6

PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 19/12/21 | Prepared by: | Kavitha |
| PO/WO no. | 82587 | PO / WO Date. | 19/11/21 |
| Supplier Name | shubam enterprises | PO/WO amount | 259,546/- |
| Firm/Company | Summit Sales LLP | Project | SHILP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | SE/21-22/1161 | 19/11/21 | 2,59,534/- |
| 2 | | | / |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 2,59,534 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | / | / | 99504 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | | | | – |
| Amount C –Other Debits : | | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 2,59,534 |
| Amount E – PO / WO value: | | | | 2,59,546 |
| Amount F – Difference (A – E): GST-18% | | | | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ☐ No (explained below) |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due-date | 27/12/21 |
| Remarks: | – Final Bill – |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Kavitha | | [signature] | | | | |
| Date | 19/11/21. | | 20/12/21 | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport. Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AELFS6374J1ZC

**TAX INVOICE**

Ph : (O) : 66318150
: 66568151
: 29308151

# SHUBHAM ENTERPRISES

# 5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk

**Invoice No. :** SE/21-22/1161 **Date :** 19-Nov-21
P.O. No.: 82587/169169 Date: 19-Nov-21

Reverse Charge (Y/N) : No
D.C. No. : Date :

State : Telangana State Code : 36
Vehicle No. : E-Way Bill No.: 1914 0217 4155

Bill to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

**GSTIN No.: 36ACQFS2044C1Z7**

Ship to Party : **SUMMIT SALES LLP**
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)

**GSTIN No.: 36ACQFS2044C1Z7**

| | DESCRIPTION | HSN CODE | QUANTITY | RATE Rs. Ps. | AMOUNT Rs. Ps. |
|---|---|---|---|---|---|
| 1 | FINOLEX R.G.6 TV CO-AXIAL WIRE | 85442010 | 600 METER | 17.00 | 10,200.00 |
| 2 | FINOLEX 2 PAIR TELEPHONE COILS | 85442010 | 5 COILS | 697.00 | 3,485.00 |
| 3 | 7/20 SERVICE WIRE | 85446020 | 1,000 METER | 17.00 | 17,000.00 |
| 4 | 25SB SUDHAKAR 25MM X 1.5MM PVC BENDS | 39174000 | 1,000.00 NOS | 10.13 | 10,130.00 |
| 5 | 2512 SUDHAKAR 25MM X 1.2MM PVC PIPE | 39172310 | 500.00 NOS | 81.89 | 40,945.00 |
| 6 | 25SJ SUDHAKAR 25MM PVC J.BOX | 39174000 | 600.00 NOS | 31.87 | 19,122.00 |
| 7 | 6M METAL BOX | 85381010 | 100.00 NOS | 42.00 | 4,200.00 |
| 8 | 19F 19MM PVC FLEXIBLE PIPE BLACK/GREY | 39173290 | 500 METER | 4.70 | 2,350.00 |
| 9 | 2515 SUDHAKAR 25MM x 1.5MM PVC PIPE | 39172310 | 800.00 NOS | 103.38 | 82,704.00 |
| 10 | 25SD4 SUDHAKAR 25MM PVC DEEP JB 4WAY | 39174000 | 600.00 NOS | 43.93 | 26,358.00 |
| 11 | FAN BOX | 39174000 | 150.00 NOS | 23.00 | 3,450.00 |
| | | | | | 2,19,944.00 |
| | CGST TAX 9 % | | | | 19,794.96 |
| | SGST TAX 9% | | | | 19,794.96 |
| | ROUNDED | | | | 0.08 |
| | | | | | **2,59,534.00** |

INWARD
Inward No: 17255 Dt: 19.11.21
MRN No: 99504 Dt: 22/11/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST
IN WARD
No: 87401
Date: 29.11.21
Sign:

**Indian Rupees Two Lakh Fifty Nine Thousand Five Hundred Thirty Four Only**

**Despatched Through :**

**Destination :**



1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
**4.Cheque return Charges Rs. 500/-**
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
**IFS Code : PUNB0363100**

E.&O.E.

For **SHUBHAM ENTERPRISES**

SHUBHAM ENTERPRISES SECUNDERABAD

# Purchase Order

 18-11-2021 16:28:19

82587
09.11.21 4:15:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Shubham Enterprises | **Doc No** | 82587 | 169169 |
| 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 | **Doc Date** | 12-11-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AMRPG2711M1ZT 6656-8151.. | **Quote Date** | 08-11-2021 | |
| 040-66318150/23468151 9849153774 | **SupplyType** | Supply | |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4710 - Electrical - wires - TV wire - RG-6 - mtrs<br>*10 coils* | 600.00 | 17.00 | 0.00 | 18.00 | 12,036.00 |
| 2 | 4708 - Electrical - wires - Telephone wire - 2pair - bundles | 5.00 | 697.00 | 0.00 | 18.00 | 4,112.30 |
| 3 | 4782 - Electrical - wires - A1 service Wire - 7/20 - mts<br>*10 bundles* | 1,000.00 | 17.00 | 0.00 | 18.00 | 20,060.00 |
| 4 | 4775 - Electrical - conducting - Bends - 25 mm - nos<br>*1.5* | 1,000.00 | 18.76 | 46.00 | 18.00 | 11,953.87 |
| 5 | 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos | 500.00 | 151.65 | 46.00 | 18.00 | 48,315.69 |
| 6 | 4777 - Electrical - conducting - Junction Box - 25mm - nos | 600.00 | 59.02 | 46.00 | 18.00 | 22,564.53 |
| 7 | 4616 - Electrical - other - Metal box - 6way - nos | 100.00 | 42.00 | 0.00 | 18.00 | 4,956.00 |
| 8 | 4568 - Electrical - other - Flexible pipe - 19mm - mtrs<br>*10 bundles* | 500.00 | 4.70 | 0.00 | 18.00 | 2,773.00 |
| 9 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos | 800.00 | 191.46 | 46.00 | 18.00 | 97,598.65 |
| 10 | 4546 - Electrical - other - Deep Box - 25mm - nos | 600.00 | 81.36 | 46.00 | 18.00 | 31,105.56 |
| 11 | 4564 - Electrical - other - Fan Box - 1 In - nos | 150.00 | 23.00 | 0.00 | 18.00 | 4,071.00 |
| | | | | | **Total Order Value . . .** | **259,546.59** |

