PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/12/21	Prepared by:	Henda
PO/WO no.	82580	PO / WO Date.	12/11/21
Supplier Name	Akshaya Trader	PO/WO amount	4,425/-
Firm/Company	SSLLP	Project	Shup
Sl. No.	Bill No.	Bill Date	Bill amount
1	1648	17/1/24	4,425/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):				4,425/-
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	100828	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				—
Amount C – Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				4,425/-
Amount E – PO / WO value:				4,425/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	24/1/24
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 20 DEC 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9958611144
9381004542

AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES, BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc.
H.No. 6-4-392/1, New Bholakpur, Secunderabad - 500 003. T.S.

GSTIN : 36BFYPA0121AZ3

Invoice No. 1646

Date 17/12/2024

Name Summit sales LLP GSTIN 36ACQFS2044C1Z7

Address P.O. No. 82580 / Po. Dt: 12/11/24

State State Code

Sl. No.	PARTICULARS	HSN CODE	Qty.	Rate	Amount	5%	12%	18%	Amount
1	Bombay nails 2"	1742	25	75	1875			337.5	2212.5
2	Bombay nails 2½"	1742	25	75	1875			337.5	2212.5
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Total Amount		3750
Add CGST 9%	337.5	
Add SGST 9%	337.5	
Total GST	675	
Total Amount		4424.5

Mode of Payment : Cash / Cheque / Cheque No.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 88626 Date: 19/12 Sign:

INWARD
Inward No: 17392 Dt: 18/12/24
MRN No: 100828 Dt: 18/12/24
Received By: Sign:
SUMMIT SALES LLP

Rupees inwords

Receiver's Signature

For AKSHAYA TRADERS

A. Suresh

Proprietor

Purchase Order

 13-11-2021 10:46:20 AM

82580
09.11.21 4:15:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders	**Doc No**	82580	169177
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	12-11-2021	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	10-11-2021	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	25.00	75.00	0.00	18.00	2,212.50
2 2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	25.00	75.00	0.00	18.00	2,212.50
			Total Order Value . . .		**4,425.00**

Rupees : Four Thousand Four Hundred Twenty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

17/11/2021

Name :

Accepted the above Terms And Conditions

For *Akshaya Traders*

Name :

Date : __/__/____

1451

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	10-11-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00PM
Supplier		Req. No.	169177
Material required before date:		ID No.	7/130

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement Tape ~~82576~~	5mtrs	10	Nos		
2	Bombay Nails	2"	25	Kgs		
3	Bombay Nails 82580	2 1/2"	25	Kgs		
4	Wood Screws	30x8mm	30	Pkts		
5	Wood Screws ~~82582~~	35x8mm	30	Pkts		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		
Sign.& Date	10-11-2021	Sign. & Date	APPROVED BY 10 NOV 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.