

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

103/12

Date: 3/12/21		Prepared by: [Signature]	
PO/WO no. 81199		PO / WO Date. 3/1/21	
Supplier Name Varanath Engrs.		PO/WO amount 17,464/-	
Firm/Company 55 LLP		Project SHW	
Sl. No.	Bill No.	Bill Date	Bill amount
1	437	2/12/21	17,464/-
2			
3			
4			

**Amount A - Bills total (Excluding Transport & Hamali Charges):**

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	-	-	100076	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No

**Amount B - Other Credits : Transportation charges**

**Amount C - Other Debits :**

**Amount D (D=A+B-C) - Amount to be credited to the supplier:**

**Amount E - PO / WO value:**

**Amount F - Difference (A - E): GST-18%**

Quantity received as per PO /WO	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)
Is difference between PO / Bill acceptable?	<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)
Excess / short material received	<input checked="" type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)
Close PO / W/O	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)
Advance paid / PDC given (deduct when paying)	<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No
Payment - due date	
Remarks:	10/12/21

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	[Signature]						
Date			04 DEC 2021				

**Notes:** 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



**VASANTH ENTERPRISES**  
 6-3-456/9,DWARAKAPURI COLONY,  
 HYDERABAD, Telangana 500082  
 IN  
 9391678892  
 VASANTH.ENT@GMAIL.COM  
 GSTIN: 36AGJPM2697Q1ZF

**BILL TO**  
 SUMMIT SALES LLP  
 5-4-187/3&4,II nd floor  
 MG Road,  
 Hyderabad, Telangana India  
 State Code: 36  
 GSTIN: 36ACQFS2044C1Z7

**SHIP TO**  
 SUMMIT SALES LLP  
 BEHIND KINGSTON PG  
 COLLEGE  
 CHERPALLY  
 Hyderabad, Telangana India  
 State Code: 36

**Tax Invoice VE21-22/437**

DATE 02/12/2021 TERMS Net 30

DUE DATE 01/01/2022

**PLACE OF SUPPLY**  
 36 - Telangana

**PURCHASE ORDER**  
 81199

**PO DATE**  
 30/09/2021

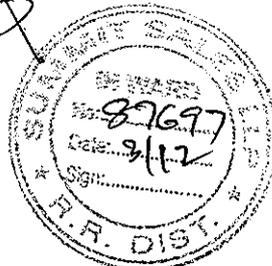
NO	HSNSAC	ACTIVITY	DESCRIPTION	TAX	UNIT	QTY	RATE	AMOUNT
1	55032000	RECRON 3S CT2012	Polyester Staple Fiber CT2012 ( 05 Bags X 10 KGS )	18.0% GST	KGS	50	296.00	14,800.00

Bank Details:  
 VASANTH ENTERPRISES,  
 A/c: 004005018031,  
 ICICI BANK,  
 MADHAPUR BRANCH.  
 IFSC: ICIC0000040.

SUBTOTAL 14,800.00  
 CGST @ 9% on 14800.00 1,332.00  
 SGST @ 9% on 14800.00 1,332.00  
 TOTAL 17,464.00

**TOTAL DUE ₹17,464.00**

<b>INWARD</b>	
Inward No: 12310	Dr: 3-12-21
MRN No: 100076	Dr: 3/12/21
Received By:	Sign:
SUMMIT SALES LLP	



AUTHORIZED SIGNATURE

# Purchase Order

Page(s) 1 Of 1

30-09-2021 12:45:09



81199

27.09.21 3:10:21

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

Supplier Details		Doc No	81199	169053
M/S. Vasanth Enterprises # 6-3-456/9, Dwarkapuri colony, Panjagutta, Hyderabad - 500 084.		Doc Date	30-09-2021	
		Quote No	Nil	
<b>GSTIN</b> 36AGJPM2697Q1ZF 040-67116892	9391678892.	Quote Date	20-07-2021	
		SupplyType	Supply	

Kind Attn : Mr. Prakash.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1   1012 - Building material - Polyster Fibres - 6mm - pkts 05 ags	400.00	37.00	0.00	18.00	17,464.00
<b>Total Order Value . . .</b>					<b>17,464.00</b>
Rupees : Seventeen Thousand Four Hundred Sixty Four Only.					

### Terms and Conditions :-

- Specification /** All items shall be of 'Reliance' brand. 125gms per each pkt.
- Payment Terms** After Delivery & Production of bill
- Tax** All taxes included in above price.
- Delivery Date** Next Day.
- Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra
- Penalty For Delay** Nil
- Transportation** Transport cost shall be borne by us.
- Warranty** Nil
- Advance Paid** Nil
- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.
- Completion Date** Nil
- Measurement** Nil
- Security** Nil
- Remarks**

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact - -

Accepted the above Terms And Conditions

For **M/S. Vasanth Enterprises**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

1257

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:	27-09-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	11:00PM	
Supplier				Req. No.	169053	
Material required before date:			ID No.		69826	
S. No	Description	Size	Quantity	Units	Inward No	Date
1	Recron 81199		400	Nos		
2	Mastic pad-Armour Board	6'x4'	20	Nos		
3	Plastic Blue Sheet	12x18	4320	Sft		
4	Spade With Handle		20	Nos		
5	Labour Helmets Female		100	Nos		
6	Staff& Visitor Helmets		50	Nos		
7	Paper	A4	50	Bundles		
8	Fevistic		30	Nos		
9	Labour Helmets Male		200	Nos		
10	Safety Indication Ribbon		20	Nos		
11	Crowbar		5	Nos		
12	Marker Pens-Blue		40	Nos		
13	Marker Pens-Black		40	Nos		
14	Marker Pens-Red		20	Nos		
15	Epson Ink		20	Nos		
16	Brown Tapes	2"	24	Nos		
17	Highlighter-All Colours		30	Nos		
Remarks: For Replenishing Stock Purpose						
Prepared By		Bhavani				
Sign. & Date		27-09-2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

**APPROVED BY**  
28 SEP 2021  
SOHAM MODI  
MANAGING DIRECTOR