

Loans and Advances

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Name of the Company:		SUMMIT SALES LLP					
For the month:		November-21		Date:		27.11.2021	
Signature of the Accountant:		<i>Lavanya D</i>		Verified by:		<i>27/11/21</i>	
Sl.No.	Name of the Employee	Salary Advance	Personal Loan	On Account Deductions	Fines/Other deductions	Total Deductions	Out Standing Loan (Mandatory)
1	<i>Lavanya D</i>	<i>3,000/-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>3,000/-</i>	<i>-</i>
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Note: Please mention deductions separately.		HR & Admin. _____					