PURCHASE DIVISION
Advice for approval for credit to supplier

6 10|12

Date:	8/12/21	Prepared by:	Pooja
PO/WO no.	83153	PO / WO Date.	1/12/21
Supplier Name	Shubham Entp.	PO/WO amount	43,424/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1337	2/12/21	43,424/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			43,424/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	100010	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	43,424/-
Amount E – PO / WO value:	43,424/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☐ No
Payment – due date	16/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
09 DEC 2021
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AELFS6374J1ZC

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 29308151

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : SE/21-22/1337 Date : 2-Dec-21 P.O. No. 83153 // 169218 Date : 2-Dec-21

Reverse Charge (Y/N) : No D.C. No. BY AUTO Date : 2-Dec-21

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 POWERKING 3/20 SERVICE WIRE	85446090	1,800 METER	11.00	19,800.00
2 7/20 SERVICE WIRE	85446020	1,000 METER	17.00	17,000.00
				36,800.00
CGST TAX 9 %				3,312.00
SGST TAX 9%				3,312.00
				43,424.00

INWARD
Inward No: 17308 Dt: 2/12/21
MRN No: 100010 Dt: 2/12/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No. 8799S
Date: 2/12
Sign:
R.R. DIST.

Indian Rupees Forty Three Thousand Four Hundred Twenty Four Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES

Purchase Order

83153
25.11.21 3:45:34

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	83153	169218
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	01-12-2021	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	30-11-2021	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts *20 coils*	1,800.00	11.00	0.00	18.00	23,364.00
2	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *10 coils*	1,000.00	17.00	0.00	18.00	20,060.00
					Total Order Value . . .	**43,424.00**

Rupees : Fourty Three Thousand Four Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	30-11-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	15:00PM
Supplier		Req. No.	169218
Material required before date:		ID No.	71668

S.No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	6amps	48	Nos		
2	6 Module Plate		360	Nos		
3	Socket	6amps	300	Nos		
4	DB 3 Phase	4way	20	Nos		
5	DB 3 Phase	6way	10	Nos		
6	Aluminium Service Wire	3/20	1800	Mtrs		
7	Aluminium Service Wire	7/20	1000	Mtrs		
8	GI Earth Pipe	2"x5.5'	15	Nos		
9	Bentonite Powder		10	Nos		

Remarks:For Replenishing Stock Purpose

Prepared By	Bhavani		
Sign.& Date	30-11-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
30 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE