

Annexure - A - Record of material issued to / received from contractors

Name of Firm / Company		Project Name / Location		Sign of Project Manager :		Sign of admin :		Sign of Security :		Sign of admin audit :	
GVDc		Gurupolli's		R. Nuvvitha		Gurupolli's		Gurupolli's		Gurupolli's	
S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
1)	20/10/21	Quarry bags	200	Alas	17/-	3400/-	GVDc	MIS	504/110222	R. Nuvvitha	P. Chak
		(for column #1 and tie beam purpase)				total = 3400/-					

Notes : 1. *Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

Annexure - A - Record of material issued to / received from contractors

Name of Firm / Company		GvDC		Project Name / Location		Ganopolis	
Sign of Project Manager :		Sign of admin :		Sign of Security :		Sign of admin audit :	
<i>(Signature)</i>		<i>R. Vinita</i>		<i>(Signature)</i>		<i>(Signature)</i>	

S. No.	Date of Issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V. No.	Sign of Builder	Sign of Contractor
1)	21/10/21	Shoes for safety - (6 No)	10	Nos	200/-	2000/-	GvDC	HLI		<i>R. Vinita</i>	
2)	21/10/21	safety shoes (8 No)	08	Nos	400/-	3200/-	"	"	300/ 10272	<i>R. Vinita</i>	<i>Chait</i>
3)	21/10/21	safety shoes (9 No)	12	Nos	400/-	4800/-	"	"		<i>R. Vinita</i>	
					total =	15000/-					

Notes : 1. *Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of week (Friday to Thursday). 6. Check rate with purchase / PO / WO.

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you
102

$$= \underline{3076.00}$$

~~Safety~~
~~18/10/21~~

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S No.	Date of issue	Material Description	Qty.	Units	Rate*	Amount*	Issued by #	Issued to #	Tally Dr / Cr V No	Sign of Builder	Sign of Contractor
1)	23/10/21	safety shoes (8 No)	05	Nos	420/-	2100/-	Gvdc	Suravani		R. Muthu	
2)	23/10/21	safety shoes (9 No)	03	Nos	420/-	1260/-	"	"	10274	R. Muthu	
						<u>3360.00</u>					

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