

PURCHASE DIVISION  
Advice for approval for credit to supplier

(M) (e)

|                                                               |                  |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
|---------------------------------------------------------------|------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|-------------|------------------|
| Date:                                                         |                  | 14-11-2021            |                                                                                                                                                                           | Prepared by:                                                        |                             | Ch. Pranavi |                  |
| PO/WO no.                                                     |                  | 81279                 |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 04-10-2021  |                  |
| Supplier Name                                                 |                  | Summit Sales LLP      |                                                                                                                                                                           | PO/WO amount                                                        |                             | 5,199.55/-  |                  |
| Firm/Company                                                  |                  | Silver Oak Villas LLP |                                                                                                                                                                           | Project                                                             |                             | SOV-44      |                  |
| Sl. No.                                                       | Bill No.         | Bill Date             |                                                                                                                                                                           | Bill amount                                                         |                             |             |                  |
| 1                                                             | 19790            | 09-10-2021            |                                                                                                                                                                           | 2599.78/-                                                           |                             |             |                  |
| 2                                                             |                  |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
| 3                                                             |                  |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
| 4                                                             |                  |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                       |                                                                                                                                                                           |                                                                     |                             | 2599.78     |                  |
| Sl. No.                                                       | DC No            | DC. Date              | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |             |                  |
| 1.                                                            | 16942            | 09-10-2021            | 97282                                                                                                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |             |                  |
| 2.                                                            |                  |                       |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |             |                  |
| 3.                                                            |                  |                       |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |             |                  |
| Amount B –Other Credits : Transportation charges              |                  |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
| Amount C –Other Debits :                                      |                  |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                       |                                                                                                                                                                           |                                                                     |                             | 2599.78/-   |                  |
| Amount E – PO / WO value:                                     |                  |                       |                                                                                                                                                                           |                                                                     |                             | 5,199.55/-  |                  |
| Amount F – Difference (A – E): GST-18%                        |                  |                       |                                                                                                                                                                           |                                                                     |                             | 2599.77/-   |                  |
| Quantity received as per PO / WO                              |                  |                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |             |                  |
| Is difference between PO / Bill acceptable?                   |                  |                       | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                                                                     |                             |             |                  |
| Excess / short material received                              |                  |                       | <input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                                                                     |                             |             |                  |
| Close PO / W?O                                                |                  |                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |             |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                       | <input type="checkbox"/> Yes – Rs. _____/- <input type="checkbox"/> No                                                                                                    |                                                                     |                             |             |                  |
| Payment – due date                                            |                  |                       | 15-11-2021                                                                                                                                                                |                                                                     |                             |             |                  |
| Remarks:                                                      |                  |                       | final Bill.                                                                                                                                                               |                                                                     |                             |             |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager      | Procurement Manager                                                                                                                                                       | MD                                                                  | Accounts – receiver of bill | Accountant  | Accounts Manager |
| Sign:                                                         | Pranavi          |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |
| Date                                                          | 14-11-2021       |                       |                                                                                                                                                                           |                                                                     |                             |             |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

## Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 09-10-2021

| Customer Details                                                                   |                                                        |         |                      | Invoice No.   | 19790      |      |         |  |
|------------------------------------------------------------------------------------|--------------------------------------------------------|---------|----------------------|---------------|------------|------|---------|--|
| Silver Oak Villas LLP                                                              |                                                        |         |                      | Invoice Date. | 09-10-2021 |      |         |  |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd |                                                        |         |                      | PO No.        | 81279      |      |         |  |
| GSTIN : 36ADBFS3288A2Z7                                                            |                                                        |         |                      | PO Date.      | 04-10-2021 |      |         |  |
|                                                                                    |                                                        |         |                      | Req ID        | 69929      |      |         |  |
|                                                                                    |                                                        |         |                      | Req Date      | 04-10-2021 |      |         |  |
|                                                                                    |                                                        |         |                      | Loc Req No    | 183683     |      |         |  |
|                                                                                    | Description of Goods                                   | HSN/SAC | Qty                  | Rate          | Gross      | Tax% | Tax Amt |  |
| 1                                                                                  | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft | 3920    | 1296                 | 1.70          | 2,203.20   | 18   | 396.58  |  |
| 2                                                                                  | 6 nos 3                                                |         |                      |               |            |      |         |  |
| 3                                                                                  |                                                        |         |                      |               |            |      |         |  |
| 4                                                                                  |                                                        |         |                      |               |            |      |         |  |
| 5                                                                                  |                                                        |         |                      |               |            |      |         |  |
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| 15                                                                                 |                                                        |         |                      |               |            |      |         |  |
| IGST                                                                               | CGST                                                   | SGST    | Total Taxable Amount |               | 2,203.20   |      | 396.58  |  |
|                                                                                    | 198.29                                                 | 198.29  | Total Invoice Amount |               | 2,599.78   |      |         |  |
| Rupees : Two Thousand Five Hundred Ninty Nine and Paise Seventy Eight Only.        |                                                        |         |                      |               |            |      |         |  |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 09-10-2021

