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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/11/2021	Prepared by:	N. Shravya
PO/WO no.	79481	PO / WO Date.	9/08/2021
Supplier Name	Gautham Enterprises	PO/WO amount	3805.5/-
Firm/Company	Modi Realty Pocharam LLP	Project	NGH
Sl. No.	Bill No.	Bill Date	Bill amount
1	626	12/08/2021	3,225/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,225/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	99460	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,225/-
Amount E – PO / WO value:	3,225/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ / ☑ No
Payment – due date	29/11/2021
Remarks:	Final Bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[signature]					
Date	20/11/2021	23/11/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE *(ORIGINAL FOR RECIPIENT)*

...tam Enterprises ...98/19, Vallabh Nagar, Begumpet, Secunderabad -500016 Ph.27763763,40211963 GSTIN/UIN: 36ADIPA9683N1ZW State Name : Telangana, Code : 36 E-Mail : gautham_entps2424@yahoo.com	Invoice No. **626**	Dated **12-Aug-21**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **Vehle No: TS10UB5649**
Consignee (Ship to) **Modi Realty Pocharam LLP** 5-4-183/3&4, IInd Floor Soham Mansion, MG Road, Secunderabad-500003 GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **po no: 79481 dt: 9/8/21**	Dated **12-Aug-21**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through **Mr. Raghu**	Destination
Buyer (Bill to) **Modi Realty Pocharam LLP** 5-4-183/3&4, IInd Floor Soham Mansion, MG Road, Secunderabad-500003 GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**Nescafe Signature Premix**	21011200	18 %	**5 kg**	450.00	381.36	kg		**1,906.80**
2	**Nestea Lemon 1 Kg**	21012090	18 %	**3 nos**	325.00	275.42	nos		**826.26**
									2,733.06
	CGST Output - 9%					9	%		**245.97**
	SGST Output - 9%					9	%		**245.97**
	Total								**₹ 3,225.00**

INWARD
Inward No: 0307 Dt: 13/08/21
MRN No: 99460 Dt:
Received By: Bhola Sign:
NILGIRI HEIGHTS

E. & O.E

Amount Chargeable (in words)
INR Three Thousand Two Hundred Twenty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
21011200	1,906.80	9%	171.61	9%	171.61	343.22
21012090	826.26	9%	74.36	9%	74.36	148.72
Total	2,733.06		245.97		245.97	491.94

Tax Amount (in words) : **INR Four Hundred Ninety One and Ninety Four paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **022231043001908**
Branch & IFS Code : **Ameerpet Br & UBIN0802221**

for Gautham Enterprises

GAUTHAM ENTERPRISES Begumpet, Secunderabad-16

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 8714
Date: 23/11/21
Sign: L

Purchase Order

79481
10.08.21 11:14:46

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500C
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Gautham Enterprises	**Doc No**	79481	181657
Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad	**Doc Date**	09-08-2021	
	Quote No	Nil	
GSTIN 36ADIPA9683N12W NA	**Quote Date**	28-06-2021	
2776-3763 / 6633-8763 9848035963	**SupplyType**	Supply	

dr not

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4011 - Consumables - Coffee Powder - NA - kgs	5.00	450.00	0.00	18.00	2,655.00
2	4060 - Consumables - Tea Powder - NA - kgs *Lemon Tea*	3.00	325.00	0.00	18.00	1,150.50
				Total Order Value . . .		**3,805.50**

Rupees : Three Thousand Eight Hundred Five and Paise Fifty Only.

Terms and Conditions :-

Specification /	Brand is Cafe desire
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name :

Contact :

Accepted the above Terms And Conditions

For ***Gautham Enterprises***

Name :

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	09-08-2021
Site & Phase :	Niligiri Heights	Time:	11:18
Supplier:		Req. No.	181657
Material required before date: Urgent		ID No.	68275

No	Description	Size	Quantity	Units	Inward No	Date
1	**Coffee powder**	**std**	05	No's		
2	Lemon tea powder	std	03	No's		
3						
4						
5	79481					
6						
7						
8						
9						
10						

Remarks:for site use purpose

Prepared By	sharvani	Approved by	
Sign.& Date	09.08.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE