

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/12/21	Prepared by:	Sneha.
PO/WO no.	83575	PO / WO Date.	14/12/21
Supplier Name	Summit Sales Up	PO/WO amount	718.62/-
Firm/Company	Silver oak villas up	Project	SOV part-IV
Sl No.	Bill No.	Bill Date	Bill amount
1	20963	16/12/21	718.62 /-
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges): 718.62/-

Sl. No.	DC No.	DC. Date	MRN No.	DC MATCHES WITH
1.	17960.	16/12/21	-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

718.62/-

Amount E - PO / WO value:

718.62/-

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)

Is difference between PO / Bill acceptable? ☐ Yes ☐ No (explained below)

Excess / short material received ☐ Approved - within acceptable limits ☐ No (explained below)

Close PO / W/O ☒ Yes ☐ No - wait for balance material ☐ No (explained below)

Advance paid / PDC given (deduct when paying) ☐ Yes - Rs. /- ☒ No

Payment - due date

27/12/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	Sneha						
Date	20/12/21	20/12/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare IV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve POs/WOs upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach IV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		20963	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-12-2021

Customer Details		DC No.	17960
Silver Oak Villas LLP		DC Date.	16-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	83575
		PO Date.	14-12-2021
		Req ID	72038
		Req Date	13-12-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	183782
	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
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for Summit Sales LLP


Authorised signatory

Purchase Order

Page(s) 1 Of 1

14-12-2021 11:47:10



83575

09.12.21 3:17:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	83575	183782
Doc Date	14-12-2021	
Quote No	Nil	
Quote Date	14-12-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3516 - Computers and Peripherals - Mouse - NA - nos	2.00	304.50	0.00	18.00	718.62
Total Order Value . . .					718.62

Rupees : Seven Hundred Eighteen and Paise Sixty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Pranavi and Chandrakanth purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

1553

Company Name:		Silver Oak Villas LLP		Date:		13-12-2021	
Site & Phase :		Silver Oak Villas-III		Time:		17.00	
Supplier				Req. No.		183782	
Material required before date:					ID No.		72038
No	Description	Size	Quantity	Units	Inward No	Date	
1	Mouse		02	Nos			
2							
3							
4	83575						
5							
6							
7							
Remarks: for pranavi and chandrakanth sir							
Prepared By		Ch. Pranavi		Approved by			
Sign.& Date		13-12-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-12-2021

Customer Details		DC No.	17960
Silver Oak Villas LLP		DC Date.	16-12-2021
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	83575
		PO Date.	14-12-2021
		Req ID	72038
		Req Date	13-12-2021
GSTIN : 36ADBFS3288A2Z7		Loc Req No	183782
	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
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INWARD WITH TIME:	
Inward No: 1507	DE: 16/12/21
MRN No:	DE:
Received By:	Sign:
SILVER OAK VILLAS PART-III	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500001

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	20963		
Silver Oak Villas LLP				Invoice Date.	16-12-2021		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	83575		
				PO Date.	14-12-2021		
				Req ID	72038		
				Req Date	13-12-2021		
				Loc Req No	183782		
GSTIN : 36ADBFS3288A2Z7				PAN ADBFS3288A			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	304.50	609.00	18	109.62
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14							
15							
IGST	CGST	SGST	Total Taxable Amount		609.00		109.62
	54.81	54.81	Total Invoice Amount			718.62	

Rupees : Seven Hundred Eighteen and Paise Sixty Two Only.

for Summit Sales LLP

Authorised signatory

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