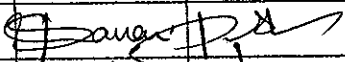


PURCHASE DIVISION
Advice for approval for credit to supplier

(m)

(E)

Date:		4/12/2021		Prepared by:		BHAVANI	
PO/WO no.		82492		PO / WO Date.		9/11/21	
Supplier Name		Green Belt services		PO/WO amount		1193	
Firm/Company		N:lgiri Estaty		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	62	22/11/21		1237			
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):						1237	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	62	19/11/21	99495	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges						650	
Amount C - Other Debits :						-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:						1881	
Amount E - PO / WO value:						1193	
Amount F - Difference (A - E): GST-18%						688	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☒ Approved - within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. /- ☒ No				
Payment - due date			13/12/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	4/12/21	4/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Nilgiri Estates

Sl.No.

62 Date: 22/11/2021

D.C.No

62

Date:

P.O.No

82492

Date:

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of Nilgiri Trees -			1881	50
					
GREEN BELT SERVICES Bank Name: HDFC Bank A/c. No. 50200055048996 IFSC Code: HDFC0002019					
			TOTAL	1881	50

Rupees inwards: one Thousand Eight
Hundred Eighty one only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

09-11-2021 15:27:14



82492

09.11.21 4:15:36

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	82492	175425
Doc Date	09-11-2021	
Quote No	Nil	
Quote Date	10-08-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6031 - Miscellaneous - Plants - NA - nos Nilgiri Trees	15.00	75.00	0.00	6.00	1,192.50
Rupees : One Thousand One Hundred Ninty Two and Paise Fifty Only.					Total Order Value ... 1,192.50

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For Nilgiri Estates
Authorised Signatory

Name :

[Signature]
12/11/2021

Accepted the above Terms And Conditions
For Green Belt Services

Name :

Date : _/_/

Requisition Form

1441

Company Name:		NILGIRI ESTATES		Date:		09-11-2021	
Site & Phase :		NILGIRI ESTATE		Time:		11:30	
Supplier				Req. No.		175425	
Material required before date:				ID No.		71021	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Nilgiri Trees	STD	15	Nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:- For Site use purpose							
Prepared By		Sadhana		Approved by		P. PRABHAKAR Sr. MANAGER PURCHASE Akheel	
Sign. & Date		09-11-2021		Sign. & Date		09-11-2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:		Certified by:	
Site & Phase :				Time:			
Supplier				Req. No.		Project Manager Nilgiri Estates	
Material required before date:		Urgent.		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
Remarks:							
Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924



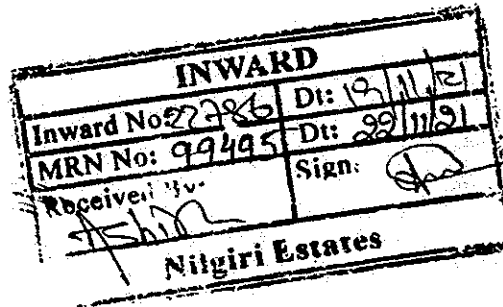
GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. Nilgiri Estates
Rampally - Hyd.

D.C.No. 62 Date: 19/11/2021
P.O.No. 82492 Date:

S.No.	PARTICULARS	QUANTITY
1	Nilgiri Trees	- 15 no's
2	Transport Extra	-



For GREEN BELT SERVICES

Receivers Signature

[Signature]
Authorised Signatory

