(M)

PURCHASE DIVISION

Advice for approval for credit to supplier

(B)

Date:	29/11/2021	Prepared by:	N. Shraya
PO/WO no.	83021	PO / WO Date.	26/11/2021
Supplier Name	Shubham Enterprises	PO/WO amount	5,310/-
Firm/Company	Summit sales LLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1267	26/11/2021	5,310/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,310/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			99751	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to bc credited to the supplier:	5,310/-
Amount E – PO / WO value:	5,310/-
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ ☒ No
Payment – due date	6/12/2021
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Shraya	[signature]					
Date	29/11/21	28/11					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AELFS6374J1ZC

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/1267 **Date :** 26-Nov-21
P.O. No. : 83021/169189 Date : 26-Nov-21
Reverse Charge (Y/N) : No
D.C. No. : Date :
State : Telangana State Code : 36
Vehicle No. : E-Way Bill No. :

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 INSULATION TAPES	85469090	500.00 NOS.	9.00	4,500.00
				4,500.00
CGST TAX 9 %				405.00
SGST TAX 9%				405.00
				5,310.00

INWARD
Inward No: 17284 Dt: 27-11-21
MRN No: 99751 Dt: 29/11/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 87409
Date: 29.11.21
Sign:
R.R. DIST.

Indian Rupees Five Thousand Three Hundred Ten Only
Despatched Through :
Destination :

SUDHAKAR PIPES AND FITTINGS | Honeywell THE POWER OF CONNECTED | norisys® | :hager | Bharat M.S. Pipes | HAVELLS | SUDHAKAR WIRES AND CABLES

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SEC'BAD

Purchase Order

 26-11-2021 15:09:31

83021
25.11.21 3:42:03

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	83021	169189
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	26-11-2021	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	26-11-2021	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
					Total Order Value . . .	**5,310.00**

Rupees : Five Thousand Three Hundred Ten Only.

Terms and Conditions :-

Specification / All items as specified L&T

Payment Terms Within 30 days of delivery.

Tax VAT included in above price.

Delivery Date With in 2 days

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above items for 2727 block 250KVA DG set commission purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Summit Sales LLP***
Authorised Signatory

27/11/2021

Name : ____________

Contact : -

Accepted the above Terms And Conditions
For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	22-11-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169189
Material required before date:		ID No.	71419

S.No	Description	Size	Quantity	Units	Inward No	Date
1	RG 6 TV Cable	100mtrs	1200	Mtrs		
2	Telephone Wire 2 Pair	90mtrs	10	Nos		
3	GI Earth Pipe	2"x5.5'	20	Nos		
4	Copper Plate	1'x1x3mm	20	Nos		
-	Bentonite Powder		10	Bags		
6	Pipe	1"1.5mm	800	Nos		
7	Pipe	1"1.2mm	500	Nos		
8	Bends	1.5mm	2000	Nos		
9	Deep Box	25mm	180	Nos		
10	Junction Box	25mm	600	Nos		
11	Insulation Tapes 83021		500	Nos		
12	8 Metal Box		60	Nos		
13	6 Metal Box		450	Nos		
14	Thermocol Sheet	83022	200	Nos		
15	PVC Round Covers	3"	200	Nos		

:marks:For Stock Replenishing Purpose

Prepared By	Bhavani		
Sign.& Date	22-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
27 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT