

PURCHASE DIVISION
Advice for approval for credit to supplier

② ③ ④ 22/11

Date:	22/11/2021		Prepared by:	N. Shrivastava			
PO/WO no.	81662		PO / WO Date.	13/10/2021			
Supplier Name	Shubham Enterprises		PO/WO amount	509,780/-			
Firm/Company	Summit cakes LLP		Project	SSLUP			
Sl. No.	Bill No.	Bill Date	Bill amount				
1	1080	13/11/2021	2,478/-				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,478/-				
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.			99202	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,478/-				
Amount E – PO / WO value:			509,780/-				
Amount F – Difference (A – E): GST-18%			- 507302/-				
Quantity received as per PO /WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)					
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)					
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)					
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)					
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. / ☒ No					
Payment – due date		29/11/2021					
Remarks: Part Bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shrivastava						
Date	22/11/21	22/11/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete each task.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves comparing the actual outcomes with the objectives and goals to determine the effectiveness of the project and identify areas for improvement.

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GSTIN : 36AELFS6374J1ZC

TAX INVOICE

Ph : (O) : 66318150

: 66568151

: 29308151



SHUBHAM ENTERPRISES

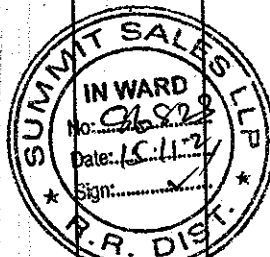
5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.

E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/1080	Date : 13-Nov-21	P.O. No. : 81662/169096	Date : 13-Nov-21
Reverse Charge (Y/N) : No		D.C. No. :	Date :
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :
Bill to Party : SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	Ship to Party : SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7		

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 6M METAL BOX	85381010	50.00 NOS.	42.00	2,100.00
CGST TAX 9 %				189.00
SGST TAX 9%				189.00
				2,478.00

INWARD	
Inward No: 17238	Dt: 13-11-21
MRN No: 89202	Dt: 14-11-21
Received By: _____	Sign: _____
SUMMIT SALES LLP	



Indian Rupees Two Thousand Four Hundred Seventy Eight Only

Despatched Through :

Destination :

SUDHAKAR
PIPES AND FITTINGS

Honeywell
THE POWER OF CONNECTED

norisys® : hager

Bharat M.S. Pipes

HAVELLS
SUDHAKAR
WIRES AND CABLES

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. Cheque return Charges Rs. 500/-
5. Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order



81662

18.10.21 2:04:47

Or

1 of 2

19-10-2021 3:03:05 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Shubham Enterprises
5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

Doc No	81662	169096
Doc Date	13-10-2021	
Quote No	NIL	
Quote Date	11-10-2021	
SupplyType	Supply	

GSTIN 36AMRPG2711M1ZT
040-66318150/23468151

6656-8151...
9849153774

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	2,000.00	126.87	21.90	18.00	233,841.71
2 4500 - Electrical - conducting - PVC bend - other - nos 1.5mm	2,500.00	12.43	21.90	18.00	28,638.10
3 4546 - Electrical - other - Deep Box - 25mm - nos	1,200.00	53.89	21.90	18.00	59,596.74
4 4564 - Electrical - other - Fan Box - 1 In - nos	300.00	23.00	0.00	18.00	8,142.00
5 4617 - Electrical - other - Metal box - 8way - nos	90.00	46.00	0.00	18.00	4,885.20
6 4616 - Electrical - other - Metal box - 6way - nos 250	300.00	42.00	0.00	18.00	14,868.00
7 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	500.00	100.50	21.90	18.00	46,309.40
8 4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
9 4801 - Electrical - conducting - PVC round cover - 6 In - Nos	100.00	8.00	0.00	18.00	944.00
10 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	1,000.00	5.00	0.00	18.00	5,900.00
11 4553 - Electrical - other - Dummy - NA - nos	20.00	75.00	0.00	18.00	1,770.00
12 4777 - Electrical - conducting - Junction Box - 25mm - nos	900.00	39.11	21.90	18.00	32,438.69
13 4710 - Electrical - wires - TV wire - RG-6 - mtrs	500.00	16.60	0.00	18.00	9,794.00
14 4708 - Electrical - wires - Telephone wire - 2pair - bundles 5 bundles	5.00	669.00	0.00	18.00	3,947.10
15 4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	900.00	11.00	0.00	18.00	11,682.00
16 4782 - Electrical - wires - A1 service Wire - 7/20 - mts	2,000.00	16.50	0.00	18.00	38,940.00
17 4568 - Electrical - other - Flexible pipe - 19mm - mtrs 10 bundles	500.00	4.70	0.00	18.00	2,773.00

For **Summit Sales LLP**
Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions
For **Shubham Enterprises**

Date : / /

Purchase Order

2 Of 2

19-10-2021 3:03:05 PM

Original / Office Copy / Purchase Div. Copy

Total Order Value ...

509,779.93

Rupees : Five Lakh(s) Nine Thousand Seven Hundred Seventy Nine and Paise Ninty Three Only.

Terms and Conditions :-

Specification / All items shall be of Sudhkar brand

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Next day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included in the above price.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for stock replenishing purpose.

Completion Date Nil

Measurment Nil

Security Nil

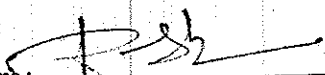
Remarks Prices shall remain fixed (Subject to change in GST) for a period of 4 months.

718
14/10 - - 5,02,433/-
1080
13/11 = 2,478/-

For Summit Sales LLP

Authorised Signatory

Name :



Accepted the above Terms And Conditions

For Shubham Enterprises

Name :

Date : _/_/

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	11-10-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169096
Material required before date:		ID No.	70285

S. No	Description	Size	Quantity	Units	Inward No	Date
1	RG 6 TV Cable	100mtrs	500 ✓	mtrs		
2	Telephone Wire 2 pair	90mtr	5 ✓	Bundles		
3	AL service wire	3/20	900 ✓	Bundles		
4	AL service wire	7/20	2000 ✓	Bundles		
5	Pipe	1"1.5mm	2000 ✓	Nos		
6	Pipe	1"1.2mm	500 ✓	Nos		
7	Bends	1.5mm	2500 ✓	Nos		
8	Deep box	25mm	1200 ✓	Nos		
9	Junction Box	25mm	900 ✓	Nos		
10	Fan Box	1"	300 ✓	Nos		
11	Insulation Tapes		500 ✓	Nos		
12	Metal Box	8way	90 ✓	Nos		
13	Metal Box	6way	300 ✓	Nos		
14	Strip Connectors		200	Nos		
15	PVC Round Covers	6"	100 ✓	Nos		
16	PVC Round Covers	3"	1000 ✓	Nos		
17	Dummy Pocket		20 ✓	Nos		
18	Flexible Pipe	19mm	10 ✓	Nos	✓	

Remarks: For Stock Replenishing Purpose

Prepared By Bhavani

Sign. & Date 11-10-2021

Sign. & Date

APPROVED BY

11 OCT 2021

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Handwritten notes on a grid background, possibly a ledger or account book. The text is written in cursive and includes various entries, some of which are partially obscured by the grid lines. The entries appear to be organized into columns, with some headings visible at the top. The handwriting is somewhat faded and the overall image quality is poor, making it difficult to read specific details.