PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/12/2021	Prepared by:	Sai kiran.
PO/WO no.	78449	PO / WO Date.	8/07/2021
Supplier Name	Sri balaji Enterprises	PO/WO amount	16,069.24
Firm/Company	G.V. Discovery center	Project	SYNERGY
SL No.	Bill No.	Bill Date	Bill amount
1	68	3/08/2021	10,747.44
2			
3	/	/	/
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 10,747.44

SL No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			94876	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	1534
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,281.44
Amount E – PO / WO value:	16,069.24
Amount F – Difference (A – E): GST-18%	3,787.8
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ ~~No (explained below)~~
Close PO / W?O	☑ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	13/12/2021

Remarks: final bill, The bill Amount can be Considerable as ~~final bill~~

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	7/12/21	7/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No.	Date
68	03-08-2021
Place of supply 36-Telangana	PO number 78449
Vehicle Number TS13UB5675	

Bill To

G V DISCOVERY CENTER PVT LTD

5-4-187/3 & 4 2nd Floor Soham Nansin MG Road Secunderabad pin-50003

GSTIN Number: 36AAHCG4940K1ZC

State: 36-Telangana

Ship To

sy no.542 Genome valley Thurkapally (ssLP)

#	Item name	HSN/ SAC	Quantity	Price/ Unit	GST	Amount
1	WPC DOOR FRAMES 2+2 (5X2.5)	3925	46	₹ 198.00	₹ 1,639.44 (18%)	₹ 10,747.44
2	TRANSPORT		1	₹ 1,300.00	₹ 234.00 (18%)	₹ 1,534.00
	Total		**47**		**₹ 1,873.44**	**₹ 12,281.44**

Invoice Amount In Words

Twelve Thousand Two Hundred Eighty One Rupees only

Amounts:

Sub Total	₹ 12,281.44
Round off	- ₹ 0.44
Total	**₹ 12,281.00**
Received	₹ 0.00
Balance	₹ 12,281.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,300.00	9%	₹ 117.00	9%	₹ 117.00	₹ 234.00
3925	₹ 9,108.00	9%	₹ 819.72	9%	₹ 819.72	₹ 1,639.44
Total	**₹ 10,408.00**		**₹ 936.72**		**₹ 936.72**	**₹ 1,873.44**

Terms and conditions:

Thanks for doing business with us!

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

INWARD

Inward No: 731	Dt: 03/08/21
MRN No: 94876	Dt: 11.10
Received By: Mahesh	Sign:

Genome Valley Discovery Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 8771.5
Date: 4/12
Sign:

Purchase Order

08-Jul-21 2:26:34 PM

78449

06.07.21 4:42:38

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Sri Balaji Enterprises H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001 **GSTIN** 36AEIPJ0494H1ZF 9030605690	**Doc No**	78449	13273
	Doc Date	08-07-2021	
	Quote No	Nil	
	Quote Date	08-07-2021	
	SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2419 - Carpentry - other - WPC - NA - rft *3'x8'- 2+2- 2 nos*	44.00	198.00	0.00	18.00	10,280.16
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *32"x92"*	2.00	2,453.00	0.00	18.00	5,789.08
					Total Order Value . . .	**16,069.24**

Rupees : Sixteen Thousand Sixty Nine and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand	Section size is 5"x3" as per Sanketh.
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Security kisok purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

Received.

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	05-07-2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	[illegible]273
Material required before date:	Urgent	ID No.	67353

No	Description	Size	Quantity	Units	Inward No	Date
1	Door frames WPC 78449	3'-0" X 8'-0"	2	Nos		
2	Panal doors	32" X 92"	2	Nos		
3	~~Windows Z angle frames~~	~~8'-0" X 5'-0"~~	~~2~~	~~Nos~~		
4	Hold fastS	6"X 1 .1/4"X 4MM	8	Nos		
5	Panal doors	32" X 80"	4	Nos		
6	Panal doors	26" X 82"	2	Nos		
7	~~Windows Z angle frames~~	~~3'-0" X 5'-0"~~	~~8~~	~~Nos~~		
8	SS hinges with screws	4"	6	Nos		
9						
10						
11						

Remarks: For Both security kiosks and site office use purpose.

Prepared By:	V.Sanketh	Approved by	K.Narsing rao
Sign.& Date	05-07-2021	Sign. & Date	05-07-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
7 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED
0 5 JUL 2021