PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/12/2021	Prepared by:	BHAVANI
PO/WO no.	82539	PO / WO Date.	11/11/21
Supplier Name	SSUP	PO/WO amount	359
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	20385	12/11/21	359
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			359

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17458	12/11/21	—	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	359
Amount E – PO / WO value:	359
Amount F – Difference (A – E): GST-18%	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ~~☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	13/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani	[signature]					
Date	4/12/21	6/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.

HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM PAN AABCM4761E

Invoice No.	20385
Invoice Date.	12-11-2021
PO No.	82539
PO Date.	11-11-2021
Req ID	71065
Req Date	09-11-2021
Loc Req No	183269

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	1	304.50	304.50	18	54.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	304.50		54.80
	27.40	27.40	Total Invoice Amount	359.31		

Rupees : Three Hundred Fifty Nine and Paise Thirty One Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 9678 Date: 12/11/21 Sign:

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	17458
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	12-11-2021
	PO No.	82539
	PO Date.	11-11-2021
	Req ID	71065
GSTIN : 36AABCM4761E1ZM	Req Date	09-11-2021
	Loc Req No	183269

	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	1
2			
3			
4			
5			
6			
7			
8			
9			
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30			

Raghu

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 9942
Date: 12-11-21
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

11-11-2021 15:45:33

Purchase Order

82539
09.11.21 4:15:57

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	82539	183269
	Doc Date	11-11-2021	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	11-11-2021	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3516 - Computers and Peripherals - Mouse - NA - nos	1.00	304.50	0.00	18.00	359.31
					Total Order Value . . .	**359.31**

Rupees : Three Hundred Fifty Nine and Paise Thirty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Ho (Suneel) purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 12/11/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form 1448

Company Name:	MPPL	Date:	09-11-2021
Site & Phase :	MPL		5:55 pm
Supplier		Req. No.	183269
~~Material required before date:~~ ~~Urgent~~		~~ID No.~~	71065

No	Description	Size	Quantity	Units	Inward No	Date
1	**Mouse**	-	1	nos		
2	82539					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks .: Urgent

APPROVED
12 NOV 2021
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Imran	Approved By	
Sign.& Date	09-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Confirmation mail.

From: meenakshi.n . (meenakshi.n@modiproperties.com)

To: bhavani@modiproperties.com

Date: Saturday, December 4, 2021, 10:59 AM GMT+5:30

Dear bhavani.

PO NO. 82539 - Material received.
FYI.

Regards,
Meenakshi.N