E 13/11 B M

PURCHASE DIVISION

~~Advice for approval for credit to supplier~~

Date:	13/11/21	Prepared by:	Sneha
PO/WO no.	82347	PO / WO Date.	5/11/21
Supplier Name	Saya Surendar Gunny Merchant	PO/WO amount	33,600/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	399	10/11/21	33,600/-
2			
3			/
4			

Amount A – ~~Bills total(Excluding Transport & Hamali Charges)~~:	33,600/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	99053	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,600/-
Amount E – PO / WO value:	33,600/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	15/11/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	13/11/21	23/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No : 36BERPS5253MIZM

TAX INVOICE
BILL OF SUPPLY
CASH / CREDIT BILL

Cell : 93

SAYA SURENDER GUNNY MERCHANT

Dealers in : Old, New, pp Woven Bags & Plastic Gunny Bags

5-2-802, Risala Abdulla, Osmangunj , HYDERABAD- 500 012. (T.S.)

Buyer
M/s Summit Sales LLP
Secenderabad.
State Telengana. State Code 36
GST/UID No: 36ACQFS2044C1Z7

No. 399
Date : 10/11/2021

Delivery Address
State State Code
GST/UID No.:

PO No. & Order Through 82347 / 169156
Vehicle No/ Transport TS 10UA 9758

S.No	PARTICULARS	HSN CODE	QUANITY	RATE	AMOUNT Rs.	Ps.
1	old Empty Gunny Bgs.	6305	2000	16/-	32000	00
				Hamali		
				CGST @	800	00
				SGST @	800	00
				IGST @		
				TOTAL AMOUNT	33600	00

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 86652
Date: 11-11-21
Sign:

INWARD
Inward No: 1723 Dt: 10-11-21
MRN No: 99053 Dt: 10/11/21
Received By: Sign:
SUMMIT SALES LLP

Amount in Words :

TERMS & CONDITIONS :
Goods once sold will not be taken back
Interest will be charged @ 24% per annum if payment is not made on or before 15 days
Our responsibility ceases on the delivery of the goods to the carries.
Subject to Hyderabad Jurisdiction only.

For. SAYA SURENDER GUNNY MERCHANT

Customer's Signature

GST No : 36BERPS5253M1ZM

TAX INVOICE
BILL OF SUPPLY
CASH / CREDIT BILL

Cell : 93

SAYA SURENDER GUNNY MERCHANT

Dealers in : Old, New, pp Woven Bags & Plastic Gunny Bags

5-2-802, Risala Abdulla, Osmangunj , HYDERABAD- 500 012. (T.S.)

Buyer
M/s Summit Sales LLP
Secunderabad.
State Telengana. State Code 36
GST/UID No: 36ACQFS2044C1Z7

No. 399

Date : 10/11/2021

Delivery Address
State State Code
GST/UID No.:

PO No. & Order Through H2347 / 169156
Vehicle No/ Transport TS 10UA 9758

S.No	PARTICULARS	HSN CODE	QUANITY	RATE	AMOUNT Rs.	Ps.
1	Old Empty Gunny Bgs.	6305	2000	16/-	32000	-
				Hamali		
				CGST @	800	00
				SGST @	800	00
				IGST @		
				TOTAL AMOUNT	33600	00

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 86652
Date: 11-11-21
Sign:

INWARD
Inward No: 17231 Dt: 10.11.21
MRN No: 99053 Dt: 10/11/21
Received By: Sign:
SUMMIT SALES LLP

Amount in Words :

TERMS & CONDITIONS :
Goods once sold will not be taken back
Interest will be charged @ 24% per annum if payment is not made on or before 15 days
Our responsibility ceases on the delivery of the goods to the carries.
Subject to Hyderabad Jurisdiction only.

For. SAYA SURENDER GUNNY MERCHANT

Customer's Signature

05-11-2021 15:53:03

Purchase Order

Orig

82347
30.10.21 11:22:45

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Saya Surendar Gunny Merchant
#5-2-802, Beside Kishan Gunj Nala, Osmangunjh, Hyderabad-500 012.

GSTIN 36BERPS5253MIZM
24605466 9347005466

Doc No	82347	169156
Doc Date	05-11-2021	
Quote No	Nil	
Quote Date	07-09-2021	
SupplyType	Supply	

Kind Attn : Mr.S.Sunrendar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4034 - Consumables - Gunny Bag - other - nos	2,000.00	16.00	0.00	5.00	33,600.00
					Total Order Value . . .	**33,600.00**

Rupees : Thirty Three Thousand Six Hundred Only.

Terms and Conditions :-

Specification /	Each bag spprox.1.5mtrs length,2ft width,100kgs capacity,1 bag approx.wt.1 Kg.
Payment Terms	100% as advance
Tax	VAT included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us.
Warranty	Nil
Advance Paid	Rs 33600/- ....vide cheq.no... dtd........
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For ***Saya Surendar Gunny Merchant***

Name : ____________________

Date : __/__/____

Requisition Form

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Company Name:	SUMMIT SALES LLP		
Site & Phase :	SUMMIT HOUSING LLP	Date:	29-10-2021
Supplier		Time:	11:00PM
Material required before date:		Req. No.	169156
		ID No.	70826

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Coconut Brooms 82348		300	Nos		
2	Wiper		30	Nos		
3	Bombay Broom	Small	200	Nos		
4	PVC Bucket		10	Nos		
5	Gunny Bags 82347		2000	Nos		
6	Water Bottles		36	Nos		
7	Bleaching Powder		5	Nos		
8	Mopping Cloth		120	Nos		
9	Dust Pan		12	Nos		
10	Scrubber 82349		24	Nos		
11	Colin	500ml	40	Nos		
12	Lizol	1ltr	24	Nos		

Remarks:For Stock Replenishing purpose

Prepared By	Bhavani		
Sign.& Date	29-10-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
01 NOV 2021
SOHAM MODI
MANAGING DIRECTOR