PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/11/2021	Prepared by:	N. Shraya
PO/WO no.	81231	PO / WO Date.	01/10/2021
Supplier Name	Shubham Enterprises	PO/WO amount	1,58,972/-
Firm/Company	Summit Sales LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1082	13/11/2021	4224/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,224/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	99201	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,224/-
Amount E – PO / WO value:	1,58,972/-
Amount F – Difference (A – E): GST-18%	1,54,748/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ / ☑ No
Payment – due date	29/11/2021
Remarks:	~~Part bill~~ Final Bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shraya	[signature]					
Date	22/11/2021	22/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AELFS6374J1ZC

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/1082 Date : 13-Nov-21 P.O. No. : 81231/169055 Date : 13-Nov-21

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	~~8M METAL BOX~~	85381010	30.00 NOS	46.00	1,380.00
2	2M METAL BOX	85381010	100.00 NOS	22.00	2,200.00
					3,580.00
	CGST TAX 9 %				322.20
	SGST TAX 9%				322.20
	ROUNDED				(-)0.40
					4,224.00

INWARD	
Inward No: 17236	Dt: 13.11.21
MRN No: 99201	Dt: 14/11/21
Received By:	Sign:
SUMMIT SALES LLP	

SUMMIT SALES LLP R.R. DIST. IN WARD No: 56822 Date: 15.11.21 Sign:

Indian Rupees Four Thousand Two Hundred Twenty Four Only

Despatched Through :

Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
   IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 01-10-2021 3:40:38 PM

81231
30.09.21 4:25:50

Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 **GSTIN** 36AMRPG2711M1ZT 6656-8151.. 040-66318150/23468151 9849153774	**Doc No**	81231	169055
	Doc Date	01-10-2021	
	Quote No	NIL	
	Quote Date	28-08-2021	
	SupplyType	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	600.00	126.87	26.10	18.00	66,379.91
2	4500 - Electrical - conducting - PVC bend - other - nos *1.5mm*	500.00	12.43	26.10	18.00	5,419.60
3	4546 - Electrical - other - Deep Box - 25mm - nos	240.00	53.89	26.10	18.00	11,278.36
4	4564 - Electrical - other - Fan Box - 1 In - nos	50.00	23.00	0.00	18.00	1,357.00
5	4617 - Electrical - other - Metal box - 8way - nos	30.00	46.00	0.00	18.00	1,628.40
6	4616 - Electrical - other - Metal box - 6way - nos	150.00	42.00	0.00	18.00	7,434.00
7	4613 - Electrical - other - Metal box - 2way - nos	100.00	22.00	0.00	18.00	2,596.00
8	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	300.00	100.50	26.10	18.00	26,291.40
9	4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
10	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	50.00	8.00	0.00	18.00	472.00
11	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
12	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	450.00	11.00	0.00	18.00	5,841.00
13	4647 - Electrical - other - Spring wire - NA - mtrs	300.00	12.67	0.00	18.00	4,485.18
14	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *Cat 6 Cable-D link-310 mtrs- 2 bundles*	610.00	20.50	0.00	18.00	14,755.90
15	4568 - Electrical - other - Flexible pipe - 19mm - mtrs	500.00	4.70	0.00	18.00	2,773.00
					Total Order Value . . .	**158,971.75**

Rupees : One Lakh(s) Fifty Eight Thousand Nine Hundred Seventy One and Paise Seventy Five Only.

Terms and Conditions :-

For ***Summit Sales LLP***

Authorised Signatory

Name :

1082 - 49241-
13/11

Bill
596 1/10/21 - 1,55,111/-

Accepted the above Terms And Conditions

For ***Shubham Enterprises*** 2,584/-

660
9/10/21 - 1,57,707/-

Name :

Date : __/__/____

Purchase Order

01-10-2021 3:40:38 PM

Original / Office Copy / Purchase Div.Copy

Specification /	*All items shall be of Sudhkhar brand*
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

1262

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	28-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169055
Material required before date:		ID No.	69871

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Cat 6 Cable-D link	305mtrs	2	nos		
2	Aluminium Service Wire	3/20	450	Mtrs		
3	Pipe	1"1.5mm	600	nos		
4	Pipe	1"1.2mm	300	nos		
5	Bends	1.5mm	500	nos		
6	Deep Box	25mm	240	nos		
7	Junction Box	25mm	180	nos		
8	Fan Box	1"	50	nos		
9	Insulation Tapes		500	nos		
10	Metal Box	8way	30	nos		
11	Metal Box	6way	150	nos		
12	Metal Box	2way	100	nos		
13	Spring Wire		300	mtrs		
14	PVC Round Covers	6"	50	nos		
15	PVC Round Covers	3"	500	nos		

8123.

Remarks:For Replenishing Stock Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	27-09-2021	Sign. & Date	30 SEP 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Flexible pipes (3/4). — 10 bundles.