PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/12/21	Prepared by:	~~Mounika~~ Hamda
PO/WO no.	80314	PO / WO Date.	6/9/21
Supplier Name	Prana agencies	PO/WO amount	1,45,000/-
Firm/Company	SSLLP	Project	SLLP NSL
Sl. No.	Bill No.	Bill Date	Bill amount
1	603	9/9/21	1,44,999/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,44,999/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–		□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,44,999/-
Amount E – PO / WO value:	1,45,000/-
Amount F – Difference (A – E): GST-18%	1/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs._____/- □ No 1,45,000/-
Payment – due date	–
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date			10/12/21				

APPROVED BY
13 DEC 2021
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **603**	Dated **9-Sep-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **80314**	Dated **6-Sep-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Pocharam**
	Bill of Lading/LR-RR No.	Motor Vehicle No. **Ts05ub9891**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**500 BAGS**	226.56	BAGS	**1,13,280.00**
	CGST					**15,859.20**
	SGST					**15,859.20**
	ROUND OFF					**0.60**
	Total		**500 BAGS**			**₹ 1,44,999.00**

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Forty Four Thousand Nine Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	1,13,280.00	14%	15,859.20	14%	15,859.20	31,718.40
Total	**1,13,280.00**		**15,859.20**		**15,859.20**	**31,718.40**

Tax Amount (in words) : **INR Thirty One Thousand Seven Hundred Eighteen and Forty paise Only**

SUMMIT SALES LLP
IN WARD
No: 88566
Date: 15/12
Sign:
R.R. DIST.

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

Inw
16951
11/9/21

INWARD	
Inward No: 16951	Dt: 11/9/21
MRN No:	Dt:
Received By:	Sign: 8V
SUMMIT SALES LLP	

06-09-2021 11:13:17 AM

Purchase Order

Original

80314
02.09.21 4:46:56

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

PRANAV AGENCIES
311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003

9989210123

Doc No	80314	168994
Doc Date	06-09-2021	
Quote No	NIL	
Quote Date	06-09-2021	
SupplyType	Supply	

Kind Attn : Mr. Kalpesh

Bill at Acd

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3002 - Cement - PPC - 50kgs - bags	500.00	226.56	0.00	28.00	144,999.68
				Total Order Value . . .	**144,999.68**

Rupees : One Lakh(s) Fourty Four Thousand Nine Hundred Ninty Nine and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / Brand	Item shall be Of Lafarge Cement Only.
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Immediate
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Included in the above price and Hamali charges
Warranty	NIL
Advance Paid	Rs 1,45,000/-Cheque Dt----
Other Terms	We reserve the right to reject the item not conforming to the Quality and specs. Hamali charges extra Rs. 5/- per bag.Above order for NGH purpose
Completion Date	NIL
Measurment	NIL
Security	Nil
Remarks	Delivery at Pocharam Contact Person Mr Vijay-9849497484.

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
06 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name : 06/09/2021

Accepted the above Terms And Conditions
For *PRANAV AGENCIES*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	06-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168994
Material required before date:		ID No.	69093

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Cement- PPC		500	Bags		
		PO/80314				

Remarks:For Niligiri Heights

Prepared By	Bhavani		
Sign.& Date	06-09-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 SEP 2021
SOHAM MODI
MANAGING DIRECTOR

06/09/2021

Dt:- 10/09/21

1) Cement PPC 50 kg. => 500 Bag.

TS02UB
9891

500 Bag.

INWARD	
Inward No: 0429	Dt: 10/09/21
MRN No:	Dt:
Received By: Ashok	Sign:
NILGIRI HEIGHTS	