PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/12/2021	Prepared by:	BHAVANI
PO/WO no.	81013	PO / WO Date.	9/11/21
Supplier Name	vignesh Infotech	PO/WO amount	17,228
Firm/Company	MPP2	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	7806	30/11/21	17,228
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			17,228

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,228
Amount E – PO / WO value:	17,228
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. – □ No Rs-17,228 by cheque
Payment – due date	13/12/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	RS					
Date	4/12/21	6/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

VIGNESH INFOTECH #343 & 344, 3RD FLOOR, C-BLOCK, CTC, PARKLANE, SECUNDERABAD-500003 GSTIN/UIN: 36AADFV4864E1Z1 State Name : Telangana, Code : 36 E-Mail : kishan@vigneshinfotech.com	Invoice No. **7806**	Dated **30-Nov-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **VI/HYD/7806/2021-22**	Other Reference(s) **183183**
Buyer **Modi Properties Pvt Ltd** 5-4-187/3&4, II Floor, MG Road, Secunderabad-03 66335551/ 9502199355 GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36	Buyer's Order No. **PO#81013**	Dated **24-Nov-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	**Autocad LT 2022 Comm NewSnglUsrELD Annl Subn** *572-65012150* *057N1-WW8800-L861*	998434	**1 Nos**	14,600.00	Nos	**14,600.00**
	CGST					**1,314.00**
	SGST					**1,314.00**
	Total		**1 Nos**			**₹ 17,228.00**

INWARD
Inward No: 61 Dt: 30/11/21
MRN No: Dt:
Received By: Sumaran Sign:
MODI PROPERTIES

No. TDS to be deducted on this Invoice: Refer Notification No. 21/2012 (F. No. 142/10/2012-S.O. 1323 (E) Dated 13th June 2012. TDS has already been applied for this Subsequent sale of Software acquired from previous transferor under section 194 J of the Act. We are transferring the License without modification.

SUMMIT SALES LLP R.R. DIST.
INWARD No: 87505
Date: 30-11-21
Sign:

Amount Chargeable (in words) *E. & O.E*

INR Seventeen Thousand Two Hundred Twenty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
998434	14,600.00	9%	1,314.00	9%	1,314.00	2,628.00
Total	**14,600.00**		**1,314.00**		**1,314.00**	**2,628.00**

Tax Amount (in words) : **INR Two Thousand Six Hundred Twenty Eight Only**

Company's Bank Details
Bank Name : **HDFC**
A/c No. : **00412320000862**
Branch & IFS Code : **MALLESHWARAM & HDFC0000041**

Company's PAN : **AADFV4864E**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for VIGNESH INFOTECH

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 25-11-2021 12:45:44

81013
27.09.21 3:07:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Vignesh Infotech #346, 3rd floor, CTC, Parklane, Secunderbad-500003.	**Doc No**	81013	183183
	Doc Date	09-11-2021	
	Quote No	Nil	
GSTIN 36AADFV4864E1Z1	**Quote Date**	29-08-2021	
9505121133	**SupplyType**	Supply	

Kind Attn : Mr. A.Kishan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3521 - Computers and Peripherals - Software - other - nos *Autocad LT commercial single user annual subscription (new autocad license)*	1.00	14,600.00	0.00	18.00	17,228.00
					Total Order Value . . .	**17,228.00**

Rupees : Seventeen Thousand Two Hundred Twenty Eight Only.

Terms and Conditions :-

Specification / Coral draw License no 37824, expairy date 15-12-2020, Autocad contract no 5138559915, certificate date 11-14-2019, Ecprition date 13-11-2020.

Payment Terms 100% as advance

Tax Inclusive of all taxes

Delivery Date With in 3 days

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penality For Delay Nil

Transportation Nil

Warranty Nil

Advance Paid Rs.17228/-, by cheque..................

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Jayapradha desktop use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Vignesh Infotech***

Name : ______________

Date : __/__/____

1185

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	16-09-21
Site & Phase :	Head Office	Time:	
Supplier		Req. No.	183183
Material required before date:		ID No.	69410

No	Description	Size	Quantity	Units	Inward No	Date
1	Autocad Renewal		1	No		
2						
3						
4	81013					
5						
6						
7						
8						
9						
10						

Remarks: This is for jayapradha desktop

Prepared By	K.Suneel	Approved by	
Sign.& Date	16-09-21	Sign. & Date	

APPROVED
15 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

APPROVED
15 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.