PURCHASE DIVISION
Advice for approval for credit to supplier

(B) (M) (E) 22/11

Date:	22/11/2024	Prepared by:	N. Shravya
PO/WO no.	82050	PO / WO Date.	26/10/2024
Supplier Name	Veerabhadra Enterprises	PO/WO amount	53,756/-
Firm/Company	Summit sales LLP	Project	SSLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1	528	26/10/24	47135/-
2	531	27/10/2024	7391/-
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			54,526/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	99209	☑ Yes ☐ No
2.	–	–	98596	☑ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	54,526/-
Amount E – PO / WO value:	53,756/-
Amount F – Difference (A – E): GST-18%	+ 770/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ~~☐ No~~
Payment – due date	29/11/2024
Remarks:	Rate difference can be considered, Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shravya	[signature]					
Date	22/11/24	22/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP
Address : Doc - 82050 - 169131
GSTIN No : 36ACBFS2044C1Z7
State : T.S State Code : 36

Invoice No. : 528
Invoice Date : 26/10/2021
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1)	Wyeth.		20 nos	80/-		1600=00	
2)	Morshic		30 nos	120/-		3600=00	
3)	Soft Brooms 90L	100/200	300 nos	70/-			21000=00
4)	Acid.		60 L	15/-		900=00	
5)	Phenyle.		40 Box	40/-		1600=00	
6)	Lizol		48 Box	76/-		3648=00	
7)	Harpic 600ml		24 Box	90/-		2160=00	
8)	Room Freshner.		36 nos	80/-		2880=00	
9)	Water Bottles.		48 nos	40/-		1920=00	
10)	Dettol (Savlon 1ltr)		48 nos	80/-		3840=00	

INWARD
Inward No: 17182 Dt: 29.10.21
MRN No: Dt:
Received By: 98595 Sign: 29/10/21
SUMMIT SALES LLP

INWARD
Inward No: 17244 Dt: 13.11.21
MRN No: 99209 Dt: 14/11/21
Received By: Sign:
SUMMIT SALES LLP

Amount in words :

Total Amount before Tax		22148=00	
Add SGST		1993=32	
Add CGST		1993=32	
Add IGST			
Round Off		+0=36	
Total Amount after Tax		26135=00	21000=00
Total Tax Amount		GRAND TOTAL	47135=00

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 18820
Date: 15.11.21
Sign:

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP
Address : Doc - 82050 - 169131

GSTIN No : 36ACBFS2044C1Z7
State : T-S State Code : 36

Invoice No. : 531
Invoice Date : 27/10/2021
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1)	Detergent powder		30 pac	22/-		660=00	
2)	Vim Bar Tub		24 nos	40/-		960=00	
3)	Odonil.		36 nos	40/-		1440=00	
4)	mop cloth.		120 nos	15/-	1800=00		
5)	yellow cloth		120 nos	15/-	1800=00		

INWARD
Inward No: 17183 Dt: 29.10.21
MRN No: 98596 Dt: 29/10/21
Received By: Sign:
SUMMIT SALES LLP

Amount in words :

	5%	18%	12% - 0%
Total Amount before Tax	3600=00	3060=00	
Add SGST	90=00	275=40	
Add CGST	90=00	275=40	
Add IGST			
Round Off		+0=20	
Total Amount after Tax	3780=00	3611=00	
Total Tax Amount		GRAND TOTAL	7391=00

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

82050
25.10.21 1:31:05

 26-10-2021 16:07:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. **GSTIN** 36AEMPG9276J1ZV 040 - 66338850 9246269111	**Doc No**	82050	169131
	Doc Date	26-10-2021	
	Quote No	Nil	
	Quote Date	26-10-2021	
	SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
2	4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
3	4003 - Consumables - Bombay Broom - Big - nos	300.00	68.00	0.00	0.00	20,400.00
4	4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
5	4046 - Consumables - Phinyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
7	4035 - Consumables - Harpic - Cleaner - 500ml - nos	24.00	84.00	0.00	18.00	2,378.88
8	4001 - Consumables - Air Freshner - NA - nos *Room freshners*	36.00	80.00	0.00	18.00	3,398.40
9	4108 - Consumables - Water Bottle - NA - Nos	48.00	40.00	0.00	18.00	2,265.60
10	4022 - Consumables - Dettol - NA - nos *Santoor hand wash*	48.00	80.00	0.00	18.00	4,531.20
11	4059 - Consumables - Surf Detergent Powder - NA - kgs	30.00	22.00	0.00	18.00	778.80
12	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
13	4001 - Consumables - Air Freshner - NA - nos *Odonil*	36.00	40.00	0.00	18.00	1,699.20
14	4040 - Consumables - Mopping Cloth - NA - nos *White*	120.00	15.00	0.00	5.00	1,890.00
15	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	120.00	15.00	0.00	5.00	1,890.00
	Total Order Value . . .					**53,755.52**

Rupees : Fifty Three Thousand Seven Hundred Fifty Five and Paise Fifty Two Only.

<u>Terms and Conditions :-</u>

Specification : As per details given in the quotation.

For ***Summit Sales LLP***

Authorised Signatory

26/10/2021

Name : ______________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________

Date : __/__/____

Purchase Order

 26-10-2021 16:07:55 Original / Office Copy / Purchase Div.Copy

Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 26/10/2021

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________

Date : __/__/____

1377

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169131
Material required before date:		ID No.	70618

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Whiper		20	Nos		
2	Mopping stick		30	Nos		
3	Bombay Broom	Big	100	Nos		
4	Bombay Broom	Small	300	Nos		
5	Sponges		1000	Nos		
6	Acid	1ltrs	60	Nos		
7	Phinyle	1ltrs	40	Nos		
8	Lizol	1ltrs	48	Nos		
9	Harpic	500ml	24	Nos		
10	Room Freshner 82050		36	Nos		
11	Water Bottles		48	Nos		
12	Santoor Hand wash		48	Nos		
13	Surf	500grms	30	Nos		
14	Vim Bar		24	Nos		
15	Odonil		36	Nos		
16	White Cloth		120	Nos		
17	Yellow Cloth		120	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		
Sign.& Date	21-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
22 OCT 2021
SOHAM MODI
MANAGING DIRECTOR