

PURCHASE DIVISION
Advice for approval for credit to supplier

(M) (E)

Date:		27/11/2021		Prepared by:		Selkian	
PO/WO no.		83069		PO / WO Date.		23/11/2021	
Supplier Name		VIVID WORLD		PO/WO amount		1318	
Firm/Company		Slep		Project			
Sl. No.	Bill No.	Bill Date		Bill amount			
1	2221	23/11/2021		1318			
2	/	/		/			
3	/	/		/			
4	/	/		/			
Amount A – Bills total(Excluding Transport & Hamali Charges):						1318	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	2221	/		☐ Yes ☐ No			
2.	/	/		☐ Yes ☐ No			
3.	/	/		☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1316	
Amount E – PO / WO value:						1316	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			29/11/2021				
Remarks: — final bill. —							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	27/11/2021						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

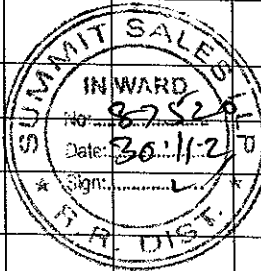
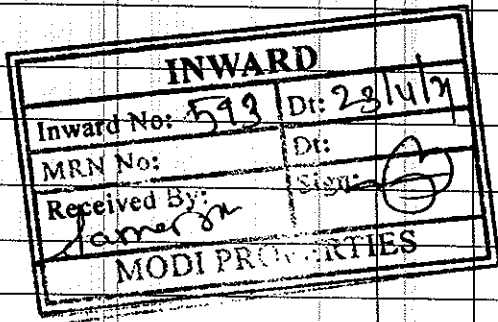
TAX INVOICE

Invoice No. : 2221	Transport Mode :
Invoice Date : 23/11/2021	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA	Code 36

Bill to Party	Ship to Party
Address: M/S. SUMMIT SALES LLP, 5-4-187/3&4, 2 ND FLOOR, SOHAM MANSION, MGROAD, SECBAD	GATE PASS NO: 2843

GST: 36ACQFS2044C1Z7	GSTIN :
State : TELANGANA	State :
Co de	Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST	SGST	TOTAL
							RATE	AMT	
HP 88A/ 12A LASER TONER REFILLING	3707		03	230.00	690.00	124.20	9%	62.10	814.20
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	383.50
HP 12A LASER TONER MAGNET	8443		01	100.00	100.00	18.00	9%	9.00	118.00



1115.00	200.70	1315.70
RS . ONE THOUSAND THREE HUNDRED FIFTEEN AND SEVENTY PAISE ONLY (RS. 1315.70)	ADD :CGST 9%	1115.00
	ADD :SGST 9%	100.35
	Total Amount After Tax	100.35
		1315.70

Bank Details	Certified that the particulars given above are true and correct
Bank Name : INDIAN BANK	For VIVID WORLD
Branch : Narayanguda Branch	Hyd
Bank A/C : 406746378	Authorized Signatory
Bank IFSC : IDIB000N015	Narayanguda
Common Seal	

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		18-11-2021	
Site & Phase :		Head Office		Time:			
Supplier				Req. No.		183293	
Material required before date:				ID No.		71340	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A toner refilling		1	No			
2							
3							
4	83064						
5							
6							
7							
8							
9							
10							
Remarks: This is for sitaram							
Prepared By		Suneel		Approved by			
Sign. & Date		18-11-2021		Sign. & Date			

APPROVED
27 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order



83069

25.11.21 3:42:03

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Vivid World
204, Kubera Towers, Narayanaguda, Hyderabad.

GSTIN 36AVTPS1528D1ZB

6682-3161/ 6682-3171

92462-15868

Doc No	83069	183304
Doc Date	23-11-2021	
Quote No	Nil	
Quote Date	23-11-2021	
SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3523 - Computers and Peripherals - Toner refill - NA - nos	3.00	230.00	0.00	18.00	814.20
2 3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
3 3530 - Computers and Peripherals - Toner Magnet - Other - nos	1.00	100.00	0.00	18.00	118.00
Total Order Value . . .					1,315.70
Rupees : One Thousand Three Hundred Fifteen and Paise Seventy Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for HO Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Vivid World**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Summit Sales LLP		Date:		23-11-21	
Site & Phase :		Head office		Time:			
Supplier				Req. No.		183304	
Material required before date:				ID No.		71572	
No	Description	Size	Quantity	Units	Inward No	Date	
1	12A Toner refilling		3	Nos			
2	12A Toner drum		1	No			
3	12A toner magner		1	No			
4							
5							
6							
7							
8							
9							
10							
Remarks: This is for Head Office							
Prepared By		K.Suneel		Approved by			
Sign. & Date		23-11-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.