

**Remarks from site on the 'Requisition by Site Report of purchase division**

|                                                                                                             |                             |                           |                                     |
|-------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------|-------------------------------------|
| Company:                                                                                                    | Modi Realty Miryalaguda LLP | Date:                     | 13-12-2021                          |
| Site:                                                                                                       | AVR Gulmohar Homes          | Prepared by:              | Zakir                               |
| Report From / To                                                                                            | 04-12-21 to 13-12-2021      | Approved by:              |                                     |
| Report Date                                                                                                 | 13-12-2021                  |                           |                                     |
| List of requisitions numbers missing in the report :                                                        |                             |                           |                                     |
| List of requisitions where PO/WO not prepared 3 working days after requisition:                             |                             |                           |                                     |
| Req No.                                                                                                     | Req Date                    | Serial no of item in Req. | Item Description                    |
|                                                                                                             |                             |                           | Reason for not preparing PO/WO      |
| List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time: |                             |                           |                                     |
| Req. No.                                                                                                    | Req. Date                   | Serial no of item in Req. | Item Description                    |
|                                                                                                             |                             |                           | Details of discussion with supplier |
| 165431                                                                                                      | 26-07-2021                  | 1 & 3                     | Window grills                       |
| 165460                                                                                                      | 04-09-2021                  | 1 to 3                    | Utility Tiles                       |
| 165461                                                                                                      | 04-09-2021                  | 2,3,4                     | Panel door                          |
| 165463                                                                                                      | 03-09-2021                  | 1,3,6                     | Windows grill                       |
| 165469                                                                                                      | 08-09-2021                  | 5,12                      | Bathroom tiles                      |
| 165500                                                                                                      | 19-10-2021                  | 1                         | HOT                                 |
| 165509                                                                                                      | 27-10-2021                  | 1                         | AL.fixed windows                    |
| 165512                                                                                                      | 29-10-2021                  | 1 to 09                   | CP materials                        |
| 165511                                                                                                      | 28-10-2021                  | 1 to 11                   | PVC materials                       |
| 165513                                                                                                      | 01-11-2021                  | 1 to 08                   | Sanitary materials                  |
| 165519                                                                                                      | 13-11-2021                  | 1                         | RCC cover                           |
| 165521                                                                                                      | 15-11-2021                  | 1                         | Urban wood natural                  |
| 165522                                                                                                      | 12-11-2021                  | 3                         | External primer                     |
| 165524                                                                                                      | 23-11-2021                  | 1 to 6                    | MS gate                             |
| 165526 & 165527                                                                                             | 24-11-2021                  | 1 to 10                   | SS name plate                       |
| 165528                                                                                                      | 24-11-2021                  | 3                         | Mop stick                           |
| 165529                                                                                                      | 24-11-2021                  | 1                         | Bleaching Power                     |
| 165532                                                                                                      | 24-11-2021                  | 1                         | Coffee powder                       |
| 165535                                                                                                      | 24-11-2021                  | 1                         | Steel cutting blade                 |
| 165536                                                                                                      | 27-11-2021                  | 1&2                       | Door Handle                         |
| 165537                                                                                                      | 30-11-2021                  | 1                         | PVC pipe                            |
| 165538                                                                                                      | 01-12-2021                  | 1                         | Carrara polished                    |
| 165539                                                                                                      | 03-12-2021                  | 1 nd 6                    | Chamber cover                       |
| 165540                                                                                                      | 03-12-2021                  | 1 to 12                   | PVC materials                       |
| 165541                                                                                                      | 03-12-2021                  | 1 to 4                    | Paint materials                     |
| 165542                                                                                                      | 03-12-2021                  | 1 to 4                    | Paint materials                     |
| No. of gate passes issued this week:                                                                        |                             | Have                      | From No.                            |
|                                                                                                             |                             |                           | To No.                              |
| Delivery van last site visit on:                                                                            |                             | 1445                      | 1445                                |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase?                                 |                             |                           | Yes                                 |
| DC register SI.No. during the week                                                                          | From No.                    | 15045                     | To No.                              |
|                                                                                                             |                             |                           | 15050                               |
| Items not ordered but received:                                                                             |                             |                           |                                     |
| Other corrections & remarks: Two Drilling machine and cutting machine.for repairing purpose.                |                             |                           |                                     |
| Details                                                                                                     | Project Manager             | Admin Officer/Manager     | Admin Audit                         |
| Sign                                                                                                        |                             |                           |                                     |
| Date                                                                                                        |                             |                           |                                     |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [ashaiya@modiproperties.com](mailto:ashaiya@modiproperties.com) and [rajkumarn@modiproperties.com](mailto:rajkumarn@modiproperties.com) on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication,