(M) (E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/11/2021	Prepared by:	N. Shraya
PO/WO no.	83005	PO / WO Date.	23/11/2021
Supplier Name	vivid world.	PO/WO amount	1150/-
Firm/Company	Kadakia and Modi Housing	Project	Head Office
Sl. No.	Bill No.	Bill Date	Bill amount
1	2220	23/11/2021	1150/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1150/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1150/-
Amount E – PO / WO value:	1150/-
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____ / ☑ No
Payment – due date	6/12/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shraya	[signature]					
Date	27/11/21	27/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Requisition Form c467

Company Name:	Kadakia & modi Housing	Date:	23-11-2021
Site & Phase :	Site Office	Time:	~~[illegible]~~
Supplier		Req. No.	183302
Material required before date:		ID No.	71495

No	Description	Size	Quantity	Units	Inward No	Date
1	Ricoh roner refilling		3	Nos		
2						
3						
4						
5	83005					
6						
7						
8						
9						
10						

APPROVED
27 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: This is for site

Prepared By	Suneel	Approved by	
Sign.& Date	23-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

TAX INVOICE

Invoice No. : 2220			Transport Mode :
Invoice Date :23/11/2021			Vehicle Number :
Reverse Charge (Y/N) :			Date of Supply :
State : TELANGANA	Code	36	

Bill to Party	Ship to Party
Address: M/S. KADAKIA & MODI HOUSING, 5-4-187/3&4, 2ND FLOOR, SOHAM MANSION, MGROAD, SECBAD	GATE PASS NO: 2843
GST: 36AAHFK8714A1ZJ	GSTIN :
State : TELANGANA — Code	State : — Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
RICOH LASER TONER REFILLING	3707		03	325.00	975.00	175.50	9%	87.75	9%	87.75	1150.50
					975.00	175.50					1150.50

INWARD
Inward No: 591 Dt: 23/11/21
MRN No: Dt:
Received By: Samarth Sign:
MODI PROPERTIES

SUMMIT SALES LLP R.R. DIST. INWARD No: 87510 Date: 30.11.21 Sign:

RS . ONE THOUSAND ONE HUNDRED FIFTY AND FIFTY PAISE ONLY.

(RS. 1150.50)

	975.00
ADD :CGST 9%	87.75
ADD: SGST 9%	87.75
Total Amount After Tax	1150.50

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For VIVID WORLD

Authorized Signatory

 27-11-2021 15:05:37

Purchase Order

Origl 83005
25.11.21 3:42:03

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad.	**Doc No**	83005	183302
	Doc Date	23-11-2021	
	Quote No	Nil	
GSTIN 36AVTPS1528D1ZB	**Quote Date**	23-11-2021	
6682-3161/ 6682-3171 92462-15868	**SupplyType**	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *Ricoh*	3.00	325.00	0.00	18.00	1,150.50
					Total Order Value . . .	**1,150.50**

Rupees : One Thousand One Hundred Fifty and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for Site Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Kadakia and Modi Housing***
Authorised Signatory

Name : 27/11/2021

Accepted the above Terms And Conditions
For ***Vivid World***

Name : ____________

Date : __/__/____