Ⓑ ~~Ⓔ~~ Ⓔ 26/11

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	24/11/2021	Prepared by:	N. Shranya
PO/WO no.	82700	PO / WO Date.	18/11/2021
Supplier Name	Santosh Tarpaulin	PO/WO amount	24,978.24/-
Firm/Company	Summit Sales LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	097	20/11/2021	24,978.24/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			24,978.24/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	99514	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				24,978.24/-
Amount E – PO / WO value:				24,978.24/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____ ☑ No
Payment – due date	29/11/2021
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shranya	[signature]					
Date	24/11/21	26/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No:**097** Invoice Date: 20/11/2021 P.O.No.82700/169181 P.O.Date: 18.11.2021

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	HDPE TARPAULIN SIZE 18 X12 ft 30 NOS	3926	6480 SFT	@ 1.40	9,072.00
2	HDPE TARPAULIN SIZE 18 X 24 20 NOS	3926	8640 SFT	@1.40	12,096.00

Rupees in words TWENTY FOUR THOUSAND NINE HUNDRED AND SEVENTY EIGHT TWENTY FOUR PAISA ONLY	**Total ::**	**21,168.00**
	CGST @ 9 %	**1,905.12**
	SGST @ 9 %	**1905.12**
	IGST 18% ::	
	Grand Total ::	**24,978.24**

Receiver Signature & Seal	**For SANTHOSH TARPAULIN** SANTHOSH TARPAULIN **Authorized Signatory**

19266 INWARD

Inward No: 17266	Dt: 22.11.21
MRN No: 99514	Dt: 22/11/21
Received By:	Sign:

SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 87171
Date: 23.11.21
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
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SGST @ 9 %	**1905.12**
IGST 18% ::	
Grand Total ::	**24,978.24**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN

Authorized Signatory

17266 INWARD
Inward No: 17266 Dt: 22-11-21
MRN No: 99814 Dt: 22/11/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 82171
Date: 23-11-21
Sign:
R.R. DIST.

Purchase Order

 18-11-2021 13:38:02

Origin 82700
12.11.21 5:07:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	82700	169181
Doc Date	18-11-2021	
Quote No	Nil	
Quote Date	18-11-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *30 nos*	6,480.00	1.40	0.00	18.00	10,704.96
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *20 nos*	8,640.00	1.40	0.00	18.00	14,273.28
					Total Order Value . . .	**24,978.24**

Rupees : Twenty Four Thousand Nine Hundred Seventy Eight and Paise Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 20/11/2021

Accepted the above Terms And Conditions
For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	15-11-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169181
Material required before date:		ID No.	7123

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Binder Clips	32mm	24	Nos		
2	Binder Clips 108	50mm	12	Nos		
3	Calculater		10	Nos		
4	Stapler Pins 82695	Small	100	Nos		
5	Fevistic		30	Nos		
6	Marker-Black		30	Nos		
7	Punch machine	Big	10	Nos		
8	Mouse		5	Nos		
9	Thermocol		200	Nos		
10	Biometric Adapter		5	Nos		
11	Teflon Tapes 82701		500	Nos		
12	Plastic Blue Sheet 82700	12x18	6480	sft		
13	Blue Sheet	24x18	8640	sft		
14	Spade With Handle	82697	20	Nos		
15	Cube Testing Moulds		24	Nos		
61	Whitners		20	Nos		
17	Stamp Pad		20	Nos		
18	Paper	A4	50	Bundles		
19	Bombay Broom	Small	200	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	15-11-2021	Sign. & Date	15 NOV 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.