PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/12/21	Prepared by:	[illegible]
PO/WO no.	83368	PO / WO Date.	7/12/21
Supplier Name	SSLLP	PO/WO amount	5022.30
Firm/Company	MR Pocharam LLP	Project	O/a H
Sl. No.	Bill No.	Bill Date	Bill amount
1	20845	9/12/21	4204.56
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				4204.56
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	17867	9/12/21	100429	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4204.56
Amount E – PO / WO value:				5022.30
Amount F – Difference (A – E): GST-18%				817.74

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below~~)
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due-date	28/12
Remarks:	Paid [illegible]

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		18/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	20845
Modi Realty Pocharam LLP	Invoice Date.	09-12-2021
Nilgiri Heights, Pocharam, 500088	PO No.	83368
DC	PO Date.	07-12-2021
	Req ID	71821
	Req Date	06-12-2021
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Loc Req No	181771

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	86.00	516.00	18	92.88
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	76.00	456.00	18	82.08
3	4022 - Consumables - Dettol - NA - nos	3401	6	86.00	516.00	18	92.88
4	4014 - Consumables - Colin - 500ml - nos	3402	6	88.00	528.00	18	95.04
5	4001 - Consumables - Air Freshner - NA - nos	3307	6	45.00	270.00	18	48.60
	Room Freshners						
6	4001 - Consumables - Air Freshner - NA - nos	3307	6	45.00	270.00	18	48.60
	Odonil						
7	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
8	4009 - Consumables - Coconut Broom - other - nos	9603	6	15.75	94.50	0	0.00
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	24	15.75	378.00	0	0.00
	Yellow-12 White Cloth -12						
10	4000 - Consumables - Acid - NA - ltrs	2806	6	21.00	126.00	18	22.68
11	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,697.50	507.06
	253.53	253.53	Total Invoice Amount	4,204.56	

Rupees : Four Thousand Two Hundred Four and Paise Fifty Six Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 88100
Date: 10/12
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17867
Modi Realty Pocharam LLP	DC Date.	09-12-2021
Nilgiri Heights, Pocharam, 500088	PO No.	83368
	PO Date.	07-12-2021
	Req ID	71821
GSTIN : 36ABIFM1836H1Z7	Req Date	06-12-2021
	Loc Req No	181771

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
3	4022 - Consumables - Dettol - NA - nos	3401	6
4	4014 - Consumables - Colin - 500ml - nos	3402	6
5	4001 - Consumables - Air Freshner - NA - nos	3307	6
6	4001 - Consumables - Air Freshner - NA - nos	3307	6
7	4003 - Consumables - Bombay Broom - Big - nos	9603	6
8	4009 - Consumables - Coconut Broom - other - nos	9603	6
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	24
10	4000 - Consumables - Acid - NA - ltrs	2806	6
11	4065 - Consumables - Vim bar - NA - nos	3405	3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-12-2021 14:55:38 Original

83368
02.12.21 2:45:21

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	83368	181771
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-12-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-12-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	86.00	0.00	18.00	608.88
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	76.00	0.00	18.00	538.08
3	4022 - Consumables - Dettol - NA - nos	6.00	86.00	0.00	18.00	608.88
4	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
5	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	6.00	45.00	0.00	18.00	318.60
6	4001 - Consumables - Air Freshner - NA - nos *Odonil*	6.00	45.00	0.00	18.00	318.60
7	4003 - Consumables - Bombay Broom - Big - nos	6.00	68.00	0.00	0.00	408.00
8	4009 - Consumables - Coconut Broom - other - nos	6.00	15.75	0.00	0.00	94.50
9	4040 - Consumables - Mopping Cloth - NA - nos *Yellow-12 White Cloth -12*	24.00	15.75	0.00	0.00	378.00
10	4006 - Consumables - Bucket - other - nos *Buckets with Mug*	3.00	231.00	0.00	18.00	817.74
11	4000 - Consumables - Acid - NA - ltrs	6.00	21.00	0.00	18.00	148.68
12	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
				Total Order Value . . .		**5,022.30**