| Customer Details                                                                   |                                                        | DC No.     | 16942      |
|------------------------------------------------------------------------------------|--------------------------------------------------------|------------|------------|
| Silver Oak Villas LLP                                                              |                                                        | DC Date.   | 09-10-2021 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd |                                                        | PO No.     | 81279      |
|                                                                                    |                                                        | PO Date.   | 04-10-2021 |
|                                                                                    |                                                        | Req ID     | 69929      |
|                                                                                    |                                                        | Req Date   | 04-10-2021 |
| GSTIN : 36ADBFS3288A2Z7                                                            |                                                        | Loc Req No | 183683     |
|                                                                                    | Description of Goods                                   | HSN/SAC    | Qty        |
| 1                                                                                  | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft | 3920       | 1296       |
| 2                                                                                  |                                                        |            |            |
| 3                                                                                  |                                                        |            |            |
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for Summit Sales LLP

Authorised signatory

*P. Anand*  
Subject to Hyderabad Jurisdiction





# Purchase Order

Page(s) 1 Of 1

04-10-2021 14:28:32

Or



30.09.21 4:25:50

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 81279      | 183683 |
| <b>Doc Date</b>   | 04-10-2021 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 04-10-2021 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                | Qty      | Rate | Dis% | GST   | Amount          |
|--------------------------------------------------------------------------|----------|------|------|-------|-----------------|
| 1 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft<br>6 nos        | 2,592.00 | 1.70 | 0.00 | 18.00 | 5,199.55        |
| <b>Total Order Value . . .</b>                                           |          |      |      |       | <b>5,199.55</b> |
| Rupees : Five Thousand One Hundred Ninty Nine and Paise Fifty Five Only. |          |      |      |       |                 |

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

**Delivery Location** Silver Oak Villas Part III  
Sy .No.11,12,14,15,16,17,18 , 294  
Phone. 0

**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for electrical room covering purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**

3) Part Bill received of Rs. 2599/-  
B.no. 19990 and bal. bill to be  
9/10/21 received.  
Signature

For **Silver Oak Villas LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact :-

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

# Requisition Form

1278

|                                |                           |          |            |
|--------------------------------|---------------------------|----------|------------|
| Company Name:                  | Silver Oak Villas LLP-III | Date:    | 04-10-2021 |
| Site & Phase :                 | Silver Oak Villas-III     | Time:    | 15.00      |
| Supplier                       |                           | Req. No. | 183683     |
| Material required before date: | urgent                    | ID No.   | 69929      |

| No | Description | Size | Quantity | Units | 67818 | Date |
|----|-------------|------|----------|-------|-------|------|
| 1  | Blue Sheets | Std  | 6        | Nos   |       |      |
| 2  | 81279       |      |          |       |       |      |
| 3  |             |      |          |       |       |      |
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APPROVED  
- 4 OCT 2021  
MANOJ K. PURCHASE

Remarks: - For Electrical room covering purpose

|              |             |              |  |
|--------------|-------------|--------------|--|
| Prepared By  | B.Meenakshi | Approved by  |  |
| Sign. & Date | 04-10-2021  | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 05-10-2021

**Customer Details**

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN: 36ADBFS3288A2Z7

|            |            |
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| DC No.     | 16841      |
| DC Date    | 05-10-2021 |
| PO No.     | 81279      |
| PO Date    | 04-10-2021 |
| Req ID     | 69929      |
| Req Date   | 04-10-2021 |
| Loc Req No | 183683     |

|    | Description of Goods                                    | HSN/SAC | Qty  |
|----|---------------------------------------------------------|---------|------|
| 1  | 6011 - Miscellaneous - Blue Sheet - 24 Ft x 18 Ft - sft | 3920    | 1296 |
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|                            |             |
|----------------------------|-------------|
| INWARD WITH TIME           |             |
| Inward No: 1321            | Dr: 5/10/21 |
| MRP No: 97282              | Dr: 5/10/21 |
| Received By:               | Sign:       |
| SILVER OAK VILLAS PART-III |             |

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory