, Code: 36
E-Mail: reflections_hyderabad@yahoo.com

Invoice No.	Dated
2274	11-Oct-2021
Delivery Note	Mode/Terms of Payment
601	Against Delivery
Reference No. & Date	Other References
2274 dt. 11-Oct-2021	
Buyer's Order No.	Dated
[illegible]	7-Oct-2021
Dispatch Doc No.	Delivery Note Date
	11-Oct-2021
Dispatched through	Destination
Your Self	[illegible]
Terms of Delivery	

Silver Oak Villas LLP
5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003
GSTIN/UIN: [illegible]
State Name: Telangana, Code: 36
Buyer (Bill to)

Silver Oak Villas LLP
5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003
GSTIN/UIN: [illegible]
State Name: Telangana, Code: 36
Place of Supply: Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	LED Bulb [illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	2,240.00
	OUTPUT CGST						[illegible]
	OUTPUT SGST						[illegible]
	Rounding Off						[illegible]
	Total			[illegible]			₹ 2,554.00

Amount Chargeable (in words) E. & O.E
INR Two Thousand Five Hundred Fifty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Total	[illegible]		[illegible]		[illegible]	[illegible]

Tax Amount (in words): **INR Two Hundred Seventy Three and Sixty paise Only**

Company's Bank Details
A/c Holder's Name: Reflections Electricals Pvt Ltd.
Bank Name: State Bank of India
A/c No.: [illegible]
Branch & IFS Code: [illegible]

Company's PAN: [illegible]

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 26909
Date: 17-11-21
Sign: [illegible]
R.R. DIST.