

PURCHASE DIVISION
Advice for approval for credit to supplier

② ② ② 26/11

Date:		24/11/2021		Prepared by:		N. Srangan	
PO/WO no.		82700		PO / WO Date.		18/11/2021	
Supplier Name		Santosh Tarpaulin		PO/WO amount		24,928.24/-	
Firm/Company		Summit sales up		Project		PSUP	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	097	20/11/2021		24,928.24/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						24,928.24/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	99514	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						24,928.24/-	
Amount E – PO / WO value:						24,928.24/-	
Amount F – Difference (A – E): GST-18%							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. <u> </u> ☒ No				
Payment – due date			29/11/2021				
Remarks: Final Bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	24/11/21	26/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**097**

Invoice Date: 20/11/2021

P.O.No.82700/169181

P.O.Date: 18.11.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18 X12 ft 30 NOS ✓	3926	6480 SFT	@ 1.40	9,072.00
2	HDPE TARPAULIN SIZE 18 X 24 20 NOS ✓	3926	8640 SFT	@1.40	12,096.00
Rupees in words TWENTY FOUR THOUSAND NINE HUNDRED AND SEVENTY EIGHT TWENTY FOUR PAISA ONLY					Total :: 21,168.00
					CGST @ 9 % 1,905.12
					SGST @ 9 % 1905.12
					IGST 18% ::
					Grand Total :: 24,978.24
Receiver Signature & Seal				For SANTHOSH TARPAULIN	
				 Authorized Signatory	

17266 INWARD	
Inward No: 17266	Dt: 22.11.21
MRN No: 99514	Dt: 22.11.21
Received By:	Sign: 
SUMMIT SALES LLP	



TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**097**

Invoice Date: 20/11/2021

P.O.No.82700/169181

P.O.Date: 18.11.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18 X12 ft 30 NOS	3926	6480 SFT	@ 1.40	9,072.00
2	HDPE TARPAULIN SIZE 18 X 24 20 NOS	3926	8640 SFT	@1.40	12,096.00
Rupees in words TWENTY FOUR THOUSAND NINE HUNDRED AND SEVENTY EIGHT TWENTY FOUR PAISA ONLY					Total :: 21,168.00
					CGST @ 9 % 1,905.12
					SGST @ 9 % 1905.12
					IGST 18% ::
					Grand Total :: 24,978.24
Receiver Signature & Seal					For SANTHOSH TARPAULIN  Authorized Signatory

17266 INWARD	
Inward No: 17266	Dt: 22-11-21
MRN No: 99814	Dt: 22/11/21
Received By: 2	Sign: 2
SUMMIT SALES LLP	



Purchase Order



82700

12.11.21 5:07:44

Origin

Page(s) 1 Of 1

18-11-2021 13:38:02

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	82700	169181
Doc Date	18-11-2021	
Quote No	Nil	
Quote Date	18-11-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft 30 nos	6,480.00	1.40	0.00	18.00	10,704.96
2 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft 20 nos	8,640.00	1.40	0.00	18.00	14,273.28
Total Order Value . . .					24,978.24

Rupees : Twenty Four Thousand Nine Hundred Seventy Eight and Paise Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name :

20/11/2021

Name :

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Date : _/_/_

70

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		15-11-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00PM	
Supplier				Req. No.		169181	
Material required before date:				ID No.		71223	

S. No	Description	Size	Quantity	Units	Inward No	Date
✓ 1	Binder Clips	32mm	24	Nos		
✓ 2	Binder Clips 108	50mm	12	Nos		
✓ 3	Calclater		10	Nos		
✓ 4	Stapler Pins 82695	Small	100	Nos		
✓ 5	Fevistic		30	Nos		
✓ 6	Marker-Black		30	Nos		
✓ 7	Punch machine	Big	10	Nos		
✓ 8	Mouse		5	Nos		
9	Thermocol		200	Nos		
10	Biometric Adapter		5	Nos		
11	Teflon Tapes 82701		500	Nos		
12	Plastic Blue Sheet } 82700	12x18	6480	sft		
13	Blue Sheet	24x18	8640	sft		
✓ 14	Spade With Handle 82697		20	Nos		
15	Cube Testing Moulds		24	Nos		
✓ 16	Whitners		20	Nos		
✓ 17	Stamp Pad		20	Nos		
✓ 18	Paper	A4	50	Bundles		
✓ 19	Bombay Broom	Small	200	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	Bhavani		APPROVED BY 15 NOV 2021 SOHAM MODI MANAGING DIRECTOR
Sign. & Date	15-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.