

PURCHASE DIVISION
Advice for approval for credit to supplier

(6) (M)

Date: 29/11/2021		Prepared by: N. Sharma	
PO/WO no. 81958		PO / WO Date. 22/11/2021	
Supplier Name G P Buildcon materials		PO/WO amount 15,340/-	
Firm/Company Summit Lakes Up		Project Ssl up.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	463	22/11/2021	15,340/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			15,340/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			99658 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			15,340/-
Amount E – PO / WO value:			15,340/-
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. / ☒ No	
Payment – due date		6/12/2021	
Remarks: Final Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	29/11/21	28/11	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

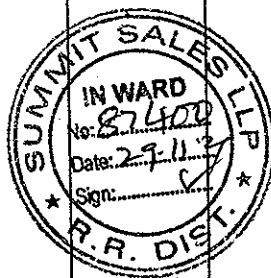
G-1, Sai Srinivasa Towers, 29 - Srihari Colony
Kakaguda, Secunderabad - 15
GSTIN/UIN: 36AIZPG8119P1Z9
State Name : , Code :
E-Mail : g.pbuildcon999@gmail.com

Terms of Delivery

TS10UB5649

Place of Supply : Telangana

INWARD	
Inward No: 17269	Dr: 23-11-21
MRN No: 99658	Dr: 26/11/21
Received By:	Sign: 
SUMMIT SALES LLP	



E. & O.E.

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

Page(s) 1 Of 1

26-11-2021 12:30:44

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



81958
19.10.21 5:30:09

Supplier Details

G.P.Bulldcon materials
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad

GSTIN 36AIZPG8119P1Z9

9866116375

Doc No	81958	169127
Doc Date	22-10-2021	
Quote No	NIL	
Quote Date	21-08-2021	
SupplyType	Supply	

Kind Attn : Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	50.00	130.00	0.00	18.00	7,670.00
2 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	130.00	0.00	18.00	7,670.00
Total Order Value . . .					15,340.00

Rupees : Fifteen Thousand Three Hundred Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **G.P.Bulldcon materials**

Name : _____

Name : _____

Date : ____/____/____

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Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		21-10-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00PM	
Supplier				Req. No.		169127	
Material required before date:					ID No.		70543

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher Plug	5mm	50	Pkts		
2	Fisher Plug 81958	6mm	50	Pkts		
3	Hold Fast	4"	500	Kgs		
4	Measurement Tapes	5mtrs	30	Nos		
5	Measurement Tapes	30mtrs	5	Nos		
6	Bombay Nails	2"	25	Kgs		
7	Bombay Nails	2 1/2"	25	Kgs		
8	Plastic Gampa	17"	120	Nos		

Remarks: For Stock Replenishing Purpose

Prepared By	Bhavani		✓
Sign. & Date	21-10-2021	Sign. & Date	21/10

Note: On receipt of material at site write inward number and date in last 2 columns.