

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/12/2021	Prepared by:	Saj Khan
PO/WO no.	79756	PO / WO Date.	18/8/2021
Supplier Name	Veesam setty Srinivas	PO/WO amount	2,079
Firm/Company	G.V. Discovery center	Project	SYNERGY
SL No.	Bill No.	Bill Date	Bill amount
1	2372	24/9/2021	2080
2	/	/	/
3	/	/	/
4	/	/	/

Amount A - Bills total (Excluding Transport & Hamali Charges):

SL No.	DC No.	DC Date	MRN No.	DC matches MRN
1.			97443	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Close PO / WO	☒ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. /- ☒ No
Payment - due date	
Remarks:	13/12/2021

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	4/12/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1,00,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

17-08-2021 15:11:33

Orig



79756

12.08.21 2:08:31

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Veesamsetty Srinivas
Shop no. 1-6-287, Kandozi Bazar, Near General Bazar, Secunderabad - 500003

Doc No	79756	13324
Doc Date	17-08-2021	
Quote No	Nil	
Quote Date	17-08-2021	
SupplyType	Supply	

GSTIN 36ABHPV6650M1ZX

040-66204402

9246154402

Kind Attn : Mr. V. Satish

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6528 - Paints - Enamel - NA - ltrs 1ltrs (PU enamel paints Black)	8.00	220.33	0.00	18.00	2,079.92
Total Order Value . . .					2,079.92

Rupees : Two Thousand Seventy Nine and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation. Indigo brand.
Payment Terms	100% advance payment.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	119, 191 Synergy Square 1
	Phone. -
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs 2000/-
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Veesamsetty Srinivas**

Name : _____

Date : __/__/__

Requisition Form

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Company Name:		G. V. Discovery Centre		Date:		14.08.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13324	
Material required before date:		Urgent		ID No.		68463	
No	Description	Size	Quantity	Units	Inward No	Date	
1	PU enamel paint(black)	std	8	Liters			
3							
4							
5							
6							
7							
8							
9							
Remarks: For site use purpose.							
Prepared By:		Vineetha reddy		Approved by		K.Narsing rao	
Sign. & Date		14.08.2021		Sign. & Date		14.08.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 JUN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
14 AUG 2021
K. Narsing Rao
Project Manager

Back
260/-
Treddy 45.