PURCHASE DIVISION
Advice for approval for credit to supplier

(M) (e)

Date:	27/11/2021	Prepared by:	Sai kiran
PO/WO no.	82744	PO / WO Date.	10/11/2021
Supplier Name	VINID WORLD	PO/WO amount	271.40
Firm/Company	May flower platinum	Project	Site office.
Sl. No.	Bill No.	Bill Date	Bill amount
1	2205	10/11/2021	271.40
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			271.40

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	271.40
Amount E – PO / WO value:	271.40
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ ~~No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____ /- ☑ No
Payment – due date	29/11/2021
Remarks: final bill.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sai kiran		APPROVED 27 NOV 2021				
Date	27/11/21		MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2205			Transport Mode :
Invoice Date :10/11/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	
Bill to Party			Ship to Party
Address: M/S. MAY FLOWER PLATINUM (MODI PROPERTIES), 5-4-187/3&4, 2ND FLOOR, SOHAM MAANSSIO MG ROAD, SECBAD.			GATE PASS NO:
GST: 36AABCM4761E1ZM			GSTIN :
State : TELANGANA	Code		State : / Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		01	230.00	230.00	41.40	9%	20.70	9%	20.70	271.40
					230.00	41.40					271.40

INWARD
Inward No: 543 Dt: 10/11/21
MRN No: Dt:
Received By: Sarangi Sign:
MODI PROPERTIES

RS . TWO HUNDRED SEVENTY ONE AND FORTY PAISE ONLY

(RS . 271.40)

	230.00
ADD :CGST 9%	20.70
ADD: SGST 9%	20.70
Total Amount After Tax	271.40

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

VIVID WORLD Hyderabad Narayanaguda

Purchase Order

82744
12.11.21 5:08:07

 19-11-2021 15:46:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB
6682-3161/ 6682-3171 92462-15868

Doc No	82744	183281
Doc Date	10-11-2021	
Quote No	Nil	
Quote Date	10-11-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	1.00	230.00	0.00	18.00	271.40
Rupees : Two Hundred Seventy One and Paise Fourty Only.					**Total Order Value . . .**	**271.40**

<u>Terms and Conditions :-</u>

Specification / Brand	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***
Authorised Signatory

Name : 24/11/2021
Contact ..

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ____________

Date : __/__/____

Requisition Form

1465

Company Name:	Mayflower Platinum		
Site & Phase :	Site office	Date:	10-11-21
Supplier		Time:	
Material required before date:		Req. No.	183281
		ID No.	J1175

No	Description	Size	Quantity	Units	Inward No	Date
1	12A toner refilling		1	No		
2						
3	82744					
4						
5						
6						
7						
8						
9						
10						

Remarks: This is for Head Office

APPROVED
24 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	K.Suneel		
Sign.& Date	10-11-21	Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:			
Site & Phase :		Date:	
Supplier		Time:	
Material required before date:		Req. No.	
		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By			
Sign.& Date		Approved by	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.