Reply to remarks on requisition by site report.						
Prepared by:		Minish				
Report from/to		21-11-21 TO 27-11-21				
Report Date		06-12-2021		Date		
Site:		GHT		Remarks by Shiva Krishna		
Requisition No	Requisition Date	Material Descscription	Purchase Manager - Remarks	Material delivered?	If material is not delivered - is delay justified?	
List of requisitions where PO/WO not prepared 3 working days after requisitions						
140816	12-10-21	Speciality gate lights	Catlog to MD by Likhita			
140854	01-11-2021	Automatic passenger lift	PO sent to MDs Approval			
140857	02-11-2021	Automatic passenger lift	PO sent to MDs Approval			
140886	18-11-21	MI CC Camera	Online purchase			
140891	20-11-21	visiting cards	Promotion to follow-up			
140900	24-11-21	Asian Primer	Delivered			
140717	13-08-21	Powder coated Grills	Under Fabrication			
140823	12-10-21	MS Railing	Delivery this week			
140856	02-11-21	Tiles	Collect from GMR			
140884	15-11-21	False ceiling LED lights	Contact Supplier			
140893	20-11-21	Large Tiles	Collect from GMR			
140894	20-11-21	Large Tiles	Collect from GMR			
140896	20-11-21	Utility tiles	Collect from GMR			