PURCHASE DIVISION

Advice for approval for credit to supplier

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Date:	28/11/2021	Prepared by:	Sai kiran
PO/WO no.	82996	PO / WO Date.	25/11/2021
Supplier Name	VIVID WORLD	PO/WO amount	383.50
Firm/Company	MRMLLP	Project	Head Office
Sl. No.	Bill No. Chintalguda	Bill Date	Bill amount
1	2208	12/11/2021	384
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			384

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	384
Amount E – PO / WO value:	384
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	□ Approved ~~– within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- ☑ No
Payment – due date	29/11/2021
Remarks: final bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sai kiran		APPROVED				
Date	28/11/21		26 NOV 2021 MINISH PARIKH MANAGER-PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2208			Transport Mode :
Invoice Date :12/11/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party	Ship to Party
Address: M/S. MODI REALTY (MIRYALGUDA) LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION , MG ROAD, SECBAD.	GATE PASS NO: 2832
GST: 36ABCFM6774G2ZZ.	GSTIN :
State : TELANGANA Code	State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER DRUM ONLY	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					325.00	58.50					383.50

INWARD
Inward No: 551 Dt: 11/11/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS . THREE HUNDRED EIGHTY THREE AND FIFTY PAISE ONLY

(RS . 383.50)

	325.00
ADD :CGST 9%	29.25
ADD: SGST 9%	29.25
Total Amount After Tax	383.50

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyd Narayanguda

Authorized Signatory

Purchase Order

 25-11-2021 16:17:13

82996
23.11.21 11:49:58

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	82996	183300
Doc Date	25-11-2021	
Quote No	Nil	
Quote Date	25-11-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
					Total Order Value . . .	**383.50**

Rupees : Three Hundred Eighty Three and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Realty (Miryalguda) LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ____________________ Name : ____________________ Date : __/__/____

Contact - -

Requisition Form

1462

Company Name:	Modi Realty Miryalguda	Date:	12-11-2021
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183300
Material required before date:		ID No.	71492

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner drum		1	No		
2						
3						
4	82996					
5						
6						
7						
8						
9						
10						

Remarks: This is for Head office

Prepared By	Suneel	Approved by	
Sign.& Date	12-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.