Rupees : Five Thousand Twenty Two and Paise Thirty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Nilgiri Heights
pocharam

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

 07-12-2021 14:55:38 Original / Office Copy / Purchase Div.Copy

	Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

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Requisition Form

ompany Name:	Modi Realty Pocharam LLP	Date:	06-12-2021
te & Phase :	Niligiri Heights	Time:	12:26
upplier:		Req. No.	181771
Material required before date: Urgent		ID No.	71821

No	Description	Size	Quantity	Units	Inward No	Date
1	**Lizol**	**Std**	06	No's		
2	Harpic	Std	06	No's		
3	Hand wash	Std	06	No's		
4	Colin	Std	06	No's		
5	Room freshners	Std	06	No's		
6	Room spray	Std	06	No's		
7	Bombay brooms	Large	06	No's		
8	Coconut brooms 83368	Large	06	No's		
9	White cloth	Std	01	Dozen		
10	Yellow cloth	Std	01	Dozen		
11	Plastic bucket	Std	03	No's		
12	Plastic mugs	Std	06	No'ss		
13	acid	Std	06	No's		
14	Vim	Std	04	No's		

Remarks: for site office use

Prepared By	S.Sharvani	Approved by	
Sign.& Date	06.12.21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
06 DEC 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	17867
Modi Realty Pocharam LLP	DC Date.	09-12-2021
Nilgiri Heights, Pocharam, 500088	PO No.	83368
	PO Date.	07-12-2021
	Req ID	71821
GSTIN : 36ABIFM1836H1Z7	Req Date	06-12-2021
	Loc Req No	181771

	Description of Goods	HSN/SAC	Qty
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4	4014 - Consumables - Colin - 500ml - nos	3402	6
5	4001 - Consumables - Air Freshner - NA - nos	3307	6
6	4001 - Consumables - Air Freshner - NA - nos	3307	6
7	4003 - Consumables - Bombay Broom - Big - nos	9603	6
8	4009 - Consumables - Coconut Broom - other - nos	9603	6
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	24
10	4000 - Consumables - Acid - NA - ltrs	2806	6
11	4065 - Consumables - Vim bar - NA - nos	3405	3
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INWARD
Inward No: 1068 Dt: 09/12/21
MRN No: 00449 Dt: 10/12/21
Received By: B. Ramlingam Sign:
NILGIRI HEIGHTS

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 7604 Date: 10/12 Sign:

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	20845
Nilgiri Heights, Pocharam, 500088	Invoice Date.	09-12-2021
	PO No.	83368
	PO Date.	07-12-2021
	Req ID	71821
GSTIN : 36ABIFM1836H1Z7 PAN ABIFM1836H	Req Date	06-12-2021
	Loc Req No	181771

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6	4001 - Consumables - Air Freshner - NA - nos	3307	6	45.00	270.00	18	48.60
	Odonil						
7	4003 - Consumables - Bombay Broom - Big - nos	9603	6	68.00	408.00	0	0.00
8	4009 - Consumables - Coconut Broom - other - nos	9603	6	15.75	94.50	0	0.00
9	4040 - Consumables - Mopping Cloth - NA - nos	6307	24	15.75	378.00	0	0.00
	Yellow-12 White Cloth -12						
10	4000 - Consumables - Acid - NA - ltrs	2806	6	21.00	126.00	18	22.68
11	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
12							
13	INWARD						
	Inward No: 1068 Dt: 09/12/21						
14	MRN No: 100479 Dt: 10/12/21						
	Received By: B. Ramlingam Sign:						
15	NILGIRI HEIG						

IGST	CGST	SGST			
			Total Taxable Amount	3,697.50	507.06
	253.53	253.53	Total Invoice Amount	4,204.56	

Rupees : Four Thousand Two Hundred Four and Paise Fifty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory