PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/12/21	Prepared by:	Prabhakar
PO/WO no.	82008	PO / WO Date.	25/10/21
Supplier Name	Supreme Agencies	PO/WO amount	47,082-00
Firm/Company	MPPL	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	3493	19/11/21	23,541-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			23,541-00

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			99468	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	23,541-00
Amount E – PO / WO value:	47,082-00
Amount F – Difference (A – E): GST-18%	23,541-00

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due-date	27/12
Remarks:	Part Delivery

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		19/12					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Original For Buyer

Supreme Agencies

GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2690
MODI PROPERTIES PVT LTD
5-4-187/3&4,II FLOOR
M.G RAOD
SECUNDERABAD-500003,Telangana

Buyer's GSTIN No: 36AABCM4761E1ZM

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	3493	Invoice Date	19-Nov-21
DC No. & Date.	/	Due Date	19-Nov-21
P.O. No.	82008/178112	P.O. Date	25-Oct-21
Terms of Payment	AGANIST DELAIVERY	Mode Of Dispatch	ROAD
Transporter Name	AUTO	Vehicle No	TS10UB3122
L/R No.		L/R Date	
Freight Terms		Bill Type	GST Bill

Consignee Delivery Address
C2690
MODI PROPERTIES PVT LTD
5-4-187/3&4,II FLOOR
M.G RAOD
SECUNDERABAD-500003,Telangana
State Code : 36.

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
	OTTO MGB 660 L							
1	OTTO 660LTR 4-WHEELED BIN GREEN	39269080	1	1.00 NOS	19950.00	19950.00	18.00	3591.00
Total			1	1.00 NOS		19950.00		3591.00

INWARD
Inward No 8015 Dt: 19/11/21
MRN No. 9468 Dt: 23/11/21
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

GST Sum In Words:
Rupees Three Thousand Five Hundred Ninety-One Only

Bill Amount In Words:
Rupees Twenty-Three Thousand Five Hundred Forty-One Only

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 85748 Date: 4/12 Sign:

Gross Total	19950.00
Freight Amt	0.00
CGST Amt	1,795.50
SGST Amt	1,795.50
IGST Amt	0.00
Round off	0.00
Total Amount	23541.00

Terms & Conditions:
1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made throgh a crossed cheque / NEFT / RTGS
4. Goods Once Sold Cannot be taken back or Exchange.
5. All disputes are subject to Hyderabad jurisdiction only.

For Supreme Agencies
SUPREME AGENCIES HYDERABAD
Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Duplicate For Transporter

Supreme Agencies GST INVOICE

Branch Office & Godown: 8-7-21,Old Bowenpally,Secunderabad - 500011 Tel:(040)48543886,48543889 Email: info@supremehyd.co.in

Name and Address of Buyer
C2690
MODI PROPERTIES PVT LTD
5-4-187/3&4,II FLOOR
M.G RAOD
SECUNDERABAD-500003,Telangana

Buyer's GSTIN No: 36AABCM4761E1ZM

Consignee Delivery Address
C2690
MODI PROPERTIES PVT LTD
5-4-187/3&4,II FLOOR
M.G RAOD
SECUNDERABAD-500003,Telangana
State Code : 36.

GSTIN No : 36ABWPS5297A1Z1

Tax Invoice No.	3493	Invoice Date	19-Nov-21
DC No. & Date.	/	Due Date	19-Nov-21
P.O. No.	82008/178112	P.O. Date	25-Oct-21
Terms of Payment	AGANIST DELAIVERY	Mode Of Dispatch	ROAD
Transporter Name	AUTO	Vehicle No	TS10UB3122
L/R No.		L/R Date	
Freight Terms		Bill Type	GST Bill

S. No.	DESCRIPTION	HSN Code	No. of Pkgs	Quantity Unit	Rate Per Unit	Amount (Rs.)	GST %	GST Amount
	OTTO MGB 660 L							
1	OTTO 660LTR 4-WHEELED BIN GREEN	39269080	1	1.00 NOS	19950.00	19950.00	18.00	3591.00
Total			1	1.00 NOS		19950.00		3591.00

INWARD
Inward No 8015 Dt: 19/11/21
MRN No: 9468 Dt: 29/11/21
Received By: Sign: Nagam
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

GST Sum In Words:
Rupees Three Thousand Five Hundred Ninety-One Only

Bill Amount In Words:
Rupees Twenty-Three Thousand Five Hundred Forty-One Only

SUMMIT SALES LLP R.R. DIST.
INWARD No: 877-48 Date: 4/12 Sign:

Gross Total	19950.00
Freight Amt	0.00
CGST Amt	1,795.50
SGST Amt	1,795.50
IGST Amt	0.00
Round off	0.00
Total Amount	23541.00

Terms & Conditions:
1. Our risk responsibility ceases after goods leave our godown.
2. Failure to pay on due date will attract interest @ 24% p.a.
3. All payments to be made throgh a crossed cheque / NEFT / RTGS
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For Supreme Agencies
SUPREME AGENCIES HYDERABAD
Authorised Signatory

Registered Office: 10-5-127, Fathenagar, Hyderabad - 500018

Purchase Order

 25-Oct-21 3:08:40 PM O 82008 25.10.21 1:31:04

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details				
Supreme Agencies		**Doc No**	82008	178112
Fatehnagar		**Doc Date**	25-10-2021	
		Quote No	Nil	
GSTIN 36ABWPS5297A1Z1	23771946	**Quote Date**	25-10-2021	
23776002	9849137074	**SupplyType**	Supply	

Kind Attn : Mr. Rajesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4026 - Consumables - Dust bin - NA - nos *Garbage bin 660 liters- Green*	1.00	19,950.00	0.00	18.00	23,541.00
2	4026 - Consumables - Dust bin - NA - nos *Garbage bin 660 liters- Blue*	1.00	19,950.00	0.00	18.00	23,541.00
				Total Order Value . . .		**47,082.00**

Rupees : Fourty Seven Thousand Eighty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Otto ' brand.(Green)- With Wheels 4.
Payment Terms	50% as advance & balance 50%% on delivery of all materials.
Tax	Inclusive of all taxes
Delivery Date	Within 15 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	RS 23,541/- vide cheq ..no..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use, Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Supreme Agencies***

Name : ______________________

Date : __/__/____

1356

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	20.10..2021
Site & Phase :	May Flower Platinum	Time:	14;20
Supplier		Req.No.	178112
Material required before date: 23.10.2021		ID No.	70498

No	Description	Size	Quantity	Units	Inward No	Date
1	Garbage Bin [wet ,&dry] 660 Ltr 82008	Std	02	Nos		
2						
3						
4						
5						
6						
7	4854389					
8						
9						
10						

Remarks: For site use purpose			
Prepared By	K.Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	18.10.2021	Sign. & Date	

Note:

APPROVED
21 OCT 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

78897.