Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MH		MHPI	IPLSOV Dat			te 04-12-202)21				
			Oak Villas par	-111		Prepared by:		B. Meenakshi					
			2021 to 04.12.2			Approved by:		K Purshotham					
in period	sat)			.021(11110	7,61	Approved by:			, , , , , , , , , , , , , , , , , , , ,				
Report Dat	e	-2021	-2021										
			nissing in the re	port*	1								
			WO not prepar		day	s after requis	sition						
Req No.			Serial no o	f Item Des				Reason for not preparing PO/WO#					
185060	10-11-	-21	1	Memor	v care	1	PO to be issued						
185063	23-11-		<u> </u>		CC camera D								
185071	26-11-		1		RMC M20								
185078	01-12-		i	Steel			-						
105010	01 12	2021	1	Steel			-						
List of requi	sitions whe	re PO/	WO is prepared	and items he	11/0 D	at been recei	wed at	rite hevon	the 1	ead time			
List of requisitions where PC Req No. Req Date			Serial no of			cription	Veu at .	Details of	of disc	ussion with s	upplier [§]		
req No.	req	Date	item in Req.		Desc	ription		Details of discussion with supplier ^{\$}					
185053	28-10-	21	3		Pad locks		Stock	Stock not available					
185055	08-11-		1	CC cameras				Advance payment to be issue					
185061	22-11-		1		Hume pipes			Partly received					
185072	26-11-		1	Sintex boxs a		nd 03 Nos	Material delivery by		v hv r	nonday			
103072	20 11	2021	1	and isola			Iviatei	iai delivei	, 0, 1	inoniau)			
185075	30-11-	2021	1	Curb sto		pending	Material delivery by monday						
No. of gate passes issued this			veek:	Nil I		From No.	om No. Ni		Nil To No.		Nil		
Delivery var				28.11,21	,02.1	2.21,03.12.2	21	'					
			stock report em							Yes			
Items not ord	lered but re	ceived:											
Other correc	tions & rem	arks:											
Details of ste													
Sl. No Tor size			Wt per mtr	Wt. for 12	mtr	Stock at si	te S	tock at site	in	Previous stock in Kgs			
	I TOI SILLO		kgs	rod – kgs		– no of roo	ds Kgs						
1.	8mm		.395		4.74	45	213.3						
2.	10mm		.617	7	.404	nill	nill						
3.	12mm		.89		0.68	36	384						
4.	16mm		1.58		8.96	25	474						
5.	20mm		2.47		9.64	15	445						
6.	25mm		3.86		5.32	-	-						
7.	32mm		6.32		5.84	-	-						
8.	Binding w	rire .	-			Nill	Nill		Nill				
OPC stock	Nill		OPC last	Nill	Nill		0		PPC/PSC last 40		40		
JI C SLOCK NIII			weeks stock						weeks stock		10		
Details			Project Manager			stock Admin Officer/Manager			_	Admin Audit			
Sign			The Manager			Pranowi, Ch.							
Date			04-12-2021			04-12-202	1		+				
race			0-7-12-2021			UT-12-202							

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, <u>ashaiva@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Commission	1		O L VIII				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				-		
Company:			r Oak Villas part-III Da										
						epared by:			B. Meenakshi				
Keport From	eport From / To 27.11.2021 to 04.12.2021 sat)			2021(fri to	App	pproved by:		K	Purshoth	am			
Report Date	e	04-12-2	2021										
List of requ	isitions nur	nbers m	issing in the re	port*:									
List of requ	isitions who	ere PO/\	WO not prepar	ed 3 working	g days	after requi	sitio	n:				~~~	
Req No.		Req Date Serial no of item in Req		f Item	Item Description			Re	ason for 1	ot pr	eparing PC)/WO" 	
183746	22-1	1-21	1	•	Blow	ers							
183749	23-1	1-21	1 to 49	Pv	Pvc material								
183760	29-11	-2021	01	3 p	hase	meter							
183764	01-12	-2021	06	Doors	and l	hardware							
183765	01-12	-2021	08		Stee	el							
List of requi	isitions whe	re PO/V	VO is prepared	and items ha	ave no	ot been rece	ived	at site	beyond t	he lea	ad time:	1:\$	
Req No.	Req	Date	Serial no o	f Item	Item Descri			Det	ails of dis	cussi	on with su	opner	
183705	22-10-	2021	02	PVC sin		ocket pipe							
183734	10-11-	2021	1,2	CPVC r	20 nos pending CPVC reducer,						supplier		
183740	19-11-	19-11-21 1 to 4		Ultra spi	Concealed stop cock Ultra sprinkle HL bathroom tiles			terial	1		supplier		
183744	22-11-	21	5			s pending Material a		available					
				CDV/C F	CPVC FTA 22 nos M		Ma	terial	available	at	supplier	deliver	b
183748	23-11-	21	17		water	tanks 20	mo	nday					
183751	24-11-	21	1 to 2	Tandoor		;	Material availa						
183756	24-11-	2021	01	V.Tiles			Material available at supplier del wedenesday						
183758	26-11-	2021	02	Roff stor			Material available at suppli Tuesday						
183761	29-11-	2021	01	Araldite		Í	Material available at supplie Tuesday		supplier	deliver	b;		
								T*11	T.)	Ι.		Nill	
No. of gate p	passes issue	d this w	eek:	Nil / 5		rom No.		Nill	Tol	NO.		NIII	
				28.11.21,	,02.12	2.21,03.12.2	21				Vac		
nward renoi	rt (MRN/otl	ner) & st	tock report em	ailed in pdf fo	ormat	to purchase	?				Yes		
tems not ord	dered but re	ceived:											
Other correc	tions & rem	arks:											
Details of ste	el & cemer	t stock									D .	1	
SI. No	Tor size	!	Wt per mtr	Wt. for 12 r rod – kgs	mtr	Stock at si – no of roo	- 1	V. 6.0		1	Previous st	ock in	Kg:
1	8mm		.395		1.74	-		-					
1.	10mm		.617	7.	404	-	-						
2.	12mm		.89	10	0.68			-					
3.	16mm		1.58	18	3.96			-					
4.	20mm		2.47		0.64			-					
5.	25mm		3.86		5.32			-					
6.	32mm		6.32		.84	-		-					
7.	Binding w	rire -				Nill		Nill			Nill		
•						PPC/PSC		> r'11		DDC	C/PSC last	Nill	
8. OPC stock	Nill	(OPC last	Nill	- 1	PPC/PSC		Nill		FFC	JPSC last	14111	

Details	Project Manager			
Sign	2	Admin Officer/Manag	ger Admin Audit	
Date	04-12-2021	Transmit (1)	Admin Audit	
Notes 1. * Send a copy of the missing	requisitions to Purchase immediately	04-12-2021		

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