already check prepared
(B) (M)

# PURCHASE DIVISION
## Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 11/12/2021 | Prepared by: | Sai kiran |
| PO/WO no. | 83148 | PO / WO Date. | 1/12/2021 |
| Supplier Name | COSMO DURABLES | PO/WO amount | 5,292 |
| Firm/Company | SOV LLP - 111 | Project | SOV 111 |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | SEGT - 621 | 2/12/2021 | 5,292 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 5,292 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 100038 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 5,292 |
| Amount E – PO / WO value: | 5,292 |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ ~~Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ ~~Approved – within acceptable limits~~ ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ____/- ☑ No |
| Payment – due date | 20/12/2021 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sai kiran | [signature] | | | | | |
| Date | 11/12/21 | 11/12 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# COSMO DURABLES PVT LTD

**Depot: Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.**

GSTIN : 36AABCC5116H1ZZ

TAN-HYDC00938A

## TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106AP1997PTCO27648

Invoice No : SEGT-621
Date : 02-12-2021
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

**RECEIVER ADDRESS :**

SILVER OAK VILLAS LLP
5-4-187/3 AND 4, 2ND FLOOR, SOHAM MANSION
M.G ROAD,
SECUNDERABAD, PIN.CODE 500003
9618244433
GST TIN : 36ADBFS3288A2Z7 State Name/ T.S 36

**SHIPMENT ADDRESS :**

PO NO:83148

| S.No | Code | DECRIPTION | HSN/SAC | QTY | RATE | Gross | Taxable Value | CGST % | SGST % | IGST % |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | WCP-B-G | NIRALI WASTE COUPLING -BIG (GLY) | 73241000 | 6 | 747.45 | 4484.70 | 4484.70 | 9 | 9 | |
| | | | | 6 | | 4484.70 | 4484.70 | | | |

**Rupees** : FIVE THOUSAND TWO HUNDRED AND NINETY ONE AND PAISE NINE HUNDRED AND NINETY SIX ONLY

Trade Disc : Proj Trd Disc :
Spl Disc : Cash Disc :

| | |
|---|---|
| Basic Value | 4,484.70 |
| Add : CGST | 403.62 |
| Add : SGST | 403.62 |
| Add: IGST | |
| Service Tax | |
| P & F Charges | |
| Tax Amt GST | |
| TCS | |
| **NET** | **5,292.00** |

**TERMS & CONDITIONS :**

1. Goods once sold will not be taken back or exchanged.
2. Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3. No Responsibility for Transit Risks
4. Disputes, If any shall be subject to the jurisdiction of Hyd.

For COSMO DURABLES PVT LTD

T. Rowe

Authorised Signatory

**14:09:44**

INWARD WITH TIME:
Inward No: 16075 Dt: 3/12/21
MPN No: 100038 Dt: 3/12/21
Received By: Bhole Sign:
SILVER OAK VILLAS LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 88054
Date: 3/12
Sign:

# Purchase Order



01-12-2021 11:27:18

83148

25.11.21 3:45:34

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Cosmo Durables Pvt. Ltd.,
H.O. 4-1-369, Abids, Hyderabad - 500 001.

**GSTIN** 36
2381-3399/2381-6688.  2381-8586..  9949118124-Anjaneyulu.

| | | |
|---|---|---|
| **Doc No** | 83148 | 183737 |
| **Doc Date** | 01-12-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 01-12-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr. Venkateshwar Rao**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7310 - Plumbing - sanitary - Sink - other - nos<br>*SSSink Waste Coupling* | 6.00 | 747.45 | 0.00 | 18.00 | 5,291.95 |
| | | | | | **Total Order Value . . .** | **5,291.95** |

Rupees : Five Thousand Two Hundred Ninty One and Paise Ninty Five Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of "Nirali" brand, glossy finish. |
| **Payment Terms** | 100% advance |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 10 days |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us |
| **Warranty** | Min. 20 years on glossy finish. |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Silver Oak Villas LLP*
Authorised Signatory

03/12/2021

Name : ____________

Accepted the above Terms And Conditions
For *Cosmo Durables Pvt. Ltd.,*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 18-11-2021 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 183737 |
| Material required before date: | urgent | ID No. | 71316 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Screws | 30X8mm | 3000 | Nos | | |
| 2 | MS nails | 2 1/2" | 15 | Kg | | |
| 3 | Bombay nails | 3'' | 3 | Kg | | |
| 4 | Solvent Cement | 250grams | 12 | Nos | | |
| 5 | Pvc bends | 1.5 | 300 | Nos | | |
| 6 | Sink Waste Coupling 83148 | | 6 | Nos | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For site use purpose

| | | | |
|---|---|---|---|
| Prepared By | Chandrakanth | Approved by | |
| Sign.& Date | 18-11-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 DEC 2021
MINISH PARIKH
MANAGER PROCUREMENT

# Purchase Order



01-12-2021 11:27:18

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Cosmo Durables Pvt. Ltd.,
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**GSTIN** 36
2381-3399/2381-6688. 2381-8586.. 9949118124-Anjaneyulu.

| | | |
|---|---|---|
| **Doc No** | 83148 | 183737 |
| **Doc Date** | 01-12-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 01-12-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr. Venkateshwar Rao**

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|---|---|---|---|---|---|---|
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| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 10 days |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
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| **Transportation** | Transport cost shall be borne by us |
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| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Silver Oak Villas LLP*
Authorised Signatory

03/12/2021

Name : ______

Accepted the above Terms And Conditions
For *Cosmo Durables Pvt. Ltd.,*

Name : ______

Date : __/__/____

# COSMO DURABLES PVT LTD

Depot:Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.
GSTIN : 36AABCC5116H1ZZ
TAN-HYDC00938A
Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106AP1997PTCO27648

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T. Rave

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Received By: Mole Sign
SILVER OAK VILLAS LLP

SUMMIT SALES LLP
IN WARD
No: 82853
Date: 4/12
Sign:
R.R. DIST.