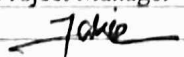


Company:	Modi Realty Miryalaguda LLP	Date:	04-12-2021			
Site:	AVR Gulmohar Homes	Prepared by:	Zakir			
Report From / To	29-11-21 to 04-12-2021	Approved by:				
Report Date	04-12-2021					
List of requisitions numbers missing in the report :						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO		
165536	27-11-2021	1&2	Door Handle	Po not issue		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req. No.	Req. Date	Serial no of item in Req.	Item Description	Details of discussion with supplier		
165431	26-07-2021	1 & 3	Window grills	80% received ;		
165460	04-09-2021	1 to 3	Utility Tiles	Ready to supplies		
165461	04-09-2021	2,3,4	Panel door	85% received ;		
165463	03-09-2021	1,3,6	Windows grill	80% received ;		
165469	08-09-2021	5,12	Bathroom tiles	90% received		
165500	19-10-2021	1	HOT	Ready to supplies		
165509	27-10-2021	1	AL.fixed windows	50% received		
165512	29-10-2021	1 to 09	CP materials	50% received		
165511	28-10-2021	1 to 11	PVC materials	80% received		
165513	01-11-2021	1 to 08	Sanitary materials	50% received		
165519	13-11-2021	1	RCC cover	Ready to supplies		
165521	15-11-2021	1	Urban wood natural	Ready to supplies		
165522	12-11-2021	3	External primer	Ready to supplies		
165524	23-11-2021	1 to 6	MS gate	Ready to supplies		
165526 & 165527	24-11-2021	1 to 10	SS name plate	Ready to supplies		
165528	24-11-2021	3	Mop stick	Ready to supplies		
165529	24-11-2021	1	Bleaching Power	Ready to supplies		
165532	24-11-2021	1	Coffee powder	Ready to supplies		
165535	24-11-2021	1	Steel cutting blade	Ready to supplies		
165537	30-11-2021	1	PVC pipe	Ready to supplies		
165538	01-12-2021	1	Carrara polished	Ready to supplies		
No. of gate passes issued this week:		Have	From No.	1445	To No.	1445
Delivery van last site visit on:		03-12-2021				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?					Yes	
DC register Sl.No. during the week		From No.	15045	To No.	15050	
Items not ordered but received:						
Other corrections & remarks: Two Drilling machine and cutting machine for repairing purpose.						
Details	Project Manager		Admin Officer/Manager		Admin Audit	
Sign						
Date						

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, asharya@modiproperties.com and tajkumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MRDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!!