Ⓔ Ⓜ

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 25/11/2021 | Prepared by: | Sai kiran |
| PO/WO no. | 80786 | PO / WO Date. | 18/09/2021 |
| Supplier Name | Sri laxmi Ganesh Steels | PO/WO amount | 1876.20 |
| Firm/Company | Aedis developers LLP | Project | MGA |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 203 | 25/11/2021 | 1876 |
| 2 | / | / | / |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1876. |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | / | / | 97072 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1876 |
| Amount E – PO / WO value: | 1876 |
| Amount F – Difference (A – E): GST-18% | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes ~~□ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | 29/11/2021 |
| Remarks: final bill | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sai kiran | [signature] | | | | | |
| Date | 25/11/21 | 25/11 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# SRI LAXMI GANESH STEELS & HARDWARE

Aedies Developers LLP.

80786

| Description | Qty | Rate | Amount | |
|---|---|---|---|---|
| Welding Rod | 6 | 265/- | 1590 | 00 |
| | | Total | 1590 | |
| | | CGST @ 9% | 14% | |
| | | SGST @ 9% | 14% | |
| | | Grand Total | 1876 | |

For Sri Laxmi Ganesh Steels & Hardware

Signature

SUMMIT SALES LLP
IN WARD
No: 87265
Date: 25/11/21
Sign:
R.R. DIST.

INWARD

| | |
|---|---|
| Inward No: 1034 | Dt: 29/9/21 |
| MRN No: 97072 | Dt: 30/9/21 |
| Received By. | Sign: Ajay |

AEDIS DEVELOPERS LLP

# Purchase Order

80786
14.09.21 11:35:46

Page(s) 1 Of 1 18-09-2021 13:05:01

From Company : **Aedis Developers LLP**
5-4-187/3&4, II Floor, M G Road, Secunderabad-500003
G S T No. : 36ABPFA0002Q1ZD

| **Supplier Details** | | | |
|---|---|---|---|
| Sri Laxmi Ganesh Steels & Hardware | **Doc No** | 80786 | 100491 |
| Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad | **Doc Date** | 18-09-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ARPPK9655D2ZA | **Quote Date** | 16-09-2021 | |
| 9246205245/9542575725 | **SupplyType** | Supply | |

**Kind Attn : G. Anil**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9574 - Tools - Welding Rod - NA - nos<br>*12pcs* | 6.00 | 265.00 | 0.00 | 18.00 | 1,876.20 |
| | | | **Total Order Value . . .** | | | **1,876.20** |

Rupees : One Thousand Eight Hundred Seventy Six and Paise Twenty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivary & Production of bill |
| **Tax** | Included in the above price |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Morning Glory Apartments<br>Genomevalley, Hyderabad<br>Phone. Madhu Site Engineer - 9502211499 |
| **Penality For Delay** | NIL |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We resreve the right to reject the item not confirming to the specifications . Above order for fabrication work purpose. |
| **Completion Date** | NIL |
| **Measurment** | NIL |
| **Security** | NIL |
| **Remarks** | |

M 97072 30-9-21
11039 29-9-21

For *Aedis Developers LLP*
Authorised Signatory

Name : 30/09/2021

Name :

Accepted the above Terms And Conditions
For *Sri Laxmi Ganesh Steels & Hardware*

Date : __/__/____

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# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Aedis Developers LLP | Date: | 18.09.2021 |
| Site & Phase : | MGA | Time: | 10:30AM |
| Supplier | | Req. No. | 100491 |
| Material required before date: | 19.09.2021 | ID No. | 69450 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Welding Sticks | | 06 | Packets | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | 80786 | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks : Towards MGA site Purpose

| | | | |
|---|---|---|---|
| Prepared By | Pushpalatha | Approved by | T. Madhu |
| Sign.& Date | 18.09.2021 | Sign. & Date | 18.09.2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
18 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE