

PURCHASE DIVISION
Advice for approval for credit to supplier

3/12/21

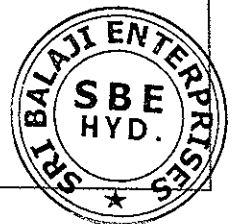
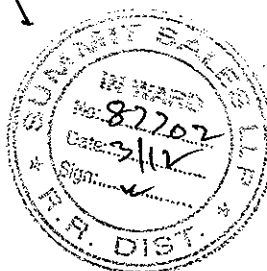
Date: 3/12/21		Prepared by: Hade	
PO/WO no. 81578		PO / WO Date. 11/10/21	
Supplier Name Sri Balaji Engrs.		PO/WO amount 85,866/-	
Firm/Company S S L P		Project SRUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	139	2/12/21	5,439/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 5,439/-			
Sl. No.	DC .No	DC. Date	MRN No.
1.	-	-	1000 7A
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 5,439/-			
Amount F - Difference (A - E): GST-18% 85,866/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No 43,400/-	
Payment - due date		10/12/21	
Remarks: Mail Bill			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			
04 DEC 2021			
MINISH PARIKH			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S. Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana				Invoice No. 139		Date 02-12-2021		
				Place of supply 36-Telangana		PO date 11-10-2021		
				PO number 81578		Vehicle Number TS10UB-3122		
				Ship To SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)				
Bill To SUMMIT SALES LLP 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36ACQFS2044C1Z7 State: 36-Telangana								
#	Item name	HSN/ SAC	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	DIVA SS MORTISE LOCK HL 170 ASS	8301	2	SET	₹ 4,190.00	₹ 3,771.00 (45%)	₹ 829.62 (18%)	₹ 5,438.62
	Total		2			₹ 3,771.00	₹ 829.62	₹ 5,438.62
Invoice Amount In Words Five Thousand Four Hundred Thirty Nine Rupees only					Amounts: Sub Total ₹ 5,438.62 Round off ₹ 0.38 Total ₹ 5,439.00 Received ₹ 0.00 Balance ₹ 5,439.00			
HSN/ SAC		Taxable amount		CGST		SGST		Total Tax Amount
				Rate	Amount	Rate	Amount	
8301		₹ 4,609.00		9%	₹ 414.81	9%	₹ 414.81	
Total		₹ 4,609.00			₹ 414.81		₹ 414.81	₹ 829.62
Terms and conditions: Thanks for doing business with us!  9000978917 02/12/21 					Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES			
					For, SRI BALAJI ENTERPRISES  Authorized Signatory			

INWARD	
Inward No: 17316	Dt: 3/12/21
MKN No: 00077	Dt: 3/12/21
Received By:	Sign: 
SUMMIT SALES LLP	



Purchase Order

Page(s) 1 Of 2,

12-10-2021 17:20:21

Origin



81578

08.10.21 5:17:53

From Company : **Summit Sales LLP**
5-4-187/384, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	81578	169086
Doc Date	11-10-2021	
Quote No	Nil	
Quote Date	11-10-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	12.00	4,190.00	45.00	18.00	32,631.72
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	960.00	45.00	18.00	29,905.92
3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	40.00	360.00	45.00	18.00	9,345.60
4 2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos 100 nos	30.00	45.00	0.00	18.00	1,593.00
5 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos 100 nos	30.00	50.00	0.00	18.00	1,770.00
6 2156 - Carpentry - hardware - S.S. Screws - other - pkts 32X8	20.00	130.00	0.00	18.00	3,068.00
7 2156 - Carpentry - hardware - S.S. Screws - other - pkts 50X6	20.00	210.00	0.00	18.00	4,956.00
8 2156 - Carpentry - hardware - S.S. Screws - other - pkts 25X6	20.00	110.00	0.00	18.00	2,596.00
Total Order Value ...					85,866.24
Rupees : Eighty Five Thousand Eight Hundred Sixty Six and Paise Twenty Four Only.					

Terms and Conditions :-

Specification / All items shall be of good quality, Hardware is of Dorset, Doors are mango woodframes with masonite skin two sides, haddwood filling inside Rs. 120+185 per sft.

Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 5 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name :

Name : _____

Date : __/__/__

Contact : -

127
28/10 - 80,583/-
139
2/12 - 51,439/-
86,022/-
Final

Purchase Order

Page(s) 2 Of 2

12-10-2021 17:20:21

Original / Office Copy / Purchase Div.Copy

Advance Paid Rs. 43,400-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

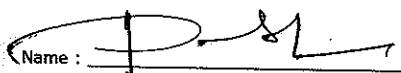
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory



Content --

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : __/__/__

Purchase Order

Page(s) 1 Of 2

11-Oct-21 11:35:24 AM

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H, no. 14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	81578	169086
Doc Date	11-10-2021	
Quote No	Nil	
Quote Date	11-10-2021	
Supply Type	Supply	

Kind Attn : Mr. Seetaram Joshi

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Total Order Value ...					85,866.24

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Hardware is of Dorset, Doors are mango woodframes with masonite skin two sides, haddwood filling inside
Rs. 120+185 per sft.
Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 5 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 43,400-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSSLP stock
- ☐ Other

APPROVED BY**11 OCT 2021****SOHAM MODI
MANAGING DIRECTOR**

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Purchase Order

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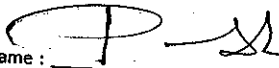
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Original / Office Copy / Purchase Div. Copy

Completion Date Nil
Measurment Nil
Security Nil
Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : __/__/__

Requisition Form

1306

Company Name:		SUMMIT SALES LLP		Date:	07-10-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	11:00PM	
Supplier				Req. No.	169086	
Material required before date:			ID No.		70169	
S. No	Description	Size	Quantity	Units	Inward No	Date
1	Mortise Lock		✓12	Nos		
2	Cylindrical Lock		✓48	Nos		
3	SS Hinges		✓40	Nos		
4	Wood Screws	30x8mm	✓30	Pkts		
5	Wood Screws	35x8mm	✓30	Pkts		
6	Hold Fast	4"	100	Kgs		
7	Plastic Gampa	17"	60	Nos		
8	SS Screws	32x8mm	✓20	Pkts		
9	SS Screws	50x6mm	✓20	Pkts		
10	SS Screws	25x6mm	20	Pkts		
Remarks: For Stock Replenishing Purpose						
Prepared By		Bhavani				
Sign. & Date		07-10-2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

07 OCT 2021

SOHAM MODI
MANAGING DIRECTOR