Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHP		MHPL	PLSOV			Pate:		18-12-2021					
Site: Silver		Silver	er Oak Villas part-III			Prepared by:		Ch.Pran	avi				
Report From / To 10.12 sat)		1	2.2021 to 18.12.2021(fri to		Appı	Approved by:		K Purshotham					
Report Date	e	18-12-	2-2021										
			nissing in the rep										
List of requ	isitions wh	nere PO/	WO not prepared	d 3 working	g days	after requis	ition						
Req No. Req Date		q Date			n Desc	Description		Reason	Reason for not preparing PO/WO#				
			item in Req			-							
185053		0-2021	01		Chai		PO to be issued						
185060	10-1	and the second second	1	Memor			PO to be issued						
185083		2-2021	07		Edo drain pipe material PO to be issued								
			WO is prepared				ved a	at site beyon	d the le	ead time:			
Req No.	Req Date		Serial no of item in Req.	Iten	Item Description			Details of discussion with suppliers					
185079	03-12	2-2021	02	10 sq m cable, 2 service	core 4				al is available at supplier and will bed by Tuesday				
185082 06-12-2021		2-2021	03	Isolater	Isolater			Material delivery by Monday					
No. of gate passes issued this		ed this v	week:	Nil		From No.			Nil To No.		Nil		
Delivery van								2-2021, 17-1	2-2021	l			
Inward repo	rt (MRN/c	ther) &	stock report ema	iled in pdf	format	t to purchase	e?			Yes			
Items not or	dered but i	received	•										
Other correct	tions & re	marks:											
Details of st	eel & cem	ent stock	ζ										
Sl. No	Tor size	;	Wt per mtr	Wt. for 12	2 mtr	Stock at s		Stock at sit	te in	Previous stock in Kgs			
			kgs	rod – kgs		– no of ro							
1.	8mm		.395		4.74	45		213.3					
2.	10mm		.617		7.404	nill		nill					
3.	12mm		.89		10.68	36		384					
4.	16mm		1.58		18.96	25		474					
5.	20mm		2.47		29.64	15		445					
6.	25mm		3.86		46.32	-		-					
7.	32mm		6.32		75.84	-		-					
8.	Binding	wire	-			Nill	Nill			Nill			
PC stock	Nill		OPC last	Nill		PPC/PSC		384		PC/PSC last	28		
			weeks stock		stock					weeks stock			
Details			Project Manager			Admin Office				Admin Audit			
ign						Pranavi. Ch.							
Pate			18-12-2021			18-12-202	21						

Notes: 1. Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Silver (Dak Villas part-I	II	Date:			18-12-2021						
Site: Silver Oak Villas part-							Ch.Pranavi							
			021 to 18.12.202		Approved by:			K Purshotham						
sat)			021 (0 10:12:20)	21(10	rtpproved by:									
Report Date		18-12-2	2021											
			ssing in the repo	ort*:	-									
			VO not prepared		g days	after requis	sition:							
			Serial no of	Item Description			Reason for not preparing PO/WO"							
•			item in Req					, , ,						
183746	22-1	1-21	1		Blowe		PO to be issued							
183755	24-11-	-2021	02	Edo drain pipe material				to be is						
			VO is prepared a				ived at	t site b	eyond th	e lea	d time:			
Req No.	Req 1	Date	Serial no of item in Req.	Iter	Item Description		Details of discussion with supplier ⁸							
183725	05-11-	12	01	CPVC	CPVC ball valve			Material available at supplier deliver by Tuesday						
183740	19-11-	21	1 to 4	Malash tiles	iyan bro	own HL		No stock at supplier						
183758	26-11-	2021	01	100	Roff stone chemical (powder)-10 nos			erial day	available	at	supplier	deliver	by	
183761	29-11-	2021	01		Araldite-8 nos pending			Material available at supplier deliver by monday						
183767	07-12-	2021	01	1/18 ye	ellow w	rire	No s	stock a	t supplie	r				
183772	07-12-		03		Electrical internal		Material available at supplier deliver by					by		
						nm PVC solvent, 6-	Tues	sday						
				way me										
183780	14-12-	2021	02	Urban	Urban wood natural and urbanwood light		Urbanwood natural is not available at suppiler and urbanwood light will be deliverd by Tuesday							
183781	14-12-	2021	03	2-mode	el metal	netal box		erial a	available	at	supplier	deliver	by	
183783	14-12-	2021	01	Luppur	n				t supplie	r				
183788	14-12-		05	6-mode		box	Mate		available	at	supplier	deliver	by	
183789	14-12-	2021	1-14	CPVC	materia	aterial			available	at	supplier	deliver	by	
102700	16-12-	2021	1-12	Electer	ical wi	res	No stock at supplier							
183790	16-12-		1-12	Electer				No stock at supplier						
183791	16-12-		1-12	Electer	ical win	res		No stock at supplier						
183792 No. of gate pa				Nil / 5	5 F	rom No.	N	Jill	To N	lo.		Nill		
D.1:	aita riigit a	n·1		11-12-2	2021,13	3-12-2021,	15-12-	-2021,	17-12-2	021				
Inward report	(MRN/otl	her) & s	stock report ema	iled in pdf	format	to purchase	e?				Yes			
Items not ord														
Other correct														
Details of stee		nt stock				G. 1 :	:4.	C41	at cita i-		Previous	stock in I	Κας	
Sl. No	Tor size		Wt per mtr kgs	Wt. for 12 rod – kgs		Stock at site – no of rods					Pievious	Stock III I	Kg3	
1.	8mm		.395		4.74	-		-						
2.	10mm		.617		7.404	-		-						
3.	12mm		.89		10.68	-		-						
.1			1.58		18.96	_		-						
	16mm	1	1.50											
4.	16mm 20mm		2.47		29.64	-		<u>-</u>		-				

7.	32mm	6.22							
8.	Binding wire	6.32	75.84	-	-				
OPC stock	Nill			Nill	Nill		Nill		
		OPC last weeks stock	Nill	PPC/PSC	Nill	PP	C/PSC last	Nill	
Details				stock		we	eks stock		
Sign		Project Manage	er	Admin Office	Admin Officer/Manager		Admin Audit		
Date		10		Psano	avi.Ch.				
Notes: 1 * C-		18-12-2021		18-12-2021					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaira@modiproperties.com and <a href="mailto:ra