PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/11/2021	Prepared by:	[illegible]
PO/WO no.	82995	PO / WO Date.	12/11/2021
Supplier Name	VIVID WORLD	PO/WO amount	619.50
Firm/Company	MRMLLP (Mallapur)	Project	Head office.
Sl. No.	Bill No.	Bill Date	Bill amount
1	2207	12/11/2021	619.50
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				619.50
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				619.50
Amount E – PO / WO value:				619.50
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	28/11/21

Remarks: final bill.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 26 NOV 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	26/11/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2207	Transport Mode :
Invoice Date :12/11/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA Code 36	
Bill to Party	Ship to Party
Address: M/S. MODI REALTY MALLAPUR LLP, 5-4-187/3&4, 2ND FLOOR, SOHAM MAANSSIO MG ROAD, SECBAD.	GATE PASS NO: 2832
GST: 36AAEFM1459R1ZP.	GSTIN :
State : TELANGANA Code	State : Code

Product Description	HSN Code	UOM	Qty	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
RICOH LASER TONER REFILLING	3707		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
RICOH LASER TONER CHIP	8443		01	200.00	200.00	36.00	9%	18.00	9%	18.00	236.00
					525.00	94.50					619.50

INWARD
Inward No: 550 Dt: 12/11/21
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

RS . SIX HUNDRED NINTEEN AND FIFTY PAISE ONLY

(RS . 619.50)

	525.00
ADD :CGST 9%	47.25
ADD: SGST 9%	47.25
Total Amount After Tax	619.50

Bank Details

Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

VIVID WORLD Hyderabad Narayanguda

Authorized Signatory

Requisition Form 1462

Company Name:	Modi Realty Mallpur LLP	Date:	12-11-2021
Site & Phase :	Head office	Time:	
Supplier		Req. No.	183301
Material required before date:		ID No.	71493

No	Description	Size	Quantity	Units	Inward No	Date
1	Ricoh tonner refilling		1	No		
2	Ricoh Tonner chip		1	No		
3						
4						
5	82995					
6						
7						
8						
9						
10						

Remarks: This is for HO

Prepared By	Suneel	Approved by	
Sign.& Date	12-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 25-11-2021 16:17:13

82995
23.11.21 11:49:58

From Company :	**Modi Reality Mallapur LLP** 5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad. G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	82995	183301
	Doc Date	12-11-2021	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	12-11-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *Ricoh refilling*	1.00	325.00	0.00	18.00	383.50
2	3522 - Computers and Peripherals - Toner drum - NA - nos *Ricoh Tonner Chip*	1.00	200.00	0.00	18.00	236.00
					Total Order Value . . .	**619.50**

Rupees : Six Hundred Ninteen and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Vivid World***

Name : ____________________ Name : ____________________ Date : __/__/____

Contact - -