

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		13/12/21		Prepared by:		Sneha	
PO/WO no.		83014		PO / WO Date.		26/11/21	
Supplier Name		Summit Sales LLP		PO/WO amount		9,186.46/-	
Firm/Company		mode properties pvt ltd		Project		Mpl	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	20636	29/11/21		5,566.90/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5,566.90/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	17679	29/11/21	99838	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :Transportation charges						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5,566.90/-	
Amount E – PO / WO value:						9,186.46/-	
Amount F – Difference (A – E): GST-18%						36,19.56/-	
Quantity received as per PO /WO			<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No				
Payment – due date			20/12/21				
Remarks: part bill							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha						
Date	13/12/21	14/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	20636	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM PAN AABCM4761E				Invoice Date.	29-11-2021	
				PO No.	83014	
				PO Date.	26-11-2021	
				Req ID	71515	
				Req Date	26-11-2021	
				Loc Req No	178195	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4080 - Consumables - Bombay Brooms - Other - Nos	9603	200	10.00	2,000.00	0	0.00
2 4009 - Consumables - Coconut Broom - other - nos	9603	32	15.75	504.00	0	0.00
3 4003 - Consumables - Bombay Broom - Big - nos	9603	25	68.00	1,700.00	0	0.00
4 4006 - Consumables - Bucket - other - nos with mug	7310	5	231.00	1,155.00	18	207.90
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15						
IGST	CGST	SGST	Total Taxable Amount	5,359.00		207.90
	103.95	103.95	Total Invoice Amount	5,566.90		
Rupees : Five Thousand Five Hundred Sixty Six and Paise Ninty Only.						

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



[Signature]
Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-11-2021

Customer Details		DC No.	17679
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM		DC Date.	29-11-2021
		PO No.	83014
		PO Date.	26-11-2021
		Req ID	71515
		Req Date	26-11-2021
		Loc Req No	178195
		Description of Goods	
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	200
2	4009 - Consumables - Coconut Broom - other - nos	9603	32
3	4003 - Consumables - Bombay Broom - Big - nos	9603	25
4	4006 - Consumables - Bucket - other - nos	7310	5
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M. S.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



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Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-11-2021

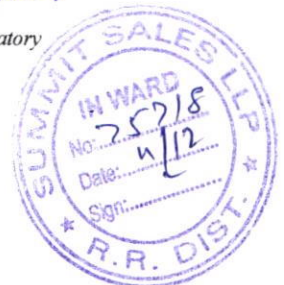
Customer Details		DC No.	17679
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM		DC Date.	29-11-2021
		PO No.	83014
		PO Date.	26-11-2021
		Req ID	71515
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 18073	Dt: 29/11/21
MRN No: 99838	Dt: 30/11/21
Received By:	Sign: <i>nsam</i>
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

for Summit Sales LLP

Thenu.
Authorised signatory



Purchase Order

2021 14:56:49

Original



25.11.21 3:42:03

Modi Properties Pvt.Ltd.
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Details		Doc No	83014	178195
Summit Sales LLP		Doc Date	26-11-2021	
4-187/3&4, IInd floor, Soham Mansion, MG Road, Secunderabad		Quote No	Nil	
GSTIN 36ACQFS2044C1Z7		Quote Date	26-11-2021	
040-66335551	9618244433	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4080 - Consumables - Bombay Brooms - Other - Nos	200.00	10.00	0.00	0.00	2,000.00
2 4009 - Consumables - Coconut Broom - other - nos	62.00	15.75	0.00	0.00	976.50
3 4003 - Consumables - Bombay Broom - Big - nos	25.00	68.00	0.00	0.00	1,700.00
4 4006 - Consumables - Bucket - other - nos with mug	10.00	231.00	0.00	18.00	2,725.80
5 2148 - Carpentry - hardware - Plastic gampa - other - nos	12.00	126.00	0.00	18.00	1,784.16
Total Order Value . . .					9,186.46

Rupees : Nine Thousand One Hundred Eighty Six and Paise Fourty Six Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**

bill no: 20636

bill dt: 29/11/21

bill amt: 5,566.90

bal. amt to be receivable

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

1420

	Modi Properties Pvt Ltd	Date:	26.11.2021
	May Flower Platinum	Time:	10:18
required before date:	29.11.2021	Req.No.	178195
		ID No.	71515

No	Description	Size	Quantity	Units	Inward No	Date
1	Lappam patti					
2	Lappam patti 83055	4"	25	Nos		
3	Bombay brooms small	6"	25	Nos		
4	Gampa	Std	200	Nos		
5	Coconut brooms Big	Std	12	Nos		
6	Coconut brooms	Std	12	Nos		
7	Bombay brooms big 83014	Std	50	Nos		
8	Plastic bucket	Std	25	Nos		
9	Plastic mug	Std	10	Nos		
10		Std	10	Nos		

Remarks: for site use purpose

Prepared By	K. Sravani Reddy	Approved by	S.V. Subba Reddy
Sign. & Date	26.11.2021	Sign. & Date	27 NOV 2021

Note:

APPROVED

27 NOV 2021

MINISH PARIKH
MANAGER PROCUREMENT