PURCHASE DIVISION
Advice for approval for credit to supplier

(B) (M)

Date:	1/12/21	Prepared by:	Sneha.
PO/WO no.	80589	PO / WO Date.	14/9/21
Supplier Name	Mr. M Sudarshan	PO/WO amount	2,029.60/-
Firm/Company	Niligiri estate	Project	N.C
Sl. No.	Bill No.	Bill Date	Bill amount
1	164	16/11/21	2029.60/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2029.60/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	99276	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2029.60/-
Amount E – PO / WO value:				2029.60/-
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	6/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	1/12/21	2/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Call : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010 T.S

Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Nilgiri Estate

5-4-187/3&4 II Floor M.G Road Sec-bad

GST No 36 AAHFN0766F1ZA

Bill No 164 Date : 16/11/21

D.C No. Date :

Order No. 80589 Date

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder Coating Fixed Frame with 4mm plain glass 2'-0 x 4'-0 x 1 No			SFT 8-0	215=00	1720	00
	SUB TOTAL					1720	00
	SGST %			9		154	80
	CGST %			9		154	80
	IGST %						
	GRAND TOTAL					2029	60

Rupees In Words : Two Thousand Twenty Nine and Sixty Paisa only

SUMMIT SALES LLP R.R. DIST IN WARD No: 56983 Date: 18/11/21 Sign:

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and no complaints for breakage or damage will be entertained
2. Cheque dishonour Rs. 500/- Extra
3. Our responsibility ceases no sooner goods are handed over
4. Subject to secunderabad Jurisdiction Only

INWARD

In ward No: 22784	Dt: 16/11/21
MRN No: 99276	Dt: 16/11/21
Received By: Ashish	Sign:

Nilgiri Estates

For M. SUDARSHAN

Sudarshan

Signature

 14-09-2021 12:47:52

Purchase Order

80589
08.09.21 4:57:38

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Mr. M. Sudarshan
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.

GSTIN 36BBIPM8347N1ZW

9849102251

Doc No	80589	175372
Doc Date	14-09-2021	
Quote No	Nil	
Quote Date	14-09-2021	
SupplyType	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2184 - Carpentry - windows - Al. Fixed - 2 ft x 4 ft - sft *23.50" x 47.50" - 01 no*	8.00	215.00	0.00	18.00	2,029.60
Rupees : Two Thousand Twenty Nine and Paise Sixty Only.					**Total Order Value . . .**	**2,029.60**

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 132.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Nilgiri Estates*
Authorised Signatory

Name : 14/09/2021

Accepted the above Terms And Conditions
For *Mr. M. Sudarshan*

Name : ______________

Date : __/__/____

1169

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	13-09-2021
Site & Phase :	NILGIRI ESTATE	Time:	14:00
Supplier		Req. No.	175372
Material required before date:		ID No.	69294

No	Description	Size	Quantity	Units	Inward No	Date
1	Fixed Windows	2'X4'	06	Nos		
2						
3						
4						
5						
6	80588	80589				
7						
8						
9						
10						

Remarks: -For Villa no : 127 , 128, 129, 130, 131,132 purpose

APPROVED
14 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Certified by:
Project Manager
Nilgiri Estates

Prepared By	Sadhana	Approved by	
Sign.& Date	13-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP   TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy   **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Nilgiri Estates	Invoice No	19316
Sy No 143/133/134/135/136, Rampally,Keesara,Hyderabad	Invoice Date	16-09-2021
	PO No	80518
	PO Date	14-09-2021
	Req ID	60291
GSTIN : 36AAHFN0766F1ZA	Req Date	13-09-2021
	Loc Req No	175372

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2184 - Carpentry - windows - Al. Fixed - 2 ft x 4 ft - 23.50" x 47.50" - 05 nos		40	225.75	9,030.00	18	1,625.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 2225 Dt: 16/9/21
MRN No: 9641 Dt: 21/9/21
Received By: Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	9,030.00		1,625.40
	812.70	812.70	Total Invoice Amount		10,655.40	

Rupees : Ten Thousand Six Hundred Fifty Five and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction