(M) (E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/12/2021	Prepared by:	Sai kiran
PO/WO no.	83147	PO / WO Date.	~~83~~ 1/12/2021
Supplier Name	Sri Laxmi Ganesh Steels	PO/WO amount	20,178
Firm/Company	SOV UP-III	Project	SOV UP-III
SI. No.	Bill No.	Bill Date	Bill amount
1	291	6/12/2021	20,178
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			20,178

SI. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,178
Amount E – PO / WO value:	20,178
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.~~ – ☑ No (20,178 ₹)
Payment – due date	19/12/2021
Remarks:	– final bill –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	7/12/21	7/12					

tes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach itional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see chment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude sport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 00/- 7. MD to approve all bills above 1,00,000/-.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com Po No 83147

M/s. Silver oak Villas LLP
M.G. Road
Party's GSTIN 36ADBFS3288A2Z7

Invoice No.: 291
Date : 6/12/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Welding Rods	60 Pak	285/-	17,100/-	-
			Total	17,100/-	-
			SGST @ 9 %	1539/-	-
			CGST @ 9 %	1539/-	-
			IGST @ 18 %		
			Roundup		
			Grand Total	20178/-	-

INWARD WITH TIME
Inward No: 1646 Dt:
MRN No: Dt:
Received By Sign
MHPL-SOV-PART-III

SUMMIT SALES LLP
IN WARD
No: 87993
Date: 7/12
Sign:
R.R. DIST.

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words : ____________

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

04-12-2021 1:16:09 PM

Purchase Order

83147
25.11.21 3:45:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	83147	183759
Doc Date	01-12-2021	
Quote No	NIL	
Quote Date	29-11-2021	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9574 - Tools - Welding Rod - NA - nos *5 packets*	60.00	285.00	0.00	18.00	20,178.00
Rupees : Twenty Thousand One Hundred Seventy Eight Only.					**Total Order Value . . .**	**20,178.00**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	NIL
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs/- 20,178 to be paid vide check no., dt.
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for site use purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *Silver Oak Villas LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sri Laxmi Ganesh Steels & Hardware*

Name : ____________________

Name : ____________________

Date : __/__/____

1485

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	29-11-2021
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183759
Material required before date:	urgent	ID No.	71614

No	Description	Size	Quantity	Units	67818	Date
1	White cement	25	02	Nos		
2	PVC solvent	250 ml	05	Nos		
3	Bombay nails	2 1/2"	5	Kgs		
4	Insulation tape		5	Boxs		
5	Sponges 83118		100	Nos		
6	Welding rod		5	Pkts	83147	
7	Gampa		7	Nos		
8	Chalk pieces		30	Boxs		
9	Scrow bar		4	Nos		
10						

Remarks: - For site use purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	29-11-2021	Sign. & Date	

APPROVED
30 NOV 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.