Rupees : Two Lakh(s) Fifty Nine Thousand Five Hundred Fourty Six and Paise Fifty Nine Only.

Terms and Conditions :-

**Specification /** All items shall be of Sudhkhar brand

**Payment Terms** After Delivery & Production of bill

**Tax** GST included in above price.

**Delivery Date** Next day

**Delivery Location** Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

**Penality For Delay** Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

# Purchase Order

 18-11-2021 16:28:19 Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Transportation** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Prices shall remain fixed(Subject to change in GST) for a period of 4 months. |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Contact ..

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

# Purchase Order

 13-11-2021 11:07:24 AM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Shubham Enterprises | **Doc No** | 82587 | 169169 |
| 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003 | **Doc Date** | 12-11-2021 | |
| | **Quote No** | NIL | |
| **GSTIN** 36AMRPG2711M1ZT 6656-8151.. | **Quote Date** | 08-11-2021 | |
| 040-66318150/23468151 9849153774 | **SupplyType** | Supply | |

**Kind Attn : Viral.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4710 - Electrical - wires - TV wire - RG-6 - mtrs<br>*10 coils* | 600.00 | 17.00 | 0.00 | 18.00 | 12,036.00 |
| 2 | 4708 - Electrical - wires - Telephone wire - 2pair - bundles | 5.00 | 697.00 | 0.00 | 18.00 | 4,112.30 |
| 3 | 4782 - Electrical - wires - A1 service Wire - 7/20 - mts<br>*10 bundles* | 1,000.00 | 17.00 | 0.00 | 18.00 | 20,060.00 |
| 4 | 4775 - Electrical - conducting - Bends - 25 mm - nos<br>*1.5* | 1,000.00 | 18.76 | 46.00 | 18.00 | 11,953.87 |
| 5 | 4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos | 500.00 | 151.65 | 46.00 | 18.00 | 48,315.69 |
| 6 | 4777 - Electrical - conducting - Junction Box - 25mm - nos | 600.00 | 59.02 | 46.00 | 18.00 | 22,564.53 |
| 7 | 4616 - Electrical - other - Metal box - 6way - nos | 100.00 | 42.00 | 0.00 | 18.00 | 4,956.00 |
| 8 | 4568 - Electrical - other - Flexible pipe - 19mm - mtrs<br>*10 bundles* | 500.00 | 4.70 | 0.00 | 18.00 | 2,773.00 |
| 9 | 4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos | 800.00 | 191.46 | 46.00 | 18.00 | 97,598.65 |
| 10 | 4546 - Electrical - other - Deep Box - 25mm - nos | 600.00 | 81.36 | 46.00 | 18.00 | 31,105.56 |
| 11 | 4564 - Electrical - other - Fan Box - 1 In - nos | 150.00 | 23.00 | 0.00 | 18.00 | 4,071.00 |
| | | | | **Total Order Value . . .** | | **259,546.59** |

Rupees : Two Lakh(s) Fifty Nine Thousand Five Hundred Fourty Six and Paise Fifty Nine Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / | All items shall be of Sudhkhar brand |
| Payment Terms | After Delivery & Production of bill |
| Tax | GST included in above price. |
| Delivery Date | Next day |
| Delivery Location | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |

**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Name : APPROVED BY 15 NOV 2021 SOHAM MODI MANAGING DIRECTOR

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Date : __/__/____

# Purchase Order

 13-11-2021 11:07:24 AM Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Penality For Delay** | Nil |
| **Transportation** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Prices shall remain fixed(Subject to change in GST) for a period of 4 months. |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

1455

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | Date: | 08-11-2021 |
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 11:00PM |
| Supplier | | Req. No. | 169169 |
| Material required before date: | | ID No. | 71133 |

| S. No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | RG 6 TV Cable | 100mtrs | 600 | Mtrs | | |
| 2 | Telephone Wire 2 pair | 90mtrs | 5 | Bundles | | |
| 3 | Aluminium Service Wire | 7/20 | 1000 | Mtrs | | |
| 4 | Pipe | 1"1.5mm | 800 | Nos | | |
| 5 | Pipe | 1"1.2mm | 500 | Nos | | |
| 6 | Bends | 1.5mm | 1000 | Nos | | |
| 7 | Deep Box | 25mm | 600 | Nos | | |
| 8 | Junction Box | 25mm | 600 | Nos | | |
| 9 | Fan Box | 1" | 150 | Nos | | |
| 10 | Metal Box | 6way | 100 | Nos | | |
| 11 | Flexible Pipe | 3/4" | 500 | Mtrs | | |

82587

| | | | |
|---|---|---|---|
| Remarks:For Stock replenishing Purpose | | | |
| Prepared By | Bhavani | | APPROVED BY |
| Sign.& Date | 08-11-2021 | Sign. & Date | 10 NOV 2021 |

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.