PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/11/2021	Prepared by:	[illegible]
PO/WO no.	81587	PO / WO Date.	11/10/2021
Supplier Name	SSLLP	PO/WO amount	5,440/-
Firm/Company	Modi Realty Mallapur LLP	Project	GHR
Sl. No.	Bill No.	Bill Date	Bill amount
1	20166	30/10/2021	1,600/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,600/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17271	30/10/2021	98722	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,600/-
Amount E – PO / WO value:	5,440/-
Amount F – Difference (A – E): GST-18%	3,840/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	17/11/2021
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
16 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the Bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10.000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	20166
Modi Reality Mallapur LLP	Invoice Date.	30-10-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	81587
	PO Date.	11-10-2021
	Req ID	70197
	Req Date	09-10-2021
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Loc Req No	187536

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	5	220.00	1,100.00	12	132.00
2	4108 - Consumables - Water Bottle - NA - Nos		6	52.00	312.00	18	56.16
3							
4							
5							
6							
7							
8							
9							
10	Inward no - 6423						
11	Date - 30/10/21 MRN - 98722.						
12	Sravani						
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,412.00		188.16
	94.08	94.08	Total Invoice Amount	1,600.16		

Rupees : One Thousand Six Hundred and Paise Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 56232 Date: 30/10/21 Sign:

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17271
Modi Reality Mallapur LLP	DC Date.	30-10-2021
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	81587
	PO Date.	11-10-2021
	Req ID	70197
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4			
5			
6			
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M. 8V

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 99268
Date: 30/10/21
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

 11-10-2021 11:51:41

81587
08.10.21 5:17:53

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	81587	187536
	Doc Date	11-10-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-10-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
2	4108 - Consumables - Water Bottle - NA - Nos	12.00	52.00	0.00	18.00	736.32
3	7584 - Stationery - other - Scribbling Pads - other - nos	10.00	15.00	0.00	18.00	177.00
4	7560 - Stationery - other - Pen - NA - nos *Blue*	20.00	3.50	0.00	12.00	78.40
5	7505 - Stationery - other - Binder Clips - other - boxes *32mm*	5.00	45.00	0.00	18.00	265.50
6	7505 - Stationery - other - Binder Clips - other - boxes *25mm*	5.00	38.00	0.00	18.00	224.20
7	3516 - Computers and Peripherals - Mouse - NA - nos	3.00	304.50	0.00	18.00	1,077.93
8	7523 - Stationery - other - Eraser - NA - nos	5.00	1.50	0.00	18.00	8.85
9	7594 - Stationery - other - Stapler pin - other - boxes *small*	5.00	6.00	0.00	18.00	35.40
10	7509 - Stationery - other - Calculator - NA - nos	2.00	158.00	0.00	18.00	372.88
			Total Order Value . . .			**5,440.48**

Rupees : Five Thousand Four Hundred Fourty and Paise Fourty Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _______, Admin 9502211011

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Part Quantity recieved
Bill No/- 19901 Dt/- 16/10/21
Amt/- 3,840/-
Bal: Amt/- 1,600/-
10/11/21

For ***Modi Reality Mallapur LLP***
Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

PURCHASE DIVISION
Advice for approval for credit to supplier

(M)

Date:	16/11/2021	Prepared by:	Manish.
PO/WO no.	81587	PO / WO Date.	11/10/2021
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Firm/Company	Modi Realty Mallapur LLP	Project	GHQ.
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Sign:			APPROVED 16 NOV 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

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Purchase Order

 11-10-2021 11:51:41 Original / Office Copy / Purchase Div.Copy

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

1310

Requisition Form

Company Name:	Modi realty Mallapur LLP	Date:	09.10.21
Site & Phase :	GMR	Time:	16:30
Supplier		Req. No.	187536
Material required before date:	11.10.21	ID No.	70197

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 papers	std	10	Bundles		
2	Water bottles	1 ltr	12	No's		
3	Scribling pads	std	10	No's		
4	Blue Pen	Std	20	No's		
5	Binding clips 81587	big	5	Boxes		
6	Binding clips	Small	5	Boxes		
7.	Mouse (Laptop)	Std	3	No's		
8.	Eraser	Std	1	box		
9.	Stapler pins	small	5	boxes		
10	Calculator		2	No's		

Remarks: For site and sales staff use purpose..

Prepared By :	M.Deepa	Approved by	
Sign.& Date :	09.10.21	Sign. & Date	

Note:

09 OCT 2021

APPROVED
11 OCT 2021
... PRABHAKAR
Sr. MANAGER PURCHASE