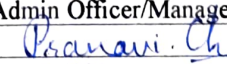


Remarks from site on the 'Requisition by Site Report' of purchase division

Company	MHPLSOV		Date	18-12-2021		
Site	Silver Oak Villas part-III		Prepared by	Ch Pranavi		
Report From / To	10.12.2021 to 18.12.2021(fri to sat)		Approved by	K Purshotham		
Report Date	18-12-2021					
List of requisitions numbers missing in the report*						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO [#]		
185053	28-10-2021	01	Chain	PO to be issued		
185060	10-11-21	1	Memory card	PO to be issued		
185083	06-12-2021	07	Edo drain pipe material	PO to be issued		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵		
185079	03-12-2021	02	10 sq mm armoured cable, 2 core 4 sq mm service wire.	Material is available at supplier and will be delivered by Tuesday		
185082	06-12-2021	03	Isolater	Material delivery by Monday		
No. of gate passes issued this week:			Nil	From No.	Nil To No. Nil	
Delivery van site visit on: 1			11-12-2021, 13-12-2021, 15-12-2021, 17-12-2021			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	45	213.3	
2.	10mm	.617	7.404	nil	nil	
3.	12mm	.89	10.68	36	384	
4.	16mm	1.58	18.96	25	474	
5.	20mm	2.47	29.64	15	445	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	384	PPC/PSC last weeks stock 28
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		18-12-2021		18-12-2021		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumari@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas part-III	Date:	18-12-2021			
Site:	Silver Oak Villas part-III	Prepared by:	Ch.Pranavi			
Report From / To	10.12.2021 to 18.12.2021(fri to sat)	Approved by:	K Purshotham			
Report Date	18-12-2021					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Reason for not preparing PO/WO"			
183746	22-11-21	1	Blowers			
183755	24-11-2021	02	Edo drain pipe material			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Details of discussion with supplier ^s			
183725	05-11-12	01	CPVC ball valve			
183740	19-11-21	1 to 4	Malashyan brown HL tiles			
183758	26-11-2021	01	Roff stone chemical (powder)-10 nos pending			
183761	29-11-2021	01	Araldite-8 nos pending			
183767	07-12-2021	01	1/18 yellow wire			
183772	07-12-2021	03	Electrical internal material- 1.2mm PVC pipe, cement solvent, 6-way metal box			
183780	14-12-2021	02	Urban wood natural and urbanwood light			
183781	14-12-2021	03	2-model metal box			
183783	14-12-2021	01	Luppum			
183788	14-12-2021	05	6-model metal box			
183789	14-12-2021	1-14	CPVC material			
183790	16-12-2021	1-12	Electrical wires			
183791	16-12-2021	1-12	Electrical wires			
183792	16-12-2021	1-12	Electrical wires			
No. of gate passes issued this week:		Nil / 5	From No. Nil To No. Nil			
Delivery van site visit on: 1		11-12-2021, 13-12-2021, 15-12-2021, 17-12-2021				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?			Yes			
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	

7	32mm	6.32	75.84	-	-	
8	Binding wire	-				
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	Nil	PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		18-12-2021		18-12-2021		